

BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOM



REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for "Engagement of Consultant for Improving Customs Governance through Data Analytics and Citizens Engagement Workshop" in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project:

Engagement of Consultant for Improving Customs

Governance through Data Analytics and Citizens

Engagement Workshop

Location:

General Services Division, OCOM Building, Gate 3,

South Harbor, Port Area, Manila

Approved Budget for

Four Hundred Sixty-Two Thousand Five Hundred

the Contract:

Pesos (PHP462,500.00) - inclusive of tax

Specifications:

QTY.	DESCRIPTION					
	BATCH DATES TIME Session 1 March 16, 2022 8:00AM - 5:00PM Session 2 March 17, 2022 9:00AM - 5:00PM Presentation March 31, 2022 9:00AM - 5:00PM					
	Objectives of the Workshop Process their database and analyze the results Collection					
1 LOT	to: Improve monitoring and strategic planning Improve monitoring					
	 and strategic planning Build data dashboards that properly reflect operating results 					
	Explain operational results based on the guidelines set by the Office of the Commissioner					
	There are three proposed topics to be covered by the workshop					
	 Why is data analytics important to revenue generation? Functionalities of the Governance Tools Basic Excel and Power BI Functions and Data Manipulation 					



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Interested suppliers are required to submit original/certified true copy of the following: valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet and Articles of Incorporation shall also submit), PHILGEPS Registration Certificate, Omnibus Sworn Statement, 2020 Income/Business Tax Return, and duly signed price quotation form (Annex "A"). All must be properly sealed.

Submission of quotation and eligibility documents is on or before March 14, 2022, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,

Chief, General Services Division



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Annex "A"

PRICE QUOTATION FORM

Date

The Bids and Awards Committee **Bureau of Customs** Port Area, Manila

Project Title: Engagement of Consultant for Improving Customs

Governance through Data Analytics Citizens

Engagement Workshop

PROFESSIONALISM

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as

QTY.		UNIT	TOTAL PRICE			
1 LOT	Process databas analyze results Build da reflect of Explain	March 1 March 1 March 3 Ctives of their se and the the to:	• In multiplication of the sults and results	nhance venue venue illection nprove onitoring and rategic anning nprove onitoring and rategic anning properly based on the	1	- -
	guidelines set by the Office of the Commissioner					



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There are three proposed topics to be covered by the workshop

- 1. Why is data analytics important to revenue generation?
- 2. Functionalities of the Governance Tools
- 3. Basic Excel and Power BI Functions and Data Manipulation

Total amount in words:	
The above-quoted prices are inclusive of all costs and applicable taxes.	
Very truly yours,	
Name/ Signature of Representative	
Name of Company	
Contact No. and Email Address	
Mayor's Permit No PhilGEPS Registration No (Please submit the photocopies of the above documents upon submission quotation)	of