



REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **"Supply and Delivery for Interim Training and Development Division (ITDD) Navigational Supplies"** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Supply and Delivery for Interim Training and Development Division (ITDD) Navigational Supplies**

Location: **General Services Division, OCOM Building, Gate 3, South Harbor, Port Area, Manila**

Approved Budget for the Contract: **Ninety-Five Thousand Five Hundred Sixty Pesos (Php95,560.00) - inclusive of tax**

Specifications:

QTY.	UNIT	ITEM DESCRIPTION
10	pcs	Navigational Charts 4236
10	pcs	Navigational Charts 1501
10	packs	Tracing Paper <ul style="list-style-type: none"> ▪ 70/75 gsm, 20*30
10	pcs	Compass Divider <ul style="list-style-type: none"> ▪ The navigation dividers are fully adjustable and easy to use ▪ Constructed of coated marine alloy to resist corrosion ▪ Gear synchronized arms allow one-hand use and provide excellent point alignment while center wheel/extension bar construction allows for fast action precision adjustments ▪ Stainless steel points ▪ Points can be replaced with lead (included) so that it becomes a navigator's compass
10	pcs	Parallel Ruler <ul style="list-style-type: none"> ▪ 24 inches ▪ Milled acrylic with beveled edges ▪ Includes protractor scale
10	pcs	Triangular Ruler <ul style="list-style-type: none"> ▪ 45" x 45" ▪ Transparent/Clear

Delivery Duration: 5 calendar days upon receipt of NTP

Subject to Retention Money: 1-5% Contract Amount

Interested suppliers are required to submit hard copies of their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General



Information Sheet & Articles of Incorporation shall also be submitted), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return, and duly signed price quotation form (Annex "A"). All must be properly sealed.

Submission of quotation and eligibility documents is on or before August 9, 2021, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,


ISAGANI D. GALSIM

Chief, General Services Division



Annex "A"

PRICE QUOTATION FORM

Date

The Bids and Awards Committee
Bureau of Customs
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL PRICE
10	pcs	Navigational Charts 4236		
10	pcs	Navigational Charts 1501		
10	packs	Tracing Paper ▪ 70/75 gsm, 20*30		
10	pcs	Compass Divider ▪ The navigation dividers are fully adjustable and easy to use ▪ Constructed of coated marine alloy to resist corrosion ▪ Gear synchronized arms allow one-hand use and provide excellent point alignment while center wheel/extension bar construction allows for fast action precision adjustments ▪ Stainless steel points ▪ Points can be replaced with lead (included) so that it becomes a navigator's compass		
10	pcs	Parallel Ruler ▪ 24 inches ▪ Milled acrylic with beveled edges ▪ Includes protractor scale		
10	pcs	Triangular Ruler ▪ 45" x 45" ▪ Transparent/Clear		
GRAND TOTAL AMOUNT				

Delivery Duration: 5 calendar days upon receipt of NTP

Subject to Retention Money: 1-5% Contract Amount

Total amount in words: _____

The above-quoted prices are inclusive of all costs and applicable taxes.



Very truly yours,

Name/ Signature of Representative

Name of Company

Telephone/Contact Number

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)