



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



:

MEMORANDUM

TO

ALL DISTRICT COLLECTORS

ENFORCEMENT GROUP INTELLIGENCE GROUP

ENFORCEMENT AND SECURITY SERVICE

CUSTOMS INTELLIGENCE AND INVESTIGATION

SERVICE

FROM

REY LEONARDO B. GUERRERO

Commissioner

SUBJECT

REITERATION ON THE SUBMISSION OF REPORTS IN

IMPLEMENTING LETTERS OF AUTHORITY (LOA) AND THE FORMALITY TO BE OBSERVED FOR ITS

CLOSURE/TERMINATION

DATE

28 April 2021

1.0 References:

> 1.1 Customs Administrative Order (CAO) No. 03-2019 on "CUSTOMS JURISDICTION AND EXERCISE OF POLICE AUTHORITY"; and

1.2 Attached template.

2.0 In view of the above reference, it has been observed that the requirement of submitting reports, under Sec. 4.6.7 of CAO No. 03-2019, within the prescribed period is not being strictly adhered to by the implementing Customs Officers.

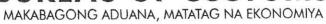
3.0 As such, the same is hereby reproduced as a reminder:

> "The Customs Officer exercising the power to visit and inspect shall render progress reports during and after the actual visit, and shall submit the final report, including the inventory report signed by the COO III, to the Commissioner within twenty-four (24) hours after the conclusion of the proceedings".

- 4.0 Furthermore, the designated team leader in the implementation of the LOA shall submit a final report on all actions and proceedings taken in connection with the said LOA, including his recommendations for the termination or closure of the same or reopening of sealed or closed warehouses or premises subject of the LOA, stating his reasons therein (see attached template), for the appreciation and approval of the Commissioner.
- 5.0 For strict and immediate compliance.



BUREAU OF CUSTOMS





OCOM Memo No. 71-2021 p.2

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MEMORANDUM

то		:	CUSTOMS AND OTHER GOVERNMENT OFFICERS, EXERCISING POLICE AUTHORITY, AUTHORIZED TO IMPLEMENT LETTER OF AUTHORITY (LOA) NO WITH MISSION ORDER (MO) NO
FROM		:	REY LEONARDO B. GUERRERO Commissioner &
SUBJECT		:	TERMINATION OF LOA NO AND MO NO
DATE		:	
1.0	Reference(s): 1.1 Disposition Form (DF) for the Commissioner dated on " (title of DF)" 1.2 Customs Administrative Order (CAO) no. 03-2019 on "CUSTOMS JURISDICTION AND EXERCISE OF POLICE AUTHORITY"		
2.0	In view of the above references, LOA no and MO no is hereby terminated (state reason herein)		
3.0	Moreover, you are hereby ordered to restore the possession of the imported articles to and remove, if there is any, the padlock or seal placed upon the subject's premises.		
4.0	For your information and compliance.		