



Republic of the Philippines  
Department of Finance  
**Bureau of Customs**  
1099 Manila

## REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for "**Repair and Renovation of the Office of Customs Intelligence and Investigation Service (CIIS)**" in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Repair and Renovation of the Office of Customs Intelligence and Investigation Service (CIIS)**

Location: **Bureau of Customs**

Approved Budget for the Contract: **Eight Hundred Fifty-One Thousand Five Hundred Seven Pesos and 56/100 (Php851,507.56) inclusive of tax**

### Specifications

<b>QTY.</b>	<b>DESCRIPTION</b>
1 LOT	<ul style="list-style-type: none"><li><b>1. Mobilization</b><ul style="list-style-type: none"><li>a. Preparation of logistics of contractor's equipment.</li><li>b. Setting up of Temporary Facilities within the site.</li><li>c. Setting up of necessary water and power lines required for the Project.</li></ul></li> <li><b>2. Chipping and Dismantling Works</b><ul style="list-style-type: none"><li>a. Dismantling of all dilapidated flooring and ceiling including of its framing.<ul style="list-style-type: none"><li>i. Pantry and Dining Area of Intelligence Division.</li><li>ii. Office Area of Operation Division overhead storage.</li><li>iii. Admin and Support Unit (storage, chief office, dressing, C R and Pantry)</li></ul></li></ul></li> <li><b>3. Masonry and Concreting Works</b><ul style="list-style-type: none"><li>a. Plastering of all damaged interior walls.</li></ul></li> <li><b>4. Tile Works</b><ul style="list-style-type: none"><li>a. Supply and installation of floor tiles and wall tiles of all comfort rooms.</li><li>b. Supply and installation of granite counter top on the pantry as shown on the plan.</li></ul></li> <li><b>5. Carpentry Works</b><ul style="list-style-type: none"><li>a. Supply and Installation of fiber cement board with complete standard metal furring support on the ceiling as shown on the plans.</li></ul></li></ul>

- b. Supply and Installation of fiber cement board with complete standard metal stud support on dry wall partition as shown on the plans.
- c. Dismantling and subsequent replace of all dilapidated flooring including of its framing.
- d. Replacement of wooden stair and railing.

**6. Doors and Windows**

- a. Supply and installation of all front doors as shown on the plans.
- b. Supply and Installation of all doors of comfort rooms.
- c. Supply and Installation of tempered glass sliding window and transaction window as shown on the plan.

**7. Painting Works**

- a. Painting of all newly installed ceiling.
- b. Repainting of all interior and exterior walls and partitions.

**8. Electrical Works**

- a. Supply and installation of complete electrical system of entire renovation works.
- b. Supply and installation of wiring devices, switches and outlets, wall receptacles, plates and accessories.
- c. Restoration of other electrical system not shown on the drawings such as power outlets, switches, data and other control wirings.
- d. Complete testing and commissioning of all electrical lighting, power systems.

**9. Plumbing Works**

- a. Supply and installation of new plumbing fixture and accessories as indicated on the plans.
- b. Supply and installation of piping for sanitary and water distribution system.
- c. Repair of leaking existing sanitary lines located on the pantry of intelligence division.

**10. Demobilization**

- a. Site clean-up
- b. Hauling of debris materials from project site to appropriate disposal area.
- c. Removal and hauling of tools and equipment from project site.

**Work Duration: 60 Calendar Days**

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submitted), PHILGEPS Registration Certificate,

Omnibus Sworn Statement, Latest Income/Business Tax Return, and duly signed price quotation form (Annex "A") and see posting in PhilGeps Website.

Submission of quotation and eligibility documents is on or before January 20, 2019, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at [bacsecretariat@customs.gov.ph](mailto:bacsecretariat@customs.gov.ph).

Very truly yours,

  
**RAQUEL G. DE JESUS**  
Acting Chief, General Services Division

Annex "A"

### PRICE QUOTATION FORM

Date:

The Bids and Awards Committee  
Bureau of Customs  
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

DESCRIPTION	QTY		MATERIAL COST	
	#Units	UM	P/Unit	Total
<b>A. Mobilization</b>	1.00	lot		
<b>B. Demolition Works</b>	1.00	lot		
<b>C. Masonry and Concreting Works</b> <ul style="list-style-type: none"><li>• Plastering Sand</li><li>• Portland Cement</li></ul>	18.00 6.00	Bags bags		
<b>D. Tiling Works</b> <ul style="list-style-type: none"><li>• Glazed Tile 30cmx30cm</li><li>• Unglazed Tile 30cmx30cm</li><li>• Synthetic Granite</li><li>• Plastering Sand</li><li>• Portland Cement</li><li>• Fiber Mesh</li><li>• Grout</li><li>• Adhesive Cement</li></ul>	450.00 80.00 1.00 75.00 42.00 10.00 8.00 15.00	pcs pcs lm bags bags sqm bags bags		

