



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

ICOM Memo No. 31-2023

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MEMORANDUM

TO : DEPUTY COMMISSIONERS, EG AND IG
 DIRECTORS, ESS AND CIIS
 ALL DISTRICT AND SUB-PORT COLLECTORS
 ALL DEPUTY COLLECTORS FOR PASSENGER OPERATIONS
 ALL CHIEFS, ARRIVAL AND DEPARTURE DIVISION
 ALL CHIEFS, PIERS AND INSPECTION DIVISION
 ALL CHIEFS, FED AND IED OR EQUIVALENT UNIT
 ALL DISTRICT COMMANDERS, ESS-CPD
 ALL FIELD STATION CHIEFS, CIIS-ID
 ALL FIELD OFFICERS, X-RAY INSPECTION PROJECT
 ALL CUSTOMS POSTAL OFFICES
 ALL AIRPORT PERSONNEL
 ALL OTHERS CONCERNED

FROM : BIENVENIDO Y. RUBIO
 Commissioner
[Signature] APR 05 2023

SUBJECT : STRICT MONITORING OF CURRENCIES AND OTHER
 MONETARY INSTRUMENTS IN BAGGAGE, CARGOES,
 MAILS AND PARCELS




DATE : 27 March 2023

In line with the commitment of the Bureau of Customs for the continuous and strict implementation of the Financial Action Task Force (FATF) International Cooperation Review Group (ICRG) Action Plans, specifically Immediate Outcome 8.2, to wit:

“Demonstrate that cross border measures are applied to all main sea/ airports of the country including detection of false declaration of currency and confiscation action resulting therefrom with particular focus on high-risk activities in line with the Philippine’s risk profile.”,

all concerned personnel are directed to **STRICTLY MONITOR** accompanied and unaccompanied baggage of arriving and departing travelers and crews, cargoes, mails and parcels for possible non-declaration, false declaration and/or concealment of (1) Philippine notes and coins, checks, money order and other bills of exchange in excess of PHP50,000 and (2) foreign currencies or other foreign-currency denominated bearer monetary instruments in excess of USD10,000 or its equivalent required for declaration pursuant to Customs Memorandum Circular No. 89-2022 on the Implementation of Bangko Sentral ng Pilipinas Circular No. 1146, Series of 2022 or the Amendments to the Rules on Cross-Border Transfer of Local and Foreign Currencies.

Accordingly, all concerned personnel are directed to submit a weekly report on the status of their monitoring of currencies using the prescribed report format annexed hereto:

Annexed Report	Reporting Office	QR Code for Online Form
<p>1. Annex A - Weekly Report on Customs Baggage and Currencies Declaration Form (<i>Inbound</i>)</p>	<ul style="list-style-type: none"> • Arrival Division or equivalent unit • Piers and Inspection Division or equivalent unit 	<p>Annex A - Weekly Report on Customs Baggage and Currencies Declaration Form (<i>Inbound</i>)</p> 
<p>2. Annex B - Weekly Report on Customs Baggage and Currencies Declaration Form (<i>Outbound</i>)</p>	<ul style="list-style-type: none"> • Departure Division or equivalent unit 	<p>Annex B - Weekly Report on Customs Baggage and Currencies Declaration Form (<i>Outbound</i>)</p> 
<p>3. Annex C - Report on Apprehensions of Currencies and Other Monetary Instruments</p>	<ul style="list-style-type: none"> • Arrival Division or equivalent unit • Departure Division or equivalent unit • Piers and Inspection Division or equivalent unit • Formal Entry Division, and Informal Entry Division or equivalent unit • Customs Postal Office • Airmail Distribution Center (CMEC) • Field Station Chiefs, CIIS-ID • District Commanders, ESS-CPD 	<p>Annex C - Report on Apprehensions of Currencies and Other Monetary Instruments</p> 

Details of the Customs Baggage Declaration Form and Currency Declaration Form shall continue to be reported pursuant to the timelines and templates provided in OCOM Memorandum 104-2021 (**Annex D**) and OCOM Memorandum 135-2021 (**Annex E**).

For strict compliance.



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Annex A *hmt*

**Weekly Report on Customs Baggage and Currencies
Declaration Form (Inbound)**
(Name of Airport/Seaport)
(For the Week of (month) (date) to (date), (year))

No. of Flights	No. of Passengers and Crew	No. of Customs Baggage and Currency Declaration Forms Received		No. of Currencies Declaration Forms Received	No. of False Declarations, if any	No. of Non-Declaration, if any
		With Currency Declaration	Without Currency Declaration			

Prepared by:

(Signature)
(Name)
(Designation)

Approved by:

(Signature)
(Name)
(Designation)



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Annex B

**Weekly Report on Customs Baggage and Currencies
Declaration Form (Outbound)**
(Name of Airport/Seaport)
(For the Week of (month) (date) to (date), (year))

No. of Flights	No. of Passengers and Crew	No. of Currencies Declaration Forms Received	No. of False Declarations, if any	No. of Non-Declaration, if any	No. of Declarations w/o BSP Permit, if any (in case of Philippine currency)

Prepared by:

Approved by:

(Signature)
(Name)
(Designation)

(Signature)
(Name)
(Designation)



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Annex C *mm*

Report on Apprehensions of Currencies and Other Monetary Instruments

(Name of Airport/Seaport)

Date and Time of Apprehension:			
Place of Apprehension:			
Case Details			
Passenger/Crew		Cargo/Parcel/Mail	
Flight Number/Vessel		AWB/BL/Entry No.	
Origin		Origin	
Destination		Destination	
(a) Arrestee		(a) Arrestee	
Sex		Goods Declaration	
Age		Quantity/Packing	
Nationality		Consignee/Consignor	
(b) Seizure		(b) Seizure	
Violation (e.g. Non-declaration, False Declaration, no permit, etc.)		Violation (e.g. Non-declaration, False Declaration, no permit, etc.)	
Type		Type	
Value		Value	
Value (Php)		Value (Php)	
Brief fact of the case (including method of concealment or modus operandi, mode of detection (e.g. x-ray, profiling, intel, etc.)			
Case Photos*		Additional Information/General Profiling*	

*Please provide supplementary sheet if the space is not enough

Prepared by:

(Signature)
(Name)
(Designation)

Approved by:

(Signature)
(Name)
(Designation)