

2016-12-026



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
MANILA 1099

INSTRUCTIONS TO ALL APPLICANTS

1. All applicants for **Salary Grade 23-25** must meet the minimum requirements of the vacant position(s).
2. All applicants must submit the documentary requirements, as follows:

	Applicant	Application Requirements	Receiving Office
BOC Employees	Qualified next-in-rank employees who are automatically included in the selection line-up as candidates for promotion within their mother organizational unit	<ul style="list-style-type: none"> • Updated and Duly Accomplished Personal Data Sheet (PDS/CS Form 212 Revised 2005) • Individual Commitment Review Form (IPCR) for the period January-June 2016 and July-September 2016 	Administration Office of the Port where the vacancy exists
	Employees who are not next-in-rank or those who wish to apply for promotion or change of Item Number to a position outside their mother organizational unit	<ul style="list-style-type: none"> • Letter of Intent (Form A) • Updated and Duly Accomplished Personal Data Sheet (PDS/CS Form 212 Revised 2005) • Individual Commitment Review Form (IPCR) for the period January-June 2016 and July-September 2016 	Administration Office of the Port where the vacancy exists AND HRMD (one set per office)
	Non-BOC employees	<ul style="list-style-type: none"> • Letter of Intent (Form A-I) • Updated and Duly Accomplished Personal Data Sheet (PDS/CS Form 212 Revised 2005) • Authenticated Certificate of Eligibility or License issued by the Civil Service Commission, Professional Regulation Commission, or Supreme Court, as appropriate • Certified True Copy of Transcript of Records and Diploma • Certificate of trainings and seminars attended, if any • Copy of Performance Appraisal Report for the last 2 rating periods (for government personnel only). 	HRMD

3. The prescribed Letter of Intent (Forms A and A-I) may be downloaded from BOC website at www.customs.gov.ph.
4. The deadline of submission of documentary requirements is on **28 December 2016**. All applications received beyond the set deadline shall no longer be processed.

5. External recommendations shall not be included in the documents to be submitted to the BOC HRMD for evaluation.
6. Applications from the following individuals shall not be processed:
 - a. Government employees who are due for compulsory retirement on or before June 2017; and,
 - b. New applicants with relative/s within the fourth civil degree of consanguinity or affinity and who is/are currently employed in the Bureau of Customs, pursuant to Customs Administrative Order 03-2014
7. CPSB Secretariat shall issue supplemental instructions as may be necessary.

CPSB Secretariat



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

Bulletin of Vacant Positions

Group/Service/Collection District/Division	Item Number	Plantilla Position	SG	CSC Qualification Standards	Nature and Functions of Work	Competencies Required
ASSESSMENT AND OPERATIONS COORDINATING GROUP						
Auction and Cargo Disposal Division	BOCB-CCOO-23-1998	Chief Customs Operations Officer	24	<p>Education: Master's Degree or Certificate in Leadership and Management from the CSC</p> <p>Experience: 4 years of supervisory/management experience</p> <p>Training: 40 hours of supervisory/management learning and development intervention undertaken within the last five years</p> <p>Eligibility: Career Service Professional/Second Level Eligibility</p>	<ul style="list-style-type: none"> Plans, manages, coordinates and organizes activities of a division in a variety of administrative, technical and fiscal functions 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the division; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>
Port Operations Division	BOCB-CCOO-45-1998	Chief Customs Operations Officer				
Valuation and Classification Division	BOCB-CCOO-1-1998	Chief Customs Operations Officer				

ENFORCEMENT GROUP

<p>Customs Police Division</p>	<p>BOCB-SPPCH-1-1998</p>	<p>Special Police Chief</p>	<p>24</p>	<p>Education: Master's Degree or Certificate in Leadership and Management from the CSC Experience: 4 years of supervisory/management experience Training: 40 hours of supervisory/management learning and development intervention undertaken within the last five years Eligibility: Career Service Professional/Second Level Eligibility</p>	<ul style="list-style-type: none"> Plans, manages, coordinates and organizes activities of a division in a variety of administrative, technical and fiscal functions. 	<p>*Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the division; develop and to see through completion plans, programs and projects; enforce customs laws, rules and regulations.</p>
<p>Radio Communication Division</p>	<p>BOCB-CCOO-53-1998</p>	<p>Chief Customs Operations Officer</p>	<p>24</p>	<p>Education: Master's Degree or Certificate in Leadership and Management from the CSC Experience: 4 years of supervisory/management experience Training: 40 hours of supervisory/management learning and development intervention undertaken within the last five years Eligibility: Career Service Professional/Second Level Eligibility</p>	<ul style="list-style-type: none"> Plans, manages, coordinates and organizes activities of a division in a variety of administrative, technical and fiscal functions 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the division; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>

