

2018-03-018


*Isidro*  
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REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**

**MEMORANDUM**

TO : **ALL CUSTOMS OFFICIALS & EMPLOYEES**

FROM : *Isidro*  
**ISIDRO S LAPEÑA, PhD, CSEE**   
Commissioner *HA*

SUBJECT : **Submission of Calendar of Events for April 2018**

DATE : March 13, 2018

*4* MAR 15 2018

Bureau of Customs  
ISIDRO S LAPEÑA  
Commissioner  
18-04195

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1. Reference: Memorandum from the Office of the President Cabinet Secretariat entitled: "***SUBMISSION OF INDICATIVE CALENDAR OF EVENTS FOR THE MONTH OF APRIL 2018.***"
2. In line with the above, you are all directed to submit to Deputy Commissioner, IAG your significant calendar of events for April 2018 for consolidation and subsequent submission to CabSec. Submit the same not later than March 28, 2018.
3. For compliance.



Office of the President  
of the Philippines

*Rya*  
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DEPARTMENT OF FINANCE  
Republic of the Philippines



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**SUBMISSION OF INDICATIVE CALENDAR OF EVENTS  
FOR THE MONTH OF APRIL 2018**

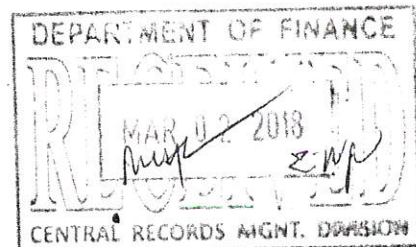
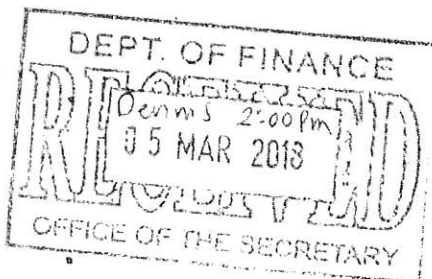
**DATE** : 02 March 2018  
**FOR** : **THE MEMBERS OF THE CABINET**  
**MESSAGE** : Please submit your Agency's Calendar of Events for the month of **April 2018** to the Cabinet Secretariat (CABSEC) on or before 09 March 2018 (Friday).

May we note that your Calendar should reflect only the most important events or activities led by your Department, to wit: a) Those where the President is invited; b) Nationwide celebrations/activities; c) Department's regular and annual activities; and d) Meetings and conferences of national importance.

Each event/activity should include a one (1) paragraph description, including significance and legal basis as applicable. Please fax the report to 733-4793 or email to [secretariat@cabsec.gov.ph](mailto:secretariat@cabsec.gov.ph) or [cabsec@pms.gov.ph](mailto:cabsec@pms.gov.ph)

Thank you.

**FROM** : **PMS-CABINET SUPPORT OFFICE (CSO)**  
Upper Ground Floor, First Residences Bldg.  
J.P.Laurel Street, Malacanang, Manila  
Telefax (02) 733-4793



OFFICE OF THE CABINET SECRETARY  
J.P. LAUREL STREET, MALACAÑAN PALACE  
TEL: 632 784 4286 LOCAL 6920

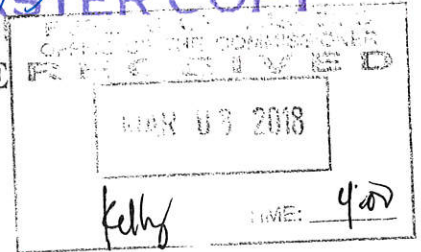
*Jim*  
*3/2/18*  
*RM*



Republic of the Philippines  
**DEPARTMENT OF FINANCE**

Roxas Boulevard Corner Pablo Ocampo, Sr. Street  
Manila 1004

*Diaz*  
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BUREAU OF CUSTOMS  
Office of the Commissioner  
E18-00328

Bureau of Customs  
Office of the Commissioner  
Incoming Document No.  
18-04759

**MEMORANDUM**

FOR : **HEADS OF OFFICES**  
This Department

**HEADS OF BUREAUS/ATTACHED AGENCIES**  
Department of Finance

FROM :   
**ALVIN P. DIAZ**  
Director IV  
Central Administration Office

SUBJECT : **SUBMISSION OF INDICATIVE CALENDAR OF EVENTS FOR  
THE MONTH OF APRIL 2018**

DATE : March 7, 2018

Attached for information and strict compliance is a copy of letter dated 02 March 2018 from PMS-Cabinet Support Office (CSO), Office of the Cabinet Secretary, Office of the President on the above-captioned subject.

For inclusion of the Department's, Bureaus and Agencies' significant events (e.g., activities requiring the President's attendance, nationwide celebrations and activities, regular and annual activities, and meetings or conferences of national importance) in the next Monthly Calendar, please send a copy of your Calendar of Events for April 2018 on or before 09 March 2018 to the Office of the Cabinet Secretary.

Please fax the report to 737-4793 or email to [secretariat@cabsec.gov.ph](mailto:secretariat@cabsec.gov.ph) or [cabsec@pms.gov.ph](mailto:cabsec@pms.gov.ph)