



BOC-03-05553

MEMORANDUM

**TO : ALL DISTRICT COLLECTORS
ALL DEPUTY COLLECTORS FOR ADMINISTRATION**

FROM : DONATO B. SAN JUAN
Deputy Commissioner
Internal Administration Group

SUBJECT : PROVISION OF CUSTOMER CARE CENTER

DATE : April 28, 2020

1. This has reference to the instruction of the Commissioner during the Executive Committee Meeting (EXECOM) held last April 27, 2020 to review the FY 2021 Budget Proposal and to include proposal for Customer Care Center.
2. In view of this, kindly submit your proposals to the General Services Division not later than 5pm on **April 30, 2020** for review and evaluation.
3. Thank you.

South Harbor, Gate 3, Port Area, Manila 1099

Tel. Nos 8527-4537, 8527-1935

Website: www.customs.gov.ph Email: Boc.cares@customs.gov.ph

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