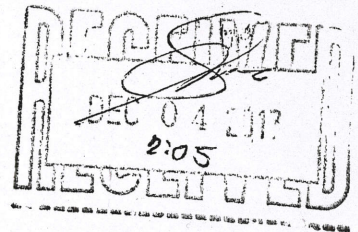




Republic of the Philippines
Department of Finance
BUREAU OF CUSTOMS
1099 Manila



December 1, 2017

CUSTOMS SPECIAL ORDER

NO. 74-2017

SUBJECT : RECONSTITUTION OF TAX CREDIT COMMITTEE AND TAX CREDIT SECRETARIAT

1. Reconstitution and Composition.

In the interest of service, the TAX CREDIT COMMITTEE, under the direct supervision of the Commissioner of Customs, is hereby reconstituted and shall be composed of the following:

- a. Deputy Commissioner, RCMG as Chair
- b. Director, Finance Service, RCMG as Co-Vice Chair
- c. Director, Financial Management Office, IAG as Co-Vice-Chair
- d. Director Legal Service as Member
- e. Office of the Commissioner Representative as Member

2. Duties and Functions.

The Committee shall have the following functions:

- a. Recommend to the Commissioner the approval of Tax Credit issued by the Bureau of Customs (BoC);
- b. recommend to the Commissioner the approval of duty drawback claims processed by the DOF-OSS Center;
- c. Approve and sign any and all documents related to the utilization of Tax Credits
- d. Represent BOC to the DOF-OSS Center Executive Committee
- e. Attend meetings and/or deliberations of the DOF-OSS Center pertaining to duty drawback claims of exporters under Section 900 of the Customs Modernization and Tariff ACT, as amended;
- f. Provide regular reports and updates to the Commissioner on Tax Credits; and
- g. Perform other functions necessary to effectively carry out this Order.

d

3. Tax Credit Secretariat.

To provide technical and administrative support to the Tax Credit Committee and streamline the process and procedure involving the issuance of Tax Credit Certificates and all other matters related thereto, the Tax Credit Secretariat is hereby reconstituted, composed of the following personnel:

- a. Head - Atty. Delia Esguerra
- b. Members
 - i. Emilio Jacinto
 - ii. Marilou Cabigon
 - iii. Frederick Leaño

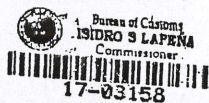
4. Immediate Inventory

The Tax Credit Secretariat is hereby directed to immediately conduct an inventory of all documents/papers bearing on TCC processing, issuance, application and such other transactions as well as on the above-referred actions and submit status report to the Tax Credit Committee.

5. Effectivity

This Order shall take effect immediately. All previous orders inconsistent herewith are hereby superseded, modified and revoked accordingly.

ISIDRO S LAPEÑA, PhD, CSEE
Commissioner



DEC 04 2017



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
MANILA 1099

TAX CREDIT COMMITTEE

NOTICE OF THE PUBLIC

Please be informed that with the reconstitution of the Tax Credit Committee the processing of the claims of stakeholders will be expedited.

The Tax Credit Committee and the Tax Credit Secretariat ensures that there will be no corruption in the workplace by upholding these principles:

- **NO "TARA";**
- **No acceptance of bribes in any form, including "laughing" money;**
- **Fixers are not allowed, only those queries directly coming from the authorized representatives will be entertained;**

No one is authorized to use the name of the Chairman or that any members of the Committee or the Secretariat to solicit or ask any favor, whether in cash or in kind.

The public is enjoined to report to the Chairman of the Tax Credit Committee any person using the name of the Committee or that of the Secretariat to demand amounts of money to facilitate the processing of claims filed with the Committee through the following means:

1. E-mail address: natalio.ecarmaiii@customs.gov.ph
2. Telephone no.: (02) 527-4565