<p><b>E. Carpentry Works</b></p> <ul style="list-style-type: none"> <li>• Metal Furring</li> <li>• Metal Stud</li> <li>• Metal U-track</li> <li>• Wall Angle</li> <li>• Fiber Cement Board</li> <li>• Blind Rivet</li> <li>• Black Screw</li> <li>• Stickwell</li> <li>• Woor Stair with railings</li> <li>• Repair of existing flooring and Framing</li> <li>• Miscellaneous</li> </ul>	<p>45.00 12.00 5.00 15.00 25.00 12.00 300.00 3.00 1.00 1.00 1.00</p>	<p>pcs pcs pcs pcs pcs box pcs gals lot lot lot</p>		
<p><b>F. Doors and Windows</b></p> <ul style="list-style-type: none"> <li>• 80x210 Panel Door with Door Jamb</li> <li>• 70x210 PVC Door with Door Jamb</li> <li>• Sliding Glass Window with aluminum frame</li> <li>• Transaction Window</li> <li>• Repair existing windows</li> </ul>	<p>3.00 4.00 2.00 1.00 1.00</p>	<p>sets set sets set lot</p>		
<p><b>G. Painting Works</b></p> <ul style="list-style-type: none"> <li>• Flat latex</li> <li>• Semi-gloss Latex</li> <li>• Q.D.E</li> <li>• Flat Wall Enamel</li> <li>• Laquer Primer</li> <li>• Paint Thinner</li> <li>• Paint Roller</li> <li>• Pollituff</li> <li>• A/C Paint</li> <li>• Waterproofing</li> <li>• Miscellaneous</li> </ul>	<p>8.00 8.00 4.00 4.00 8.00 8.00 1.00 3.00 1.00 3.00 1.00</p>	<p>tins tins tins tins gals gals lot gals lot gal lot</p>		
<p><b>H. Electrical Works</b></p> <ul style="list-style-type: none"> <li>• 15mm dia. Flexible pipe</li> <li>• 3.5mm<sup>2</sup> THHN Wire CU Stranded</li> <li>• Octagonal box</li> <li>• Utility box</li> <li>• 15mm dia. PVC pipe</li> <li>• Pin lights</li> <li>• PVC Tape</li> <li>• Universal Convenience outlet</li> <li>• Exhaust Fan</li> </ul>	<p>2.00 2.00 15.00 15.00 25.00 15.00 10.00 12.00 3.00</p>	<p>roll box pcs pcs pcs pcs roll set sets</p>		

<b>I. Plumbing Works</b>				
• Water Closet with accessories	3.00	set		
• Vessels Lavatory with accessories	3.00	sets		
• PVC Pipe 3"	3.00	pcs		
• PVC Pipe 2"	3.00	pcs		
• 1/2" PPR Pipes	4.00	pcs		
• Pipe fittings and accessories	1.00	lot		
• Stainless Strainer	3.00	pc		
• Face Mirror	3.00	set		
• Paper and Soap Holder	3.00	set		
• Miscellaneous	1.00	lot		

<b>Direct Cost</b>	
Material Cost	
Labor Cost	
Mobilization	
<b>Total Direct cost</b>	_____
<b>Indirect Cost</b>	
OCM (15% of DC)	
Contractors Profit (10% of DC)	
<b>Total Indirect Cost</b>	_____
<b>Tax (5% of DC+IC)</b>	
<b>TOTAL PROJECT COST</b>	_____

**Work Duration: 60 Calendar Days**

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/ Signature of Representative

\_\_\_\_\_  
Name of Company

Mayor's Permit No. \_\_\_\_\_

PhilGEPS Registration No. \_\_\_\_\_

(Please submit the photocopies of the above documents up  
on submission of quotation)

**BUREAU OF CUSTOMS**  
**GENERAL SERVICES DIVISION**  
BUILDING AND MAINTENANCE SECTION  
OCOM Bldg. Port Area, Manila

**BILL OF QUANTITIES**

Project Title : Repair and Renovation of the Office of Customs Intelligence and Investigation Service (CIIS)

