



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
Manila 1099

CUSTOMS TRAINING CIRCULAR
NO. CTC-008-2017

July 18, 2017

TO: All Customs Officials and Employees

SUBJECT: Scholarship for the Master's Degree Programme in Strategic Management and Intellectual Property Rights

- 1.0 This is to inform that this Bureau is being invited by the World Customs Organization (WCO) to nominate candidates to the upcoming scholarship for the Master's Degree Programme in Strategic Management and Intellectual Property Rights (IPR) at the Aoyama Gakuin University, Tokyo, Japan.
- 2.0 For interested parties kindly visit the AGU's website (<http://www.aoyamasmiprp.jp/>) and accomplished the online registration form for the admission to the SMIPRP which should be completed by **August 4, 2017**.

PROGRAMME TITLE	APPLICATION REQUIREMENTS	ELIGIBILITY REQUIREMENTS	Schedule
Scholarship for the Master's Degree programme in Strategic Management and Intellectual Property Rights (IPR)	<p>Applicants must meet the following criteria to apply for SMIPRP:</p> <ul style="list-style-type: none"> Bachelor's Degree or Higher. English Proficiency <p>Suitable level of proficiency in English to be able to write a thesis is required. For those who have not received undergraduate/graduate education in English, please submit an official</p>	<ul style="list-style-type: none"> A candidate must be a customs officer of a developing member of the WCO with quality work experience of at least three (3) years in the field of customs policy and administration in his/her home country. Preference will be given to candidates who have experience 	<p>March 2018 and finish March 2019 in Aoyama Gakuin University in Tokyo, Japan.</p>

	<p>score report or certificate of exams with the following minimum scores or above.</p> <p>TOEFL iBT (internet based test) 79, TOEFL PBT(paper based test) 550, IELTS 6.0 (in each band)</p> <p>The score should be obtained within the past two years of the application. TOEFL ITP score is not accepted.</p> <p>For those who have received education in English, please obtain an official proof letter from the graduated university.</p> <ul style="list-style-type: none"> • Online PC Environment Online PC environment in which you can run <u>Skype</u> for an interview. To make a free online video call, you will need a webcam (web camera) and a microphone/headset, both of which must be prepared by applicants themselves before the date of the interview. 	<p>in IPR border enforcement, and who are expected to work in the IPR-related section of their Customs administration after this Scholarship Programme.</p> <ul style="list-style-type: none"> • After the completion of the Programme, the candidates should continue to work in their home Customs administration for 3 years at least. After half a year and 3 years from the completion of the Programme, they should report to the university indicating the post they occupy in their home administration and how they have been utilizing the experience they acquired in Japan. • A candidate must be in good health and preferably under 40 years of age as of April 1, 2018. 	
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- 3.0 The applicants must complete the application forms in advance and submit them with all the supporting documents not later than **August 24, 2017** to the AGU's Master Programme Admissions Office address. (please see "Annex 2")
- 4.0 Interested parties who signifies their interest to apply to this scholarship programme shall inform the Interim Training and Development Division (ITDD) on or before **August 4, 2017 (Friday)**. The training staff will be coordinating with your office on this matter. Their contact number is (02) 527-1930 for telephone number or 0917-423-2041 for cellphone number. Kindly visit AGU's website (<http://www.aoyamasmiprp.jp/>) for more information.
- 5.0 For your information.


NICANOR E. FAELDON
Commissioner



JUL 19 2017



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

MEMORANDUM FOR THE COMMISSIONER

FROM : Lilibeth C. Bonifacio
Acting Chief, Interim Training and Development Division

SUBJECT : Scholarship's for the Master's Degree Programme in Strategic Management and Intellectual Property Rights

DATE : July 18, 2017

REFERENCE

1. This is with reference to the invitation letter of the World Customs Organization inviting the bureau to a scholarship for the Master's Degree programme in Strategic Management and Intellectual Property Rights in Aoyama Gakuin University at Tokyo, Japan.