INTELLIGENCE GROUP

Investigation and Prosecution Division	BOCB-ATY4-59-2010	Attorney IV	23	<p>Education: Bachelor's degree relevant to the job</p> <p>Experience: 2 years of relevant experience</p> <p>Training: 8 hours of relevant training</p> <p>Eligibility: RA 1080</p>	<ul style="list-style-type: none"> • Performs highly advanced professional legal work • Assists the Division Chief in supervising the case preparation including consolidation of evidence and preparation of legal documentations 	<p>Ability to: recognize, interpret and apply provisions of the TCCP, customs administrative Orders & Memoranda and the jurisprudence on revenue laws and in the prosecution of administrative and criminal cases; manage the administrative, technical operations of the division</p>
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REVENUE COLLECTION AND MONITORING GROUP

Prosecution and Litigation Division	BOCB-ATTY4-13-2008	Attorney IV	23	<p>Education: Bachelor's degree relevant to the job Experience: 2 years of relevant experience Training: 8 hours of relevant training Eligibility: RA 1080</p>	<ul style="list-style-type: none"> • Performs highly advanced professional legal work • Assists the Division Chief in supervising the case preparation including consolidation of evidence and preparation of legal documentations 	<p>Ability to: recognize, interpret and apply provisions of the TCCP, customs administrative Orders & Memoranda and the jurisprudence on revenue laws and in the prosecution of administrative and criminal cases; manage the administrative, technical operations of the division</p>
Prosecution and Litigation Division	BOCB-ATTY4-7-2008	Attorney IV				
Appellate Division	BOCB-ATTY4-1-2008	Attorney IV				

PORT OF BATANGAS

Port of Batangas	BOCB-COC4-15-1998	Collector of Customs IV	24	<p>Education: Master's Degree or Certificate in Leadership and Management from the CSC</p> <p>Experience: 4 years of supervisory/management experience</p> <p>Training: 40 hours of supervisory/management learning and development intervention undertaken within the last five years</p> <p>Eligibility: Career Service Professional/Second Level Eligibility</p>	<ul style="list-style-type: none"> Assists the Collector V in the planning, supervision, coordination and promulgation of the districts regulations and instructions for the implementation of tariff and customs laws 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>
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PORT OF CAGAYAN DE ORO

Port of Cagayan de Oro	BOCB-COC4-7-1998	Collector of Customs IV	24	<p>Education: Master's Degree or Certificate in Leadership and Management from the CSC</p> <p>Experience: 4 years of supervisory/management experience</p> <p>Training: 40 hours of supervisory/management learning and development intervention undertaken within the last five years</p> <p>Eligibility: Career Service Professional/Second Level Eligibility</p>	<ul style="list-style-type: none"> Assists the Collector V in the planning, supervision, coordination and promulgation of the districts regulations and instructions for the implementation of tariff and customs laws 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>
Sub-Port of Iligan	BOCB-COC3-7-1998	Collector of Customs III	23	<p>Education: Bachelor's degree</p> <p>Experience: 3 years relevant experience</p> <p>Training: 16 hours relevant training</p> <p>Eligibility: Career Service Professional or its equivalent</p>	<ul style="list-style-type: none"> Plans, assigns and supervises the work of staff in assigned support under the collection district Performs the duties of a Collector IV in his absence 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port/subport; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>

