



*Handwritten signature*

25 March 2020

**CUSTOMS MEMORANDUM CIRCULAR**  
NO. 91-2020

To: The Assistant Commissioner  
All Deputy Commissioners  
All Directors and Division Chiefs  
All District/Port Collectors  
And Others Concerned

**SUBJECT: Additional Guidelines in the Management of the COVID-19 Situation**

Attached are the following issuances/guidelines in the Management of COVID-19 situation:

Issuing Office & Date	Title
Office of the President 16 March 2020	Proclamation No. 929/Declaring a State of Calamity Throughout the Philippines Due to Corona Virus Disease 2019
Office of the Executive Secretary/OP 18 March 2020	Additional Guidelines for the Community Quarantine Over the Entire Luzon and Management of the Coronavirus Disease 2019 (COVID-19) Situation
Department of Finance 22 March 2020	The Exponential Power of Leadership in Crisis (corona virus crisis)

For your information and guidance.

For record purposes, please confirm the dissemination of this circular throughout your offices within fifteen (15) days from receipt hereof.

**REY LEONARDO B. GUERRERO**

Commissioner  
MAR 26 2020



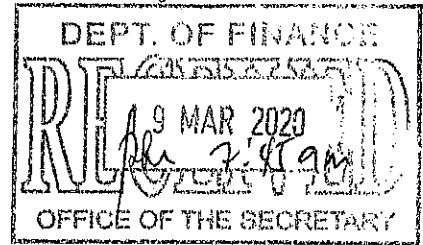
BOC-09-12279

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*Judopl.*



MALACAÑAN PALACE  
MANILA



BY THE PRESIDENT OF THE PHILIPPINES

PROCLAMATION NO. 929

**DECLARING A STATE OF CALAMITY THROUGHOUT THE PHILIPPINES  
DUE TO CORONA VIRUS DISEASE 2019**

**WHEREAS**, Under Section 15, Article II of the Philippine Constitution, it is the State's Policy to protect and promote the right to health of the people;

**WHEREAS**, Proclamation No. 922, s. 2020, was issued declaring a State of Public Health Emergency throughout the Philippines due to Corona Virus Disease 2019 (Covid-19), enjoining all government agencies and local government units (LGUs) to render full assistance and cooperation and mobilize the necessary resources to undertake critical, urgent, and appropriate response and measures in a timely manner to curtail and eliminate the threat of Covid-19;

**WHEREAS**, the Code Alert System for COVID-19 was raised to Code Red Sublevel Two (2) in accordance with the recommendation of the Department of Health (DOH) and the Inter-Agency Task Force for Emerging Infectious Diseases (IATF);

**WHEREAS**, despite government interventions, the number of confirmed cases of Covid-19 continues to rise;

**WHEREAS**, pursuant to Republic Act No. 10121, or the "Philippine Disaster Risk Reduction and Management Act of 2010," the National Disaster Risk Reduction and Management Council has recommended the declaration of a State of Calamity throughout the Philippines; and

**WHEREAS**, such declaration will, among others, afford the National Government, as well as LGUs, ample latitude to utilize appropriate funds, including the Quick Response Fund, in their disaster preparedness and response efforts to contain the spread of Covid-19 and to continue to provide basic services to the affected population;

**NOW, THEREFORE, I, RODRIGO ROA DUTERTE**, President of the Philippines, by virtue of the powers vested in me by the Constitution and existing laws, do hereby proclaim as follows:

**SECTION 1:** There is hereby declared a State of Calamity throughout the Philippines for a period of six (6) months, unless earlier lifted or extended as circumstances may warrant.

THE PRESIDENT OF THE PHILIPPINES

*BOC-09-12299*

*General*

**SECTION 2:** There is hereby imposed an Enhanced Community Quarantine throughout Luzon beginning 12 midnight tonight until 12 April 2020, unless earlier lifted or extended as circumstances may warrant.

**SECTION 3:** All government agencies and LGUs are enjoined to render full assistance to and cooperation with each other and mobilize the necessary resources to undertake critical, urgent, and appropriate disaster response aid and measures in a timely manner to curtail and eliminate the threat of Covid-19.

