



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
1099 MANILA

MEMORANDUM

TO : DEPUTY COMMISSIONER, IG
DEPUTY COMMISSIONER, EG
DIRECTOR, CIIS
DIRECTOR, ESS
DISTRICT COLLECTORS
SUPPORT COLLECTORS
CIIS Supervisors, All Ports
ESS District Commanders, All Ports

FROM : REY LEONARDO B. GUERRERO
Commissioner

FEB 27 2019



SUBJECT : CONDUCT OF BUILDING SAFETY INSPECTION &
DISASTER PREPAREDNESS DRILLS

DATE : FEBRUARY 27, 2019

To ensure safety and security, you are hereby directed to conduct safety inspection and check for presence of potential fire hazards i.e. unauthorized cooking appliances, water heaters, coffee makers, flat iron and the like on all buildings currently being occupied as offices by bureau personnel in all ports. Also, you are directed to conduct an integrity check on the electrical power system of the buildings.

Further, you are instructed to ensure that all buildings are equipped with fire prevention devices such as but not limited to functional fire extinguishers, sprinklers, fire hydrants or other similar equipment.

You are also directed to coordinate and enlist the expertise of concerned local government and enforcement units in your respective areas to conduct disaster preparedness sessions and drills on fire, earthquake and terrorism.

A report on the completion and progress of these activities must be reported to this office not later than March 15, 2019.

For immediate compliance.