BACKGROUND

2. 2.1 The Bureau is being invited by the World Customs Organization to nominate candidates to the above-mentioned scholarship offered to the Bureau of Customs. The said scholarship programme will start on March 2018 and finish on March 2019 in Aoyama Gakuin University, Tokyo, Japan.
- 2.2 This scholarship programme supports candidate who have experience in IPR border enforcement and who are expected to work in the IPR related section after this scholarship programme. Interested parties shall accomplish online registration form for admission and shall be submitted by August 4, 2017. Interested parties who signifies their interest to apply on this scholarship programme shall inform the Interim Training and Development Division.

ISSUE

3. The Interim Training & Development Division will coordinate with the interested applicants for this scholarship programme and assist them prior to their application.

GROUP / DIVISION / COLLECTION DISTRICT / COMMITTEE COMMENTS

4. The following are submitted for the Commissioner's information.
 - Customs Training Circular
 - World Customs Organization invitation letter dated June 16, 2017.

RECOMMENDATION

- 5. Enclosed for the Commissioner's signature is the draft customs training circular for the commissioner's signature if in accord.

For the Commissioner's consideration.



LILIBETH C. BONIFACIO
Supervising Administrative Officer
Interim Training & Development Division

NOTED BY:



JOSEPH G. ESCASIO
OIC, Administration Office & Chief, HRMD

RECOMMENDING APPROVAL



HENRY ANTHONY M. TORRES
OIC Deputy Commissioner
Internal Administration Group

APPROVED / ~~DISAPPROVED~~



NICANOR E. FAELDON
Commissioner

Bureau of Customs
NICANOR E. FAELDON
Commissioner
17-05643
JUL 19 2017

The Secretary General

17.HL-0226E/S.O.

Brussels, 16 June 2017.

Dear Director General,



I am pleased to inform you that the World Customs Organization (WCO) will award a number of scholarships for the Master's Degree programme in **Strategic Management and Intellectual Property Rights (IPR)** at the Aoyama Gakuin University (AGU), Tokyo, Japan. Funds for these scholarships will be provided by Japan Customs under the Japan-WCO Human Resource Development Programme (Scholarship Programme).

The Scholarship Programme is aimed at **promising young managers from the Customs administrations of developing-country WCO Members**. Candidates should have demonstrated **potential for growth and commitment to the service** of their Administration and should be **fully proficient in English**. Conditions of candidacy and selection are specified in the attachment. This Master's Degree programme will start in March 2018 and finish in March 2019.

The Master's Degree programme comprises two segments: an academic segment and a practical segment. The academic segment starts with focused teaching of foundational skills in strategic management and IPR. It then moves to a range of applied topics which help scholars understand how to design, implement, and evaluate public policies, in particular Customs policy, in accordance with development strategies for organizations. The practical segment is taught in co-operation with Japan Customs, including the Japan Customs Training Institute.

.../...

To : WCO developing-country Members

cc: Master's Programme Admission Office
Graduate School of Business,
Aoyama Gakuin University
info_smiprp@busi.aoyama.ac.jp

Mr. Shingo MATSUDA,
Director for Technical Cooperation, Customs and
Trade Policy, Ministry of Finance, Japan
wco-japan@mof.go.jp

Attached to this letter you will find a set of documents which set out the administrative provisions governing the Programme, as well as the application procedures and other relevant information from the University. If you would like to nominate a candidate from your Administration for this Scholarship Programme, please arrange for the application to be submitted with all supporting documents, including Nomination Form from your Administration (downloadable from below-mentioned website after online registration).

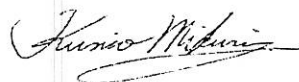
The application process for candidates is as follows :

- The nominated applicant requests website access via the online registration option on the AGU's website (<http://www.aoyamasmiprp.jp/>), which should be completed **by 18 August 2017** (no later than 17:00 Japan Standard Time (JST)).
- The applicant must then complete the application forms and submit them with all the supporting documents **by 24 August 2017** to the AGU Master's Programme Admissions Office address as indicated on the application web page.

Please note that applications received after the deadlines will not be considered. As late submissions, including of supporting documents such as proof of English proficiency, are not acceptable, applicants and nominating Administrations are encouraged to prepare the required documents well in advance.

