



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
COLLECTION DISTRICT II-A
PORT OF MANILA



March 10, 2020

THE CHIEF

Chief, Public Information and Assistance Desk
Bureau of Customs

Subject: Request for Posting at www.customs.gov.ph website for Procurement of Drinking Water

Dear Madame,

Good day.

May we respectfully request for posting at our government website the attached **Request for Quotation on the Supply and Delivery of Drinking Water** to be used at the Port of Manila.

Anticipating for your kind consideration.

Very truly yours,

Attestation
ATTY. MA. LIZA T. SEBASTIAN
Chairperson
Bids and Awards Committee *LS*
Port of Manila



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REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through Port of Manila will undertake a Small Value Procurement for the **Supply and Delivery of Drinking Water**, in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : **Supply and Delivery of Drinking Water**
Location : **Supply Unit, Administrative Division, Port of Manila, South Harbor, Port Area, Manila**

Approved Budget for the Contract: **Three Hundred Thirty Thousand Four Four Hundred Eighty Pesos Only (330,480.00)**

Specifications:

QTY.	UNIT	DESCRIPTION
6,120	rounds	(5) Five-gallon round containers of Purified Drinking Water <ul style="list-style-type: none">• 140 rounds per week• Minimum of 16 stages of purification/filtration process• Content: 5 gallons per container• Shape and quality of bottle: Round and polycarbonated resin type (brand new)• Provision for closed delivery van/truck• Monthly submission of Water Test Laboratory Certificate from DOH accredited water testing laboratory• Sanitary Permit for the duration of the contract

Delivery Term: Weekly supply and delivery/distribution

Delivery day: Monday and Thursday

Contract Duration: March 1, 2020 to December 31, 2020

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submitted), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return, and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before March 17, 2020 10:00 a.m., at Supply Unit, Administrative Division, Ground Floor, ESS Building, BOC, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.



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Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at 09178629765 or email us at tuazona@customs.gov.ph.

Very truly yours,

M. Sebastian
ATTY. MA. LIZA T. SEBASTIAN
Chairperson
Bids and Awards Committee
Port of Manila *LS*



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(Annex "A")

PRICE QUOTATION FORM

Date:

BUREAU OF CUSTOMS
Port of Manila

Sir/Madame:

After having carefully read and accept the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

Unit	Description	Quantity	Unit Price	Total Price

Total amount in words: _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company