



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



ACCOUNTABILITY

MEMORANDUM

TO

ALL DISTRICT/SUBPORT COLLECTORS

ALL DEPUTY COLLECTORS FOR ADMINISTRATION ALL CHIEFS, ADMINISTRATIVE DIVISIONS OR

EQUIVALENT UNITS AND OTHERS CONCERNED

FROM

DONATO B SAN JUAN

Deputy Commissioner, Internal Administration Group

and Chief of Staff, Office of the Commissioner

SUBJECT

DISSEMINATION OF CUSTOMS ISSUANCES &

DIRECTIVES TRANSMITTED THRU THE DOCUMENT

TRACKING SYSTEM (DTS)

DATE

15 July 2021

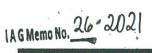
In order to ensure that the newly released customs issuances/directives transmitted to the ports/subports through the DTS are retrieved from the system and properly disseminated to the concerned office/unit, the Chiefs, Administrative Divisions/Equivalent Units or authorized users are required to submit an acknowledgment receipt and proof of dissemination using the attached format as Annex-A.

consolidation purposes, kindly transmit your accomplished acknowledgment receipts and proof of dissemination to the Central Records Management Division (CRMD) through edricray.cruz@customs.gov.ph.

For strict compliance.

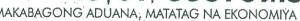
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Reference: CMO 69-91 Tree of the second





BUREAU OF CUSTOMS MAKABAGONG ADUANA, MATATAG NA EKONOMIYA





Annex-A

ACKNOWLEDGMENT RECEIPT AND PROOF OF DISSEMINATION OF CUSTOMS ISSUANCES & DIRECTIVES RETRIEVED FROM THE DOCUMENT TRACKING SYSTEM (DTS)

Collection District No.: Port/	Subport:	
Dates Covered (Monday-Friday):		
Customs Administrative Orders (CAO)	Customs Memorandum Orde	ers (CMO)
	edisternis Premordridami Orde	is (CMO)
Customs Memorandum Circulars (CMC)	Joint Orders	
МЕМОР	RANDA	
OCOM Memo	I.G. Memo	
,		
AOCG Memo	M.I.S.T.G. Memo	
E.G. Memo	P.C.A.G. memo	
,		
I.A.G. Memo	R.C.M.G. Memo	
dereunder are details of dissemination and receipts of	the above-listed issuances/direct	ives:
Office	Signature of Official Receiver	Date Received
District/Subport Collector Deputy Collector for Administration/Equivalent Unit Deputy Collector for Assessment/Equivalent Unit Deputy Collector for Operations/Equivalent Unit Deputy Collector for Passenger Service/Equivalent Unit Deputy Collector for Passenger Service/Equivalent Unit District Command	it	
CIIS KIP		
repared by:		
Signature over printed name of the Administrative Officer or Authorized Representative	Date	