

Fax Cebu



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**

**MEMORANDUM**

July 13, 2015

**For : The Commissioner**

**From : The Officer-In-Charge, IAG**

**Subject : Training Workshop on the Harmonized GAD Guidelines  
And GAD Strategic Planning**

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- 1.0 As part of the Bureau's initiative in developing a gender mainstreaming policy, as specified in RA 0710 or the Magna Carta for Women, last May 11-15, 2015, the newly reconstituted BOC GAD Focal Point System (BOC GFPS) underwent a training workshop at the Lohas Hotel in Clark, Pampanga. This is to capacitate the new members of the GFPS on development activities on GAD, which includes basic gender sensitivity, gender analysis, and GAD Planning and Budgeting. Part of the expected output of the workshop is a three (3) year GAD Agenda wherein all future programs, activities and policies of the Bureau will be streamlined towards the achievement of said agenda. The 3yr Agenda in essence is the GFPS' main document in developing the annual GAD Plan and Budget (GPB) for the next 3 years.
- 2.0 To further polish and refine the output of the workshop, as recommended in the Gender Audit Report, a follow up activity should be undertaken in order to raise the GFPS' gender analysis skills. Furthermore, a strategic planning for the formulation of the BOC GPB for 2017 is also necessary since submission of the GAD Plan and Budget (GPB) is from November-December of CY 2015, pursuant to PCW-NEDA-DBM Joint Circular No. 2012-01.
- 3.0 This workshop will include sessions that will enable the GFPS to use another level of learning tool, particularly the Harmonized GAD Guidelines (HGDG) and the Results Based Management (RBM), to harmonized its activities and ensure that all of these will contribute to the gender mainstreaming goals of the Bureau.
- 4.0 The proposed budget for this seminar is as follows:

<b>PARTICULAR</b>	<b>REQUIREMENTS</b>	<b>ESTIMATED BUDGET</b>
Accommodation Venue/Meals	Function Room Breakfast AM/PM Snack	

	Lunch/Dinner (for 55 participants/2 speakers) Add'l 17 participants (early arrival)	606,550.00 23,400.00
Materials		5,500.00
Honorarium/Professional fee/Consultation fee	2 speakers from the National Gender Resource Pool of the Philippine Commission on Women (PCW)  Breakdown of Activities and Fees: 1. Preparation of Design and Presentation Materials  2. Actual Conduct of Workshop  <b>Total</b>	1,000/hr x 15 hrs = 15,000.00  1,500/hr x 35 hrs x 2 resource persons = 105,000.00  = Php 120,000.00
<b>GRAND TOTAL</b>		<b>Php 752,850.00</b>

4.1 Funds for this purpose shall be charged against BOC-GAD budget, subject to budgeting, accounting and auditing rules and regulations.

5.0 Attached is the CPO for this purpose.

6.0 For approval.

**DIMPNA O. LEJOS**



[ ] APPROVED

[ ] DISAPPROVED

**ALBERTO D. LINA**  
Commissioner