If you have any questions regarding this Programme, a member of your staff may contact Mr. Shinji Oda of the WCO Capacity Building Directorate (Tel.: + 32 2 209 96 47; Fax : + 32 2 209 94 96; or E-mail : scholarship@wcoomd.org), or the Master's Programme Admissions Office at the AGU Graduate School of Business (Tel.: + 81 3 3409 6239; Fax : + 81 3 3409 4575; E-mail : info_smiprp@busi.aoyama.ac.jp).

Yours sincerely,



Kunio Mikuriya.

<Note from the Aoyama Gakuin University>

Strategic Management and Intellectual Property Rights Program (SMIPRP)

The Graduate School of Business at AGU welcomes potential students who have a strong interest in conducting rigorous empirical and/or theoretical research integrated with their own practical work experiences. If you wish to apply for the SMIPRP at AGU, please visit our website (<http://www.aoyamasmiprp.jp/>), carefully read and strictly follow the admission guidelines and instructions.

1. Program

Strategic Management and Intellectual Property Right Program (SMIPRP)

2. Number to be admitted

The number of students to be admitted for SMIPRP course is approximately 10.

3. Application Requirements

- Bachelor's Degree or Higher
- Proficiency in English:

Suitable level of proficiency in English to be able to write a thesis is required.

Minimum scores in relevant English tests should be as follows:

TOEFL iBT (internet based test) 79,

TOEFL PBT (paper based test) 550,

IELTS 6.0 (in each band)

The score should be obtained within the past two years of the application.

TOEFL ITP score is not accepted.

- Online PC Environment:

Applicants must have online PC environment in which you can run Skype(<http://www.skype.com/intl/en/home>) for an interview.

4. Application Procedure (Please check the SMIPRP website for more details)

Step 1 Online Registration: First, you will need to create a login account to proceed with your application. To create a login account, fill out and submit the online registration form with the necessary information.

Step 2 Notification of ID&Password: Upon your submission of the online registration form, your ID and password will be sent to you via email.

Step 3 Download Application Forms: Please go to the top page of the SMIPRP website and click the 'LOGIN' button. Then you are required to enter the provided ID and password in the login page to proceed to the next step in order to download and fill out the designated Form1-6.

Step 4 Mail designated Application forms & other required documents: Please send all the designated application forms and other required documents by DHL or any other registered express mailing delivery service to be received by the deadline.

Mailing Address

Master's Program Admissions Office
Graduate School of Business
Aoyama Gakuin University
4-4-25 Shibuya, Shibuya-ku
Tokyo 150-8366
JAPAN

Step 5 Online Interview with selected applicants: After reviewing applications, the Admissions Committee for the SMIPRP will request an interview for selected applicants (i.e. those applicants who have successfully passed the documentary examination). Those who are selected will receive the notification and scheduling information on the interview via email. Interviews are conducted via Skype.

5. Admission Calendar

- | | |
|---|-------------------------------|
| - Online Registration | up to August 18, 2017 |
| - Mailing Materials | up to August 24, 2017 |
| - Notification of Invitation to Interview | September 15, 2017 |
| - Online Interview | September 27 through 30, 2017 |
| ※Interview schedule will be assigned from one of these days | |
| - Notification of enrollment acceptance | November 9, 2017 |
| - Submission of enrollment documents | November 30, 2017 |

6. WCO Scholarship

Full tuition scholarship is awarded to full-time candidates who have been accepted for study at AGU and approved by the WCO. You may apply for the scholarship when you submit the application for admission.

Requirement to apply for the Scholarship

- A candidate must be a customs officer of a developing member of the WCO with quality work experience of at least three years in the field of customs policy and administration in his/her home country.
- Preferably under 40 years of age as at April 1, 2018

What the Scholarship covers

- A monthly stipend is granted to cover living expenses during your studies at AGU. This stipend cannot be increased to cover family members. The amount of your stipend is subject to change according to the decision of the Japanese Government.*
- Your admission and tuition fees will be paid by the scholarship sponsors.
- Round-trip economy-class air tickets between your home country and Japan are also included.