**SECTION 4:** All law enforcement agencies, with the support from the Armed Forces of the Philippines, are hereby directed to undertake all necessary measures to ensure peace and order in affected areas, as may be necessary.

**SECTION 5:** The Executive Secretary, the Secretary of Health, and all other concerned heads of departments, are directed to issue guidelines governing the implementation of the Enhanced Community Quarantine throughout Luzon.

**IN WITNESS WHEREOF,** I have hereunto set my hand and caused the seal of the Republic of the Philippines to be affixed.

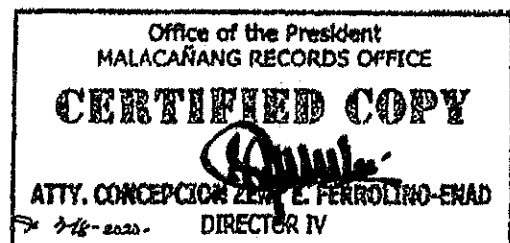
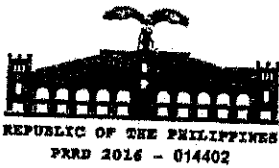
Done in the city of Manila, this 16th day of March in the year of Our Lord, Two Thousand and Twenty.

By the President:

*R Duterte*



*SALVADOR C. MEDIALDEA*  
SALVADOR C. MEDIALDEA  
Executive Secretary



3/19/2020

Department of Finance Mail - Fwd: Presidential Issuances

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Andrea Salvaleon <asalvaleon@dof.gov.ph>

Fwd: Presidential Issuances

1 message

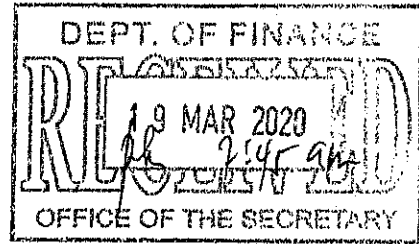
Secretary Finance <secfin@dof.gov.ph>

Wed, Mar 18, 2020 at 7:25 PM

To: Andrea Salvaleon <asalvaleon@dof.gov.ph>, Perlito Panganiban <ppanganiban@dof.gov.ph>, Nathan Eliezer Bayasen <nbayasen@dof.gov.ph>, Iesous Jireh Hernandez <ihernandez@dof.gov.ph>, Lance Nicklaus Lim <llim@dof.gov.ph>

----- Forwarded message -----

From: Malacanang Records Office <mro@malacanang.gov.ph>  
Date: Wed, Mar 18, 2020 at 5:02 PM  
Subject: Re: Presidential Issuances  
To: secfin <secfin@dof.gov.ph>



Good Day!

Please find the attached Presidential Issuances, for info.



Thank You

MRO



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TO ALL USECS/COs  
ASecs/AsAs

Office of the President  
of the Philippines  
Malacañang

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Internal Audit  
 Received by: VICKY [Signature]  
 Date: 03/24/20  
 Time: 1:30 PM  
 0518 [Signature] RECEIVED 9701  
 DEPT. OF FINANCE  
 18 MAR 2020  
 OFFICE OF THE DIRECTOR

MEMORANDUM FROM THE EXECUTIVE SECRETARY

TO : HEADS OF DEPARTMENTS, AGENCIES, OFFICES AND INSTRUMENTALITIES OF THE GOVERNMENT, GOVERNMENT-OWNED OR -CONTROLLED CORPORATIONS (GOCCs), GOVERNMENT FINANCIAL INSTITUTIONS (GFIs), STATE UNIVERSITIES AND COLLEGES (SUCs) AND LOCAL GOVERNMENT UNITS (LGUs)

SUBJECT : ADDITIONAL GUIDELINES FOR THE COMMUNITY QUARANTINE OVER THE ENTIRE LUZON AND MANAGEMENT OF THE CORONAVIRUS DISEASE 2019 (COVID-19) SITUATION

DATE : MAR 18 2020

Pursuant to Proclamation Nos. 929 and 922 (s. 2020) and Republic Act No. 11332, the recommendations of the *Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF)* in its **Joint Resolution No. 13 (s. 2020)** dated **17 March 2020** are hereby APPROVED, effective immediately over the entire Luzon, including the National Capital Region (NCR), and expiring on 00:00 (12 a.m.) of 13 April 2020. Thus:

