



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

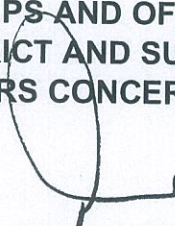

ACCOUNTABILITY

OCOM Memo No. 13-2022

MEMORANDUM

MASTER COPY
mm

TO : **ALL GROUPS AND OFFICES
ALL DISTRICT AND SUB-PORT COLLECTORS
ALL OTHERS CONCERNED**

FROM : **REY LEONARDO B. GUERRERO**
Commissioner   BOC-03-13625

SUBJECT : **PRESS RELEASE APPROVAL PROCESS**

DATE : 02 February 2022

To prevent misinformation and ensure that the Bureau of Customs only provides correct and accurate information, all Groups, Ports, and Offices are hereby directed to coordinate and submit to the Commissioner through the Public Information and Assistance Division (PIAD) all materials and requests intended for publication, press release, and media coverage for final review and approval before transmitting or disclosing any material information to external media outfits and the public.

In view of the foregoing, all Heads of Groups, Ports, and Offices are hereby directed to ensure the compliance of the employees under their respective offices to the abovementioned BOC Memoranda especially for Press Releases related to anti-smuggling and illegal drug activities which may contain sensitive and/or confidential information that must first be vetted, reviewed, and cleared by the Commissioner and other concerned officials.

Submission may be done through email at piad@customs.gov.ph.

For strict compliance.