*The total amount of the scholarship is 147,000 yen per month. (as of 2017)

STEP 1 – ONLINE REGISTRATION

Available until 18 August, 2017 (17:00 JST*)

*Japan Standard Time

First, you will need to create a login account to proceed with your application. To create a login account, fill out and submit the online registration form with the necessary information.

Please note that you will not be registered as an 'applicant' until we have received all the required application documents.

STEP 2 NOTIFICATION ID & PASSWORD

Upon your submission of the online registration form, your ID and password will be sent to you via email.

STEP 3 DOWNLOAD APPLICATION FORMS

Please go to the top page of the SMIPRP website and click the 'LOGIN' button. Then you are required to enter the provided ID and password in the login page to proceed to the next step in order to download and fill out the designated Form1-6 and Application Checklist.

STEP 4 SUBMIT BY POST DESIGNATED APPLICATION/ FORMS & OTHER REQUIRED DOCUMENTS

By 24 August, 2017 (JST)

Designated Application Forms & Other Required Documents

- (Form1) Application Form with photo
- (Forms 2-1 and 2-2) Two Letters of Recommendation
- (Preferably, one from your current supervisor at your work place)
- (Form3) Certificate of Employment Status and Acceptance for Leave of Absence
- (Form4) Assignment Paper
- (Form5) Research Proposal at the SMIPRP
- (Form6) WCO Nomination Form (for a CUSTOMS OFFICER of a developing member of the WCO.)

- The form must have a signature and seal by the Head of the nominating administration e.g. Director General, Commissioner or equivalent official.
- Official degree certificates or official copies of diplomas from ALL colleges/universities previously attended.
- Official transcripts or official copies of transcripts from ALL colleges/universities previously attended.
- Either of the following English Proficiency Certificates
- TOEFL or IELTS official score report
- *For those who have not received undergraduate/graduate education in English.
- The score should be obtained within the past two years of the application
- Official certificate to prove your undergraduate/graduate education was conducted in English.
- This official document has to be issued by the educational institute you attended.
- A photocopy of your passport
- (If any) A photocopy of either a paper, report, thesis, or book written in English.
- (If the names on the application forms and certificates are different)
- Proof of the surname/name change (marriage certificate, etc.)

Postal Address:

Master's Program Admissions Office,
 Graduate School of Business,
 Aoyama Gakuin University
 4-4-25 Shibuya, Shibuya-ku,
 Tokyo 150-8366,
 JAPAN

STEP 5 ONLINE INTERVIEW WITH SELECTED APPLICANTS

Between 27 September and 30 September, 2017

After reviewing applications, the Admissions Committee for the SMIPRP will request an interview for selected applicants (i.e. those applicants who have successfully passed the documentary examination). Those who are selected will receive the notification and scheduling information on the interview via email.

Interviews are conducted via Skype. If you are invited for an interview, you should be online and prepared to receive our call at the day and time scheduled by the Admissions Committee.

The interviewers consisted of faculty members (the Admissions Committee) will evaluate the candidates according to the admission criteria.

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Fw: INVITATION - AGU 2018-2019

Karen Susan Go

vincentvillanueva@gmail.com; Vincent Villanueva; Nicanor Faeldon; Hyacinth B. Sa

vincentvillanueva@gmail.com; Vincent Villanueva; Nicanor Faeldon; Hyacinth B. Sa

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Info

This message was sent with high importance.

17HL0226E Invitation - S... 220 KB

17HL0226F Invitation - P... 278 KB

Annex 1 - Admi 253 KB

Show all 4 attachments (895 KB) Download all Save all to OneDrive - Bureau of Customs

FYI po.