PORT OF CEBU						
Port of Cebu	BOCB-COC5-13-1998	Collector of Customs V	25	<p>Education: Master's Degree or Certificate in Leadership and Management from the CSC</p> <p>Experience: 5 years of supervisory/management experience</p> <p>Training: 120 hours of supervisory/management learning and development intervention undertaken within the last five years</p> <p>Eligibility: Career Service Professional/Second Level Eligibility</p>	<ul style="list-style-type: none"> Plans, manages, coordinates, organizes activities, promulgation of the districts regulations and instructions for the implementation of tariff and customs laws 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>
Port of Cebu	BOCB-COC5-11-1998	Collector of Customs V				
Sub-Port of Mactan	BOCB-COC3-6-1998	Collector of Customs III	23	<p>Education: Bachelor's degree</p> <p>Experience: 3 years relevant experience</p> <p>Training: 16 hours relevant training</p> <p>Eligibility: Career Service Professional or its equivalent</p>	<ul style="list-style-type: none"> Plans, assigns and supervises the work of staff in assigned subport under the collection district Performs the duties of a Collector IV in his absence 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port/subport; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>

PORT OF CLARK

Port of Clark Int'l Airport	BOCB-COC5-4-2002	Collector of Customs V	<p>25</p> <p>Education: Master's Degree or Certificate in Leadership and Management from the CSC</p> <p>Experience: 5 years of supervisory/management experience</p> <p>Training: 120 hours of supervisory/management learning and development intervention undertaken within the last five years</p> <p>Eligibility: Career Service Professional/Second Level Eligibility</p>
Port of Clark Int'l Airport	BOCB-COC5-2-2002	Collector of Customs V	
	<ul style="list-style-type: none"> Plans, manages, coordinates, organizes activities, promulgation of the districts regulations and instructions for the implementation of tariff and customs laws 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>	

PORT OF DAVAO

Port of Davao	BOCB-COC4-11-1998	Collector of Customs IV	24	<p>Education: Master's Degree or Certificate in Leadership and Management from the CSC</p> <p>Experience: 4 years of supervisory/management experience</p> <p>Training: 40 hours of supervisory/management learning and development intervention undertaken within the last five years</p> <p>Eligibility: Career Service Professional/Second Level Eligibility</p>	<ul style="list-style-type: none"> Assists the Collector V in the planning, supervision, coordination and promulgation of the districts regulations and instructions for the implementation of tariff and customs laws 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>
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PORT OF ILOILO

Port of Iloilo	BOCB-COC5-10-1998	Collector of Customs V	25	<p>Education: Master's Degree or Certificate in Leadership and Management from the CSC</p> <p>Experience: 5 years of supervisory/management experience</p> <p>Training: 120 hours of supervisory/management learning and development intervention undertaken within the last five years</p> <p>Eligibility: Career Service Professional/Second Level Eligibility</p>	<ul style="list-style-type: none"> Plans, manages, coordinates, organizes activities, promulgation of the districts regulations and instructions for the implementation of tariff and customs laws 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>
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PORT OF LEGASPI

Port of Legaspi	BOCB-COC4-17-1998	Collector of Customs IV	24	<p>Education: Master's Degree or Certificate in Leadership and Management from the CSC</p> <p>Experience: 4 years of supervisory/management experience</p> <p>Training: 40 hours of supervisory/management learning and development intervention undertaken within the last five years</p> <p>Eligibility: Career Service Professional/Second Level Eligibility</p>	<ul style="list-style-type: none"> Assists the Collector V in the planning, supervision, coordination and promulgation of the districts regulations and instructions for the implementation of tariff and customs laws 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>
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PORT OF MANILA

POSTAL	BOCB-COC3-3-1998	Collector of Customs III	23	<p>Education: Bachelor's degree Experience: 3 years relevant experience Training: 16 hours relevant training Eligibility: Career Service Professional or its equivalent</p>	<ul style="list-style-type: none"> Plans, assigns and supervises the work of staff in assigned support under the collection district Performs the duties of a Collector IV in his absence 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port/support; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>
Customs Postal Office	BOCB-COC4-13-1998	Collector of Customs IV	24	<p>Education: Master's Degree or Certificate in Leadership and Management from the CSC Experience: 5 years of supervisory/management experience Training: 120 hours of supervisory/management learning and development intervention undertaken within the last five years Eligibility: Career Service Professional/Second Level Eligibility</p>	<ul style="list-style-type: none"> Assists the Collector V in the planning, supervision, coordination and promulgation of the districts regulations and instructions for the implementation of tariff and customs laws 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>

