



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Port of Manila, will undertake a Small Value Procurement for the **Supply and Delivery of Drinking Water**, in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Supply and Delivery of Drinking Water**
Location: **Port of Manila Building, South Harbor, Port Area, Manila**
Approved Budget for the Contract: **Two Hundred Fifty Thousand Pesos Only**
(P 250,000.00), inclusive of tax

Specifications:

QTY	UNIT	DESCRIPTION
7410	Rounds	Five (5) gallon round containers of purified drinking water
		> minimum of 285 rounds per week
		> minimum of 16 stages of purification/filtration process
		> content: 5 gallons per container
		> shape and quality of bottle: round and polycarbonated resin type (brand new)
		> provision for closed delivery van/truck
		> monthly submission of water test laboratory certificates from DOH accredited water testing laboratory
		> sanitary permit for the duration of the contract

Delivery Term: Weekly supply and delivery / distribution
Delivery day: Tuesday and Friday
Contract Duration: July 17, 2017 to December 31, 2017

Interested suppliers are required to submit their valid and current Mayor's Permit, PHILGEPS Registration Certificate, BIR Certificate of Registration (Form 2303), Omnibus Sworn Statement, 2016 Income/Business Tax Return and duly signed price quotation form (Annex A).

Submission of quotation and eligibility documents is on or before July 10, 2017 (10:00 am), manually or through facsimile at the Supply Unit, Administrative Division, 2nd Floor BOC, Port Area, Manila with Telephone No. 527-4584.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

Very truly yours,


HENRY ANTHONY M. TORRES
OIC, Deputy Commissioner
Internal Administration Group 

Annex "A"

PRICE QUOTATION FORM

Date

The Bids and Awards Committee
Bureau of Customs
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

Quantity	Description	Unit Price	Total Price
7410 Rounds	Supply and Delivery of Drinking Water		
	Five (5) gallon round containers of purified drinking water		
	> minimum of 285 rounds per week		
	> minimum of 16 stages of purification/filtration process		
	> content: 5 gallons per container		
	> shape and quality of bottle: round and polycarbonated		
	resin type (brand new)		
	> provision for closed delivery van/truck		
	> monthly submission of water test laboratory certificates		
	from DOH accredited water testing laboratory		
	> sanitary permit for the duration of the contract		

Warranty : ____ months from the date of delivery

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative

Name of Company

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)