From: Jacqueline Toussaint <Jacqueline.Toussaint@wcoomd.org>

Sent: Friday, June 16, 2017 5:50 PM

To: AFGHANISTAN (Reshad_po@yahoo.com); AFGHANISTAN (customs_coordination@gmail.com); AFGHANISTAN (omaids@yahoo.com); BANGLADESH (nojibur@yahoo.com); BHUTAN (ynamgyel@gmail.com); BHUTAN (jlhamo@mof.gov.bt); CAMBODIA (nhemkun@gmail.com); CAMBODIA (info-pru@customs.gov.kh); CHINA (xulu@customs.gov.cn); CHINA (qinda@customs.gov.cn); FIJI (ceo@frca.org.fj); FIJI (tlui@frca.org.fj); FIJI (vicechair.wcoap@frca.org.fj); INDIA (indiawco-cbec@nic.in); INDONESIA (multilateral1.inacustoms@gmail.com); IRAN (ISLAMIC REPUBLIC OF) (g.d.v.t.t@irica.org); IRAN (ISLAMIC REPUBLIC OF) (b.i.o.c@irica.org); IRAN (ISLAMIC REPUBLIC OF) (kakhki@irica.org); LAO PEOPLE'S DEMOCRATIC REPUBLIC (laocustoms.icd@gmail.com); MALAYSIA (aminuddin.hamzah@customs.gov.my); MALAYSIA (radziah.razak@customs.gov.my); MALDIVES (customsmail@customs.gov.mv); MALDIVES (ir@customs.gov.mv); MONGOLIA (icd@customs.gov.mn); MONGOLIA (icd.mcga@gmail.com); MYANMAR (mcdintsec1@mptmail.net.mm); MYANMAR (mcdintsec2@mptmail.net.mm); MYANMAR (mmcustoms.intsec@gmail.com); NEPAL (dg@customs.gov.np); NEPAL (rschimoria@yahoo.com); NEPAL (crm@customs.gov.np); PAKISTAN (membercustoms@fbr.gov.pk); PAKISTAN (sec.int.customs@fbr.gov.pk); PAKISTAN (chiefc@fbr.gov.pk); PAPOUASIE-NOUVELLE-GUINEE (anangaim@customs.gov.pg); Karen Susan Go; PHILIPPINES (karensusan_go@yahoo.com); PHILIPPINES (externalaffairs.customs@gmail.com); SAMOA (aviali@revenue.gov.ws); SAMOA (ppuna@revenue.gov.ws); SAMOA (msoonalole@revenue.gov.ws); SRI LANKA (dgc@customs.gov.lk); SRI LANKA (rajendran.adgc@customs.gov.lk); SRI LANKA (ddcppnr@customs.gov.lk); THAILAND (thaicustoms@mof.go.th); TIMOR-LESTE (jabillo@mof.gov.tl); TIMOR-LESTE (fgoncalves@mof.gov.tl); TONGA (kelemetev@customs.gov.to); TONGA (heilonil@customs.gov.to); TONGA (forumdsg@gmail.com); VANUATU (bmalas@vanuatu.gov.vu); VIETNAM (icd@customs.gov.vn); ANTIGUA AND BARBUDA (raju.boddu@ab.gov.ag); ARGENTINA (jgomezcenturion@afip.gob.ar); ARGENTINA (dga-privada@afip.gob.ar); ARGENTINA (apacheco@afip.gob.ar); BELIZE (cusnet@btl.net); BOLIVIA (mdardaya@aduana.gob.bo); BOLIVIA (apozo@aduana.gob.bo); BOLIVIA (msierra@aduana.gob.bo); BRAZIL (subgab.rfb@receita.fazenda.gov.br); BRAZIL (dacib.df.corin@receita.fazenda.gov.br); CHILE (fvillarroel@aduana.cl); CHILE (pchamorro@aduana.cl); COLOMBIA (cgaviriav@dian.gov.co); COLOMBIA (yyepesl@dian.gov.co); COLOMBIA (aoliveros@dian.gov.co); COSTA RICA (cespedessw@hacienda.go.cr); COSTA RICA (cespedesnm@hacienda.go.cr); CUBA (relin@agr.aduana.cu);

