


**BUREAU OF CUSTOMS***Professionalism Integrity Accountability*MISTG Memo No. 13-2020**MEMORANDUM**

TO : **ALL DISTRICT AND SUB-PORT COLLECTORS
ALL DEPUTY COLLECTORS FOR OPERATIONS
ALL OTHERS CONCERNED**

FROM :  **ALLAN C. GERONIMO**
Deputy Commissioner, MISTG

SUBJECT : **Implementation of the Archiving Solution in the E2M System**

DATE : 23 October 2020



BOC-07-00571

To improve the overall performance of the E2M System, the Management Information System and Technology group have implemented the archiving of data in the E2M System. Single Administrative Document (SAD) and Manifest Data which are registered within the last three (3) years are still accessible in the Production Server. Data which are beyond three (3) years from the date of extraction are already archived in the High-Performance Server. This feature will be implemented on 26 October 2020. Archived data will be available upon official request through the Office of the Deputy Commissioner-MISTG.

For your information and guidance.

South Harbor, Gate 3, Port Area, Manila 1099

Tel. Nos 527-4537, 527-1935

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MISTG Memo No. 13-2026

p. 2

1st Indorsement

26 October 2020

Respectfully forwarded to the **Chief, Central Records Management Division**, the herein Memorandum regarding the 'Implementation of the Archiving Solution in the E2M System.'

ALLAN C. GERONIMO
Deputy Commissioner, MISTG

BUREAU OF CUSTOMS
Central Records Mng't Div.

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