Miscellaneous Manufacturing Bonded Warehouse Division	BOCB-CCOO-2-1998	Chief Customs Operations Officer	24	Education: Master's Degree or Certificate in Leadership and Management from the CSC Experience: 4 years of supervisory/management experience Training: 40 hours of supervisory/management learning and development intervention undertaken within the last five years Eligibility: Career Service Professional/Second Level Eligibility	<ul style="list-style-type: none"> Plans, manages, coordinates and organizes activities of a division in a variety of administrative, technical and fiscal functions 	Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the division; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP
Warehousing Inspection Division	BOCB-CCOO-6-1998	Chief Customs Operations Officer				
Public Private Bonded Warehouse Division	BOCB-CCOO-7-1998	Chief Customs Operations Officer				
Auction and Cargo Disposal Division	BOCB-CCOO-11-1998	Chief Customs Operations Officer				
Customs Container Control Division	BOCB-CCOO-13-1998	Chief Customs Operations Officer				

Export Division	BOCB-CCOO-26-1998	Chief Customs Operations Officer	<p>Education: Master's Degree or Certificate in Leadership and Management from the CSC</p> <p>Experience: 4 years of supervisory/management experience</p> <p>Training: 40 hours of supervisory/management learning and development intervention undertaken within the last five years</p> <p>Eligibility: Career Service Professional/Second Level Eligibility</p>	<ul style="list-style-type: none"> Plans, manages, coordinates and organizes activities of a division in a variety of administrative, technical and fiscal functions 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the division; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>
Entry Processing Division	BOCB-CCOO-21-1998	Chief Customs Operations Officer			

PORT OF SAN FERNANDO

Port of San Fernando	BOCB-COC5-4-1998	Collector of Customs V	25	<p>Education: Master's Degree or Certificate in Leadership and Management from the CSC</p> <p>Experience: 5 years of supervisory/management experience</p> <p>Training: 120 hours of supervisory/management learning and development intervention undertaken within the last five years</p> <p>Eligibility: Career Service Professional/Second Level Eligibility</p>	<ul style="list-style-type: none"> Plans, manages, coordinates, organizes activities, promulgation of the districts regulations and instructions for the implementation of tariff and customs laws 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>
Port of San Fernando	BOCB-COC4-12-1998	Collector of Customs IV	24	<p>Education: Master's Degree or Certificate in Leadership and Management from the CSC</p> <p>Experience: 4 years of supervisory/management experience</p> <p>Training: 40 hours of supervisory/management learning and development intervention undertaken within the last five years</p> <p>Eligibility: Career Service Professional/Second Level Eligibility</p>	<ul style="list-style-type: none"> Assists the Collector V in the planning, supervision, coordination and promulgation of the districts regulations and instructions for the implementation of tariff and customs laws 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>

PORT OF SUBIC						
Port of Subic	BOCB-COC5-17-1998	Collector of Customs V	25	<p>Education: Master's Degree or Certificate in Leadership and Management from the CSC</p> <p>Experience: 5 years of supervisory/management experience</p> <p>Training: 120 hours of supervisory/management learning and development intervention undertaken within the last five years</p> <p>Eligibility: Career Service Professional /Second Level eligibility</p>	<ul style="list-style-type: none"> Plans, manages, coordinates, organizes activities, promulgation of the districts regulations and instructions for the implementation of tariff and customs laws 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>

PORT OF SURIGAO

Port of Surigao	BOCB-COC4-4-1998	Collector of Customs IV	<p>24</p> <p>Education: Master's Degree or Certificate in Leadership and Management from the CSC</p> <p>Experience: 4 years of supervisory/management experience</p> <p>Training: 40 hours of supervisory/management learning and development intervention undertaken within the last five years</p> <p>Eligibility: Career Service Professional/Second Level Eligibility</p> <p>• Assists the Collector V in the planning, supervision, coordination and promulgation of the districts regulations and instructions for the implementation of tariff and customs laws</p> <p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>
Port of Surigao	BOCB-COC4-5-1998	Collector of Customs IV	

PORT OF TACLOBAN

Port of Tacloban	BOCB-COC4-3-1998	Collector of Customs IV	24	<p>Education: Master's Degree or Certificate in Leadership and Management from the CSC</p> <p>Experience: 4 years of supervisory/management experience</p> <p>Training: 40 hours of supervisory/management learning and development intervention undertaken within the last five years</p> <p>Eligibility: Career Service Professional/Second Level Eligibility</p>	<ul style="list-style-type: none"> Assists the Collector V in the planning, supervision, coordination and promulgation of the districts regulations and instructions for the implementation of tariff and customs laws 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>
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PORT OF ZAMBOANGA