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SALVADOR (aracely.ayala@mh.gob.sv); EL SALVADOR (usuario.dga@mh.gob.sv); GUATEMALA (aduanadeguatemala@sat.gob.gt); GUYANA (gra@networksgy.com); GUYANA (ksattaur@gra.gov.gy); GUYANA (kchapman@gra.gov.gy); HAITI (directiongenerale@douane.gouv.ht); HAITI (jjanvier@douane.gouv.ht); HAITI (herbynelson@hotmail.com); HONDURAS (lalmendez@dei.gob.hn); HONDURAS (jerezanod@gmail.com); HONDURAS (joliva@dei.gob.hn); JAMAICA (velma.walker@jacustoms.gov.jm); JAMAICA (commissioner@jacustoms.gov.jm); MEXICO (ricardo.trevino@sat.gob.mx); MEXICO (jorge.tovar@sat.gob.mx); MEXICO (drios@embamex.eu); MEXICO (cenriquez@embamex.eu); NICARAGUA (ems@dga.gob.ni); NICARAGUA (meugeniamolina@dga.gob.ni); NICARAGUA (mayorga_duarte@yahoo.com); PANAMA (jose.gomez@ana.gob.pa); PANAMA (tbatista@ana.gob.pa); PANAMA (karina.russo@ana.gob.pa); 'PARAGUAY (nvaliente@aduana.gov.py)'; PARAGUAY (lmorales@aduana.gov.py); PARAGUAY (glampert@aduana.gov.py); PERU (rgarciam@sunat.gob.pe); PERU (cvillarruel@sunat.gob.pe); PERU (wpacheco@sunat.gob.pe); SAINT LUCIA (afernelon@customs.gov.lc); URUGUAY (enrique.canon@aduanas.gub.uy); URUGUAY (leonardo.trentini@aduanas.gub.uy); URUGUAY (secdireccion@aduanas.gub.uy); ALBANIA (e_hitaj@dogana.gov.al); ALBANIA (e_bicolli@dogana.gov.al); ARMENIA (inter.relations@customs.am); ARMENIA (secretariat@customs.am); ARMENIA (suren_melikisrayelyan@yahoo.com); AZERBAIJAN (international@customs.gov.az); BELARUS (gtk@customs.gov.by); BOSNIA AND HERZEGOVINA (zeljka.juric@uino.gov.ba); GEORGIA (info@rs.ge); GEORGIA (s.uridia@rs.ge); KAZAKHSTAN (yermek.kozhabergenov@mgd.kz); KOSOVO (bahri.berisha@dogana-ks.org); KOSOVO (valentina.bajraktari@dogana-ks.org); KOSOVO (zana.batusha@dogana-ks.org); KYRGYZSTAN (papers@customs.gov.kg); KYRGYZSTAN (ovs@customs.gov.kg); THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA (natasa.radeska@customs.gov.mk); MOLDOVA (vama@customs.gov.md); MOLDOVA (s.rip@customs.gov.md); MONTENEGRO (kabinet.direktora@carina.gov.me); SERBIA (kabinet@carina.rs); SERBIA (vidanovicg@carina.rs); TAJIKISTAN (alimjan@list.ru); TURKEY (abgm@gtb.gov.tr); TURKMENISTAN (customs@online.tm); TURKMENISTAN (ashyrov@skynet.be); TURKMENISTAN (turkmenistan1@skynet.be); UKRAINE (kabmin_doc@sfs.gov.ua); UZBEKISTAN (info@customs.uz); ALGERIE (directeurg@douane.gov.dz); ALGERIE (relext@douane.gov.dz); ALGERIE (sahi_youcef@douane.gov.dz); EGYPT (ahmedshehataa585@gmail.com); EGYPT (eftekharkhalaf@yahoo.com); EGYPT (e.khalaf@customs.gov.eg); IRAQ (info@customs.mof.gov.iq); IRAQ (iraqcustoms@mof.gov.iq); JORDAN (customs@customs.gov.jo); LEBANON (hcc@customs.gov.lb); LIBYA (ico@customs.ly); LIBYA (ahmedbalsus@yahoo.com); MAROC (m.lrhezzioui@douane.gov.ma); PALESTINE (luay_hala@yahoo.com); PALESTINE (awatifmahmoud@yahoo.com); PALESTINE (amanihassona90@gmail.com); SUDAN (customs@sudanmail.net); SUDAN (badrsinarirw@gmail.com); SUDAN (nazar_12009@hotmail.com); SYRIAN ARAB REPUBLIC (ir@customs.gov.sy); SYRIAN ARAB REPUBLIC (safaa.ibrahim@customs.gov.sy); SYRIAN ARAB REPUBLIC (safaaibrahim.c@gmail.com); TUNISIE (dgd@douane.gov.tn); TUNISIE (bci@douane.gov.tn); YEMEN (customs.yemen@gmail.com); ANGOLA (na.aima.coelho@gmail.com); ANGOLA (ernestinafilipe@yahoo.com.br); BOTSWANA (pvalashia@burs.org.bw); BOTSWANA (mopule@burs.org.bw); BOTSWANA (bmudongo@burs.org.bw); BURUNDI (domitien.ndihokubwayo@obr.gov.bi); BURUNDI (mariejosee.irambona@obr.gov.bi); COMORES (dir.cooperation@douanes.km); COMORES (souef.kamalidini@douanes.km); COMORES (djamilia.radjabou@douanes.km); DJIBOUTI (dggouled@intnet.dj); DJIBOUTI (direction@douanes.dj); DJIBOUTI (mouss.roble@yahoo.fr); MADAGASCAR (eric.rabenja@douanes.mg); MADAGASCAR (errana@moov.mg); ERITREA (yyehdego@yahoo.com); ERITREA (ane_zefer@yahoo.com); ETHIOPIA (min.of.reve@ethionet.et); ETHIOPIA (erca@ethionet.et); KENYA (julius.musyoki@kra.go.ke); KENYA (agatha.munyaka@kra.go.ke); KENYA (caroline.ogol@kra.go.ke); LESOTHO (i.penane@lra.org.ls); LESOTHO (m.lepholisa@lra.org.ls); LESOTHO (s.macheli@lra.org.ls); MALAWI (fvaleta@mra.mw); MALAWI (mmisomali@mra.mw); MALAWI (mrahq@mra.mw); MAURITIUS (vivekanand.ramburun@mra.mu); MAURITIUS (customs@mra.mu); MAURITIUS (chabeeraj.hurry@mra.mu); MOZAMBIQUE (mcumbi@at.gov.mz); MOZAMBIQUE (omamz@at.gov.mz); NAMIBIA (bevan.simataa@mof.gov.na); NAMIBIA (meisie.fuchs@mof.gov.na); RWANDA (customs@rra.gov.rw); RWANDA (raphael.tugirumuremyi@rra.gov.rw); RWANDA (william.musoni@rra.gov.rw); SEYCHELLES (georgette.pillay@src.gov.sc); SEYCHELLES (selwyn.knowles@src.gov.sc); SOUTH AFRICA (oocregistration@sars.gov.za); SOUTH AFRICA (ssibeko4@sars.gov.za); SOUTH AFRICA (tntombela@sars.gov.za); SOUTH SUDAN (zmasaoud@yahoo.com); SWAZILAND (gmahlinza@sra.org.sz); SWAZILAND (sfakudze@sra.org.sz);

