



Republic of the Philippines  
Department of Finance  
**BUREAU OF CUSTOMS**  
1099 Manila

November 26, 2018

**CUSTOMS MEMORANDUM ORDER**

NO. 23 - 2018

To: All Deputy Commissioners  
All Directors and Division Chiefs  
All District/Port Collectors  
All Others Concerned

**Subject: Operational Guidelines for the Account Management Office (AMO)**

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In the exigency of the service and for effective monitoring, close coordination, and operational efficiency, the Account Management Office (AMO) is hereby directed to submit for approval of the Office of the Commissioner (OCOM) all new applications for accreditation filed by importers and custom brokers including applications for renewal, re-application, reinstatement, suspension (with lifting of suspension), revocation or cancellation, effective immediately.

All concerned units are hereby directed to undertake measures to prevent disruption on the operations of the AMO specifically on areas which may adversely affect the service to the public as a result hereof.

For strict compliance.

Bureau of Customs  
REY LEONARDO B. GUERRERO  
Commissioner  
18-00717

**REY LEONARDO B. GUERRERO**  
Commissioner

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