Sheet No.: 2 of 2

Location : Ground Floor, OCOM Building, Mezzanine Floor, CIIS Office


Date: 10/28/2019


DESCRIPTION	QTY		MATERIAL COST		LABOR COST	TOTAL
	# Units	UM	P/Unit	Total		
<b>A. Mobilization</b>	1.00	lot				
<b>B. Demolition Works</b>	1.00	lot				
<b>C. Masonry and Concreting Works</b>						
Plastering Sand	18.00	bags				
Portland Cement	6.00	bags				
<b>D. Tiling Works</b>						
Glazed Tile 30cmx30cm	450.00	pcs				
Unglazed Tile 30cmx30cm	80.00	pcs				
Synthetic Granite	1.00	lm				
Plastering Sand	75.00	bags				
Portland Cement	42.00	bags				
Fiber Mesh	10.00	sqm				
Grout	8.00	bags				
Adhesive Cement	15.00	bags				
<b>E. Carpentry Works</b>						
Metal Furring	45.00	pcs				
Metal Stud	12.00	pcs				
Metal U-track	5.00	pcs				
Wall Angle	15.00	pcs				
Fiber Cement Board	25.00	pcs				
Blind Rivet	12.00	box				
Black Screw	300.00	pcs				
Stickwell	3.00	gals				
Woor Stair with railings	1.00	lot				
Repair of existing flooring and Framing	1.00	lot				
Miscellaneous	1.00	lot				
<b>F. Doors and Windows</b>						
80x210 Panel Door with Door Jamb	3.00	sets				
70x210 PVC Door with Door Jamb	4.00	set				
Sliding Glass Window with aluminum frame	2.00	sets				
Transaction Window	1.00	set				
Repair existing windows	1.00	lot				
<b>G. Painting Works</b>						
Flat Latex	8.00	tins				
Semi-Gloss Latex	8.00	tins				
QDE	4.00	tins				
Flat Wall Enamel	4.00	tins				
Laquer Primer	8.00	gals				
Paint Thinner	8.00	gals				
Paint Roller	1.00	lot				
Pollituff	3.00	gals				
A/C Paint	1.00	lot				




DESCRIPTION	QTY		MATERIAL COST		LABOR COST	TOTAL
	# Units	UM	P/Unit	Total		
Waterproofing	3.00	gal				
Miscellaneous	1.00	lot				
<b>H. Electrical Works</b>						
15mm dia. Flexible pipe	2.00	roll				
3.5mm <sup>2</sup> THHN Wire CU Stranded	2.00	box				
Octagonal box	15.00	pcs				
Utility box	15.00	pcs				
15mm dia. PVC pipe	25.00	pcs				
Pin lights	15.00	pcs				
PVC Tape	10.00	roll				
Universal Convenience outlet	12.00	set				
Exhaust Fan	3.00	sets				
<b>I. Plumbing Works</b>						
Water Closet with accessories	3.00	set				
Vessels Lavatory with accessories	3.00	sets				
PVC Pipe 3"	3.00	pcs				
PVC Pipe 2"	3.00	pcs				
1/2" PPR Pipes	4.00	pcs				
Pipe fittings and accessories	1.00	lot				
Stainless Strainer	3.00	pc				
Face Mirror	3.00	set				
Paper and Soap Holder	3.00	set				
Miscellaneous	1.00	lot				

Prepared by:

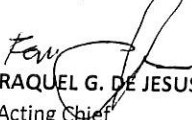
  
**ENGR. GARY E. AGUILAR**  
 Technical Staff  
 General Services Division

  
**GENBERT S. GUSAGO**  
 Technical Assistant  
 General Services Division

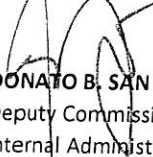
Reviewed by:

  
**ENGR. CECIL G. FABIAN**  
 Administrative Officer IV  
 General Services Division

Noted by:

  
**RAQUEL G. DE JESUS**  
 Acting Chief  
 General Services Division

Recommending approval:

  
**DONATO B. SAN JUAN**  
 Deputy Commissioner  
 Internal Administration Group

Approved by:

  
**REY LEONARDO B. GUERRERO**  
 Commissioner  
 Bureau of Customs

<b>Direct Cost</b>	
Material Cost	
Labor Cost	
Mobilization	
<b>Total Direct Cost</b>	
<b>Indirect Cost</b>	
OCM (15% of DC)	
Contractors Profit (10% of DC)	
<b>Total Indirect Cost</b>	
<b>Tax (5% of DC + IC)</b>	
<b>TOTAL PROJECT COST</b>	



RA 9296 SEC. 33  
 Compliance: The design and construction shall be in accordance with the approved plans and specifications and shall be subject to the supervision and control of the Department of Finance. The contractor shall be responsible for the safety of all personnel and the public during the construction. The contractor shall be liable for the cost of any damage to the existing structure and the surrounding area. The contractor shall be liable for the cost of any delay in the completion of the project. The contractor shall be liable for the cost of any other expenses incurred by the Department of Finance in connection with the project.

CHECKED BY:  
**ENGR. CECILIO G. FABIAN**  
 ADMINISTRATIVE OFFICER IV, GSD


RECOMMENDING APPROVAL:  
**DOMATO B. SAN JUAN**  
 DEPUTY COMMISSIONER, IAG

APPROVED BY:  
**REV. LEONARDO B. GUERRERO**  
 COMMISSIONER, BOC

PROJECT TITLE:  
**REPAIR AND RENOVATION OF THE OFFICE CUSTOMS INTELLIGENCE AND INVESTIGATION SERVICE (CIS)**

OWNER:  
**BUREAU OF CUSTOMS**

SHEET CONTENT:  
 AS SHOWN

DRAWN BY:  
  
**BENNETT S. DURANGO**  
 ARCHITECT/ENGINEER/PLANNER

SHEET NO.:  
**A-01**  
 DATE:  
 13 NOV 2019

**EXISTING PLAN**  
 SCALE