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(ShimwanN@zra.org.zm); ZAMBIA (msimukok@zra.org.zm); ZAMBIA (KACHINDB@zra.org.zm); ZIMBABWE (jmujuu@zimra.co.zw); ZIMBABWE (ezuze@zimra.co.zw); ZIMBABWE (emudzingwa@zimra.co.zw); BENIN (douanes_beninoises@yahoo.fr); BENIN (clementino20062000@yahoo.fr); BURKINA FASO (scrp@douanes.bf); CAMEROUN (ed_fongod@yahoo.com); CAMEROUN (gkonneh@yahoo.com); CAP-VERT (liza.vaz@dnre.gov.cv); CAP-VERT (ana.dias@dnre.gov.cv); REPUBLIQUE CENTRAFRICAINE (frdricinamo@yahoo.fr); REPUBLIQUE CENTRAFRICAINE (yeremi_sidoine@yahoo.fr); CONGO (dg.congo@omdaoc.org); CONGO (Rep. du) (douanescongolaises@douanes.gouv.cg); CONGO (Rep. du) (gomeztseket@yahoo.fr); CONGO (Rep. dém. du) (contact@douanes.cd); COTE D'IVOIRE (assamalino@yahoo.fr); GABON (apndjoubi@yahoo.fr); GABON (cabinetdgdigabon@gmail.com); GABON (helvireo@hotmail.com); GAMBIE (yanksdarbo@yahoo.com); GAMBIE (joefindin@hotmail.com); GAMBIE (alhajied@gmail.com); GHANA (info@gra.gov.gh); GHANA (joshuawon@yahoo.com); GUINEE (tousas07@yahoo.fr); GUINEE (douaneguinee31058@yahoo.fr); GUINEE-BISSAU (sanhantambu@gmail.com); GUINEE-BISSAU (nairlugomes@gmail.com); GUINEE-BISSAU (dga@gtelecom.gw); MALI (alicoulibaly@gmail.com); MALI (douanesmaliennes@gmail.com); MAURITANIE (ouldahmedjema@yahoo.fr); MAURITANIE (hamdouh@gmail.com); NIGER (iissaka@finances.gov.ne); NIGER (arzika.harouna@yahoo.fr); NIGER (abdousaley37@yahoo.com); SENEGAL (spdgd@douanes.sn); TOGO (otr@otr.tg); TOGO (secathe65@gmail.com); LIBERIA (saa.saamoi@lra.gov.lr); NIGERIA (cgc@customs.gov.ng); NIGERIA (patienceiferi@yahoo.com); SIERRA LEONE (hkallah@yahoo.co.uk)

