



## **MEMORANDUM**

For:

**Deputy Commissioners** 

**Directors** 

District/Port Collectors Fleet Cards Custodian Administrative Officers All Other Concerned

From:

GLADYS F. ROSALES

Deputy Commissioner

Internal Administration Group

Subject:

**Suspension of Fleet Cards** 

Date:

December 28, 2017

Please be informed that all e-POL card users/custodians are hereby directed to submit all Driver's Trip Tickets and all other documents for the period covering from February 2017 to December 2017. Failure to do so shall warrant the suspension of fleet cards effective December 30, 2017.

Please be advised further that such suspension shall not be lifted until complete submission of all documents to the General Services Division.

Attached is the list of e-POL card numbers which requirements were not received nor submitted as of this date.

Failure to comply with this directive shall be dealt with accordingly.

For strict compliance.



## FLEET CARDS FOR SUSPENSION

CARD NUMBER	CARD NAME	CARD TYPE
`738766030276932007	BOC-AOCG-ADMIN	Operator
`738766030276936008	BOC-AOCG-POS	Operator
`738766030276970007	BOC-APPARI-ADMIN	Operator
`738766030276949001	BOC-BATANGAS-ADMIN	Operator
`738766030276954001	BOC-CEBU-ADMIN	Operator
`738766030276969009	BOC-CLARK-ADMIN	Operator
`738766030276966005	BOC-DAVAO-ADMIN	Operator
`738766030276927007	BOC-EG-ADMIN	Operator
`738766030276931009	BOC-EG-ESS	Operator
`738766030276967003	BOC-GENSAN-ADMIN	Operator
`738766030276928005	BOC-IAG- AO	Operator
`738766030276925001	BOC-IG- CIIS	Operator
`738766030276950009	BOC-LEGASPI-ADMIN	Operator
`738766030276971005	BOC-LIMAY-ADMIN	Operator
`738766030276946007	BOC-MICP-ADMIN	Operator
`738766030276962004	BOC-MIN ICP-ADMIN	Operator
`738766030276916000	BOC-MISTG- ADMIN	Operator
`738766030276918006	BOC-MISTG- PSDS	Operator
`738766030276920002	BOC-MISTG- TMS	Operator
`738766030276948003	BOC-NAIA-ADMIN	Operator
`738766030276921000	BOC-OCOM-COMCEN	Operator
`738766030276915002	BOC-OCOM-COS	Operator
`738766030276917008	BOC-OCOM-COS-ADMIN	Operator
`738766030276919004	BOC-OCOM-COS-LEGAL	Operator
`738766030276922008	BOC-PCAG-ADMIN	Operator
`738766030276933005	BOC-RCMG -COLLECTION	Operator
`738766030276935000	BOC-RCMG -FINANCIAL	Operator
`738766030276930001	BOC-RCMG -LEGAL	Operator
`738766030276942006	BOC-SAN FERNANDO-ADMIN	Operator
`738766030276940000	BOC-SSPDC- OPNS	Operator
`738766030276941008	BOC-SSPDC-ADMIN	Operator
`738766030276968001	BOC-SUBIC-ADMIN	Operator
`738766030276958002	BOC-SURIGAO-ADMIN	Operator
`738766030276965007	BOC-ZAMBO-ADMIN	Operator
`738766030276963002	ABE1108	Vehicle Card
`738766030276991003	SEP826	Vehicle Card
`738766030276993009	SEP916	Vehicle Card
`738766030276980006	SGY653	Vehicle Card
`738766030276937006	SHZ331	Vehicle Card
`738766030276947005	SHZ334	Vehicle Card
`738766030276959000	SHZ353	Vehicle Card
`738766030276972003	SJB222	Vehicle Card



		•
`738766030276939002	SJB224	Vehicle Card
`738766030276981004	SJC873	Vehicle Card
`738766030276983000	SJM144	Vehicle Card
`738766030276979008	SJW917	Vehicle Card
`738766030276982002	SKC809	Vehicle Card
`738766030276995004	SKL512	Vehicle Card
`738766030276989007	SKL814	Vehicle Card
`738766030276978000	SKM132	Vehicle Card
`738766030276994007	SKM133	Vehicle Card
`738766030276977002	SKP884	Vehicle Card
		1 vernote card