MEMORANDUM

TO:

ALL CONCERNED BOC OFFICIALS AND EMPLOYEES

FROM:

ISIDRO S. LAPEÑA, Ph.D., CSEE

Commissioner

SUBJECT:

CHANGE OF PASSWORDS

DATE:

10 October 2017

All officials and employees who have access and who utilize the E2M and NSW Systems are hereby advised to again **change** their individual passwords not later than Monday, 16 October 2017.

Failure to do so would result to the blocking of access to said systems. Reactivation of blocked access shall require prior approval of immediate supervisors.

For strict compliance.

ISIDRO S. LAPEÑA, Ph.D., CSEE

Commissioner

OCT 1 2 2017