Port of Zamboanga	BOCB-COC5-19-1998	Collector of Customs V	<p>25</p> <p>Education: Master's Degree or Certificate in Leadership and Management from the CSC</p> <p>Experience: 5 years of supervisory/management experience</p> <p>Training: 120 hours of supervisory/management learning and development intervention undertaken within the last five years</p> <p>Eligibility: Career Service Professional /Second Level eligibility</p>	<ul style="list-style-type: none"> Plans, manages, coordinates, organizes activities, promulgation of the districts regulations and instructions for the implementation of tariff and customs laws 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>
Port of Zamboanga	BOCB-COC4-9-1998	Collector of Customs IV	<p>24</p> <p>Education: Master's Degree or Certificate in Leadership and Management from the CSC</p> <p>Experience: 4 years of supervisory/management experience</p> <p>Training: 40 hours of supervisory/management learning and development intervention undertaken within the last five years</p> <p>Eligibility: Career Service Professional/Second Level Eligibility</p>	<ul style="list-style-type: none"> Assists the Collector V in the planning, supervision, coordination and promulgation of the districts regulations and instructions for the implementation of tariff and customs laws 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>

Sub-Port of Jolo	BOCB-COC3-8-1998	Collector of Customs III	23	<p>Education: Bachelor's degree</p> <p>Experience: 3 years relevant experience</p> <p>Training: 16 hours relevant training</p> <p>Eligibility: Career Service Professional or its equivalent</p>	<ul style="list-style-type: none"> • Plans, assigns and supervises the work of staff in assigned subport under the collection district • Performs the duties of a Collector IV in his absence 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port/subport; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>
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PORT OF ZAMBOANGA

NAIA CUSTOMSHOUSE	BOCB-COC5-6-1998	Collector of Customs V	25	<p>Education: Master's Degree or Certificate in Leadership and Management from the CSC</p> <p>Experience: 5 years of supervisory/management experience</p> <p>Training: 120 hours of supervisory/management learning and development intervention undertaken within the last five years</p> <p>Eligibility: Career Service Professional /Second Level eligibility</p>	<ul style="list-style-type: none"> Plans, manages, coordinates, organizes activities, promulgation of the districts regulations and instructions for the implementation of tariff and customs laws 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>
NAIA CUSTOMSHOUSE	BOCB-CCOO-37-1998	Chief Customs Operations Officer	24	<p>Education: Master's Degree or Certificate in Leadership and Management from the CSC</p> <p>Experience: 4 years of supervisory/management experience</p> <p>Training: 40 hours of supervisory/management learning and development intervention undertaken within the last five years</p> <p>Eligibility: Career Service Professional/Second Level Eligibility</p>	<ul style="list-style-type: none"> Plans, manages, coordinates and organizes activities of a division in a variety of administrative, technical and fiscal functions 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the division; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>
NAIA CUSTOMSHOUSE	BOCB-CCOO-46-1998	Chief Customs Operations Officer				
NAIA CUSTOMSHOUSE	BOCB-CCOO-39-1998	Chief Customs Operations Officer				
NAIA CUSTOMSHOUSE	BOCB-CCOO-49-1998	Chief Customs Operations Officer				
NAIA CUSTOMSHOUSE	BOCB-CCOO-40-1998	Chief Customs Operations Officer				
NAIA CUSTOMSHOUSE	BOCB-CCOO-44-1998	Chief Customs Operations Officer				

NAIA CUSTOMSHOUSE	BOCB-CCOO-47-1998	Chief Customs Operations Officer				
MIA AIRMAIL DISTRIBUTION CENTER	BOCB-COC3-5-1998	Collector of Customs III	23	<p>Education: Bachelor's degree</p> <p>Experience: 3 years relevant experience</p> <p>Training: 16 hours relevant training</p> <p>Eligibility: Career Service Professional or its equivalent</p>	<ul style="list-style-type: none"> Plans, assigns and supervises the work of staff in assigned support under the collection district Performs the duties of a Collector IV in his absence 	<p>Ability to: lead, plan, organize and manage the administrative, technical and fiscal operations of the port/subport; develop and to see through completion plans, programs and projects; and has advance knowledge on the revised TCCP</p>