

2018-10-011



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**  
1099 Manila

*Isidro*  
**MASTER COPY**

**MEMORANDUM**

TO : **ALL DISTRICT AND SUB-PORT COLLECTORS**

FROM : *Isidro*  
**ISIDRO S. LAPEÑA, PhD, CSEE**  
Commissioner **OCT 08 2018**



SUBJECT : Daily Port Utilization Report

DATE : October 2, 2018

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1. Relative to the reported high yard utilization rate of several ports and the looming port congestion this coming holiday season, all ports are required to submit Daily Port Utilization Report for the guidance of the above signed to the Office of the Director, Port Operations Service, AOCG.
2. All Ports and Sub-Ports are directed to accomplish the attached prescribed format and submit the data in softcopies (via electronic mail) on a daily basis thru [pos@customs.gov.ph](mailto:pos@customs.gov.ph) not later than 8:00 am every day including weekends.
3. For strict compliance.

DAILY SITUATION REPORT ON PORT UTILIZATION as of xxx										
Port	Yard Utilization		Number of Vessels	Containers Dwell Time			Containers Discharged and Released		Remarks	
	Yard Utilization %	TEU's		Pilot Station	Discharging	Export	Import	Import Containers Discharged from Vessels (TEU's)		Import Containers Released out of Gate (TEU's)

Prepared By: \_\_\_\_\_

Approved By: \_\_\_\_\_

Chief, PID or Equivalent

Deputy Collector for Operations