



REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for the **Provision for Local Customer Care Center Facility**, in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : **Provision for Local Customer Care Center Facility**
Location : Bureau of Customs Bldg., Muelle Loney St., Iloilo City
Approved Budget for the Contract: Two hundred fifty thousand pesos only (Php250,000.00) inclusive of tax

Specifications :

Qty.	Description/Scope of Work
1 lot	<ol style="list-style-type: none"> 1. Mobilization 2. Carpentry Works <ul style="list-style-type: none"> • Supply and installation of partition wall, office tables, acrylic barrier, kiosk and lighted logo with built-up letters as indicated on the approved plan and design. 3. Painting Works <ul style="list-style-type: none"> • Painting of newly installed partition wall, office tables and kiosk 4. Supply and delivery of office chairs, equipment and appliances <ul style="list-style-type: none"> • One (1) unit Smart TV, 60 inches • Two (2) sets Desktop Computers with the following specifications: 1.6Ghz base speed, 21-inch screen size, 8 GB RAM memory, 512 HDD SATA, built-in speakers, keyboard, mouse, headset, UPS 650VA, AVR 650VA • Four (4) units Visitor’s Chairs, chrome base, black • Two (2) units Executive Chairs, chrome base, low back, black 5. Demobilization

Interested suppliers are required to submit their valid and current Mayor’s Permit, BIR Certificate of Registration (BIR Form 2303), PHILGEPS Registration Certificate, and duly signed price quotation form (Annex “A”).

Submission of quotation and eligibility documents is on or before **July 24, 2020**, 10:00 a.m., at Collector’s Office, 2nd Floor, Bureau of Customs Bldg., Muelle Loney St., Iloilo City.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 335-0998/337-2684 or email us at portofiloilo@yahoo.com.ph or susherrie.farren@customs.gov.ph.

Very truly yours,


MA. LOURDES G. DEVEZA
AO IV/OIC-Administrative Division



Annex "A"

PRICE QUOTATION FORM

Date _____
The Bids and Awards Committee
Bureau of Customs
Port of Iloilo

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

Qty.	Description/Scope of Work	Unit/Labor Cost	Total Cost
1 lot	<ol style="list-style-type: none"> 1. Mobilization 2. Carpentry Works <ul style="list-style-type: none"> • Supply and installation of partition wall, office tables, acrylic barrier, kiosk and lighted logo with built-up letters as indicated on the approved plan and design. 3. Painting Works <ul style="list-style-type: none"> • Painting of newly installed partition wall, office tables and kiosk 4. Supply and delivery of office chairs, equipment and appliances <ul style="list-style-type: none"> • One (1) unit Smart TV, 60 inches • Two (2) sets Desktop Computers with the following specifications: 1.6Ghz base speed, 21-inch screen size, 8 GB RAM memory, 512 HDD SATA, built-in speakers, keyboard, mouse, headset, UPS 650VA, AVR 650VA • Four (4) units Visitor’s Chairs, chrome base, black • Two (2) units Executive Chairs, chrome base, low back, black 5. Demobilization 		

Warranty: _____

Total amount in words: _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative

Name of Company and Address
Mayor’s Permit No. _____
PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)