Cc: scholarship; 'info_smiprp@busi.aoyama.ac.jp'; JAPAN (wco-japan@mof.go.jp); Shinji Oda

Subject: INVITATION - AGU 2018-2019

To : *The Heads of the WCO Customs Administrations of developing-country Members*

Destinataires : *Aux Chefs des Administrations membres des Douanes de l'OMD de pays en développement*

Dear Director General,

The Master's Degree Programme in Strategic Management and Intellectual Property Rights (IPR) at the Aoyama Gakuin University (AGU), Tokyo, Japan, will start in March 2018 and finish in March 2019.

If you have any questions regarding this Programme, a member of your staff may contact Mr. Shinji ODA of the WCO Capacity Building Directorate (e-mail : scholarship@wcoomd.org) or the Master's Programme Admissions Office at the AGU Graduate School of Business (e-mail : info_smiprp@busi.aoyama.ac.jp).

Yours sincerely,

Madame, Monsieur le Directeur général,

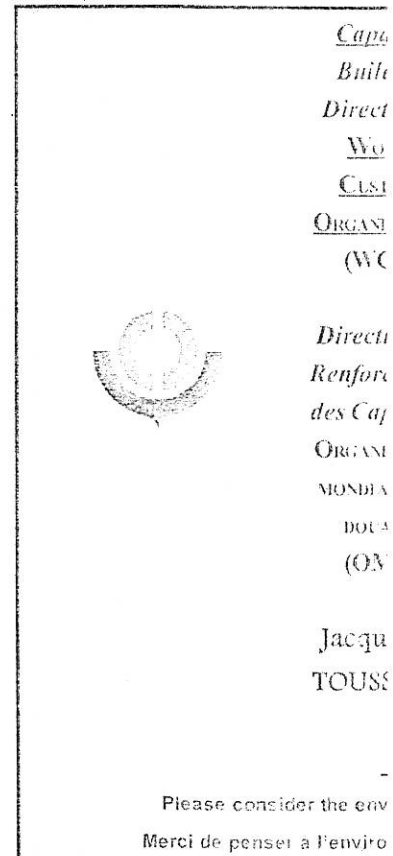
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à l'Université Aoyama Gakuin (AGU) de Tokyo, Japon,
débutera en mars 2018 et s'achèvera en mars 2019.

Pour toutes questions relatives à ce Programme, votre personnel peut contacter
Monsieur Shinji ODA de la Direction du renforcement des capacités de l'OMD (Courriel :
scholarship@wcoomd.org)

ou le Bureau des admissions du Programme de master, Ecole supérieure de gestion de l'AGU
(Courriel : admissions@grips.ac.jp).

Sincères salutations.



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