


**MASTER COPY**
*hmm***MEMORANDUM**

TO : **ALL BOC OFFICIALS
ALL OTHERS CONCERNED**

FROM : 
DONATO B. SAN JUAN
Deputy Commissioner
Internal Administration Group

SUBJECT : **ENJOINING ALL CONCERNED IN THE GOVERNMENT TO
REALIZED AT LEAST TEN PERCENT (10%) COST SAVINGS**

DATE : **June 10, 2020**

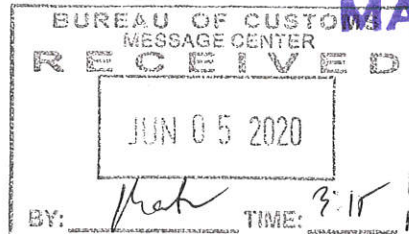
In line with the implementation of Section 4(u) of the Republic Act No. (RA) 11469 or the Bayanihan to Heal as One Act, which recommended to conserve and regulate the distribution and use of power, fuel, energy and water, and ensure adequate supply and National Budget Circular No. (NBC) 580 dated April 22, 2020 regarding the Adoption of Economy Measures in the Government due to the Emergency Health Situation, the Department of Energy (DOE) as Chairperson of the IAEECC under RA 11285 or the Energy Efficiency and Conservation (EEC) Act hereby issued an advisory to all concerned in the government agencies to realized at least ten percent (10%) cost savings.

In order to support this reduction in costs, the following actions/measures shall be immediately implemented:

1. Lights, computer units and other office electrical equipment shall be switch on not earlier than 8:00am and shall be switch off during lunch break and shall be switch on from 1:00pm to 5:00pm.
2. Air-conditioning units shall be switch on from 8:00am to 12:00nn then 1:00pm to 4:00pm.
3. Use of street lights/lobby lights at night shall be limited to 50% of the previous consumption and what is necessary for safety and security reasons.
4. Unnecessary trips using government vehicle are strictly prohibited.
5. Conserve water consumption.
6. Unauthorized persons staying within the compound even after office hours and during weekends shall be prohibited.

For strict compliance.

IA G Memo No. 20-2020 p.2



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BOC-09-13272

627-229
Internal Admin Group
Received by: WICKY REYES
0008227
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INTER-AGENCY ENERGY EFFICIENCY AND CONSERVATION COMMITTEE (IAEECC)

ADVISORY

TO ALL USEES / COS / A SECS / HOAs

TO : *ALL CONCERNED GOVERNMENT AGENCIES

FROM : THE SECRETARY OF ENERGY AND CHAIRPERSON OF INTER-AGENCY ENERGY EFFICIENCY AND CONSERVATION COMMITTEE (IAEECC)

DATE : 24 April 2020

SUBJECT : ENJOINING ALL CONCERNED IN THE GOVERNMENT TO REALIZE AT LEAST TEN PERCENT (10%) COST SAVINGS

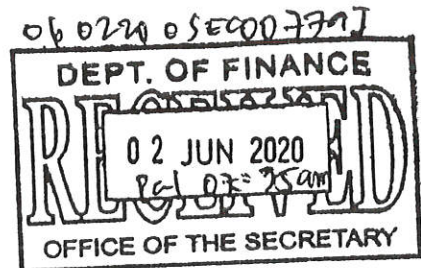
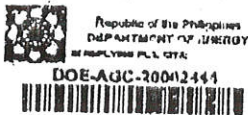
In support of the implementation of Section 4(u) of the Republic Act No. (RA) 11469 or the Bayanihan to Heal as One Act, which recommended to conserve and regulate the distribution and use of power, fuel, energy and water, and ensure its adequate supply and National Budget Circular No. (NBC) 580 dated 22 April 2020 regarding the Adoption of Economy Measures in the Government due to the Emergency Health Situation, the Department of Energy (DOE) as Chairperson of the IAEECC under RA 11285 or the Energy Efficiency and Conservation (EEC) Act hereby issues the following:

1. Section 9 of the RA 11285 tasked the IAEECC to evaluate and approve government energy efficiency projects, and to provide strategic direction in the implementation of the Government Energy Management Program (GEMP).
2. Section 43 of the EEC Act Implementing Rules and Regulations stated that the GEMP shall cover all government agencies, including all departments, bureaus, offices, agencies, branches and instrumentalities or political subdivisions, GOCCs, including its subsidiaries or other self-governing board or commission of the Government, LGUs, state universities, and colleges.
3. In compliance with RA 11469, the NBC 580 and the GEMP, all concerned government agencies are enjoined to implement energy conservation projects and measures to achieve at least ten percent (10%) cost savings in the petroleum products, air, steam and electricity consumption that would result to the addition to government's resources to contain the spread of COVID-19.
4. Such energy efficiency and conservation projects, programs and measures shall be reported by each government agency with target savings, motor vehicle inventory and other strategies consistent with the GEMP to the DOE copy furnished the DBM.

For immediate compliance and guidance of all concerned.

[Signature]
ALFONSO G. CUSI
Secretary

MAY 05 2020





INTER-AGENCY ENERGY EFFICIENCY AND CONSERVATION COMMITTEE (IAEECC)

FORM A: Electricity

Name of Government Agency: _____
 Address _____
 Telephone No. _____
 Email Address: _____

No.	Energy Efficiency and Conservation Projects and Measures Implemented	Period of Implementation	Target Savings	
			kwh	Php

Prepared by:

Name

Designation

Email Address:

Noted by:

Name

Designation

Email Address:

Please accomplish the form and submit to DOE-EUMB at doe.eumb@gmail.com or doe.epsmd@gmail.com



INTER-AGENCY ENERGY EFFICIENCY AND CONSERVATION COMMITTEE (IAEECC)

FORM B: Petroleum Products

Name of Government Agency: _____
 Address _____
 Telephone No. _____
 Email Address: _____

No.	Energy Efficiency and Conservation Projects and Measures Implemented	Period of Implementation	Target Savings	
			(Liters)	Php

Prepared by:

Name

Designation

Email Address:

Noted by:

Name

Designation

Email Address:

Please accomplish the form and submit to DOE-EUMB at doe.eumb@gmail.com or doe.epsmd@gmail.com