1. The operational guidelines approved and adopted by the IATF, in affirmation of and in accordance with the Memorandum of this Office dated 16 March 2020 relative to the implementation of an Enhanced Community Quarantine over the entire Luzon, are hereby NOTED;
2. All heads of departments, agencies, offices and instrumentalities of the government, including the Philippine National Police (PNP), Armed Forces of the Philippines (AFP) and the Philippine Coast Guard (PCG), GOCCs, GFIs, SUCs and LGUs are hereby directed to adopt, coordinate and implement the following amendments and/or modifications to the guidelines under the above-mentioned Memorandum:
  - A. Overseas Filipino Workers (OFWs), *balikbayans*, and foreign nationals shall be allowed to leave the Philippines at any time. Existing travel restrictions to Filipinos shall remain in place.

If traveling within Luzon for the purpose of such international travel, proof of international travel itinerary, with departure scheduled within twenty-four (24) hours from leaving residence or accommodation, must be presented. All departing passengers may be accompanied by not more than one (1) person when traveling to any international port.

BUREAU OF CUSTOMS  
MESSAGE CENTER  
**RECEIVED**  
MAR 23 2020  
BY: [Signature] TIME: 1:30



*J. Lopez C.*

The Overseas Workers Welfare Administration may provide transportation services to OFWs intending to leave for abroad.

For purposes of the foregoing, the Department of Foreign Affairs (DFA), Department of Labor and Employment, and the Department of Tourism shall issue joint guidelines.

- B. Heads of mission or their designated foreign mission representatives, including limited foreign mission personnel and staff, may be exempted from the strict home quarantine whenever performing diplomatic functions, subject to guidelines to be issued by the DFA. In all cases, skeletal workforces shall be observed;
- C. Hotels or similar establishments shall not be allowed to operate, except those accommodating:
  - i. Guests who have existing booking accommodations for foreigners as of 17 March 2020;
  - ii. Guests who have existing long-term leases; and
  - iii. Employees from exempted establishments under the provisions of the 16 March 2020 Memorandum, and subsequent modifications and clarifications.

Unless falling under subparagraph C(iii), no new booking accommodations shall be permitted. In all cases, hotel operations shall be limited to the provision of basic lodging to guests;

- D. The following shall be allowed until end of 20 March 2020:
  - i. Transfer of necessary equipment of Business Process Outsourcing (BPO) and export-oriented establishments to facilitate work from home arrangements; and
  - ii. For BPOs and export-oriented establishments to make arrangements with hotels for basic lodging;

For purposes of the above, personnel of BPOs and export-oriented establishments setting-up the foregoing arrangements shall be allowed to travel, subject to presentation of proof of employment, address of employer and residence; and

- E. Philippine Offshore Gaming Operators shall not be allowed to operate.

Except for the foregoing amendments and/or modifications, the guidelines under the 16 March 2020 Memorandum of this Office shall remain in effect.

Finally, all heads of departments, agencies, offices and instrumentalities of the government, including the Philippine National Police (PNP), Armed Forces of the Philippines (AFP) and the Philippine Coast Guard (PCG), GOCCs, GFIs, SUCs and LGUs are hereby directed to adopt, coordinate and implement such other guidelines which the IATF may subsequently issue on the COVID-19 situation, without need of

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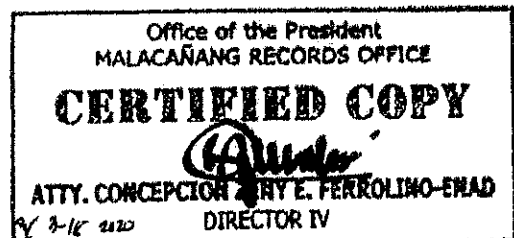
*Medialdea C.*

further approval from the Office of the President, consistent with the respective agency mandates and relevant laws, rules and regulations.

For immediate compliance.

By Order of the President:

*[Signature]*  
SALVADOR C. MEDIALDEA



**MASTER COPY**

Perlito Panganiban <ppanganiban@dof.gov.ph>



**Fwd: Memo from the Executive Secretary dated March 18, 2020**

1 message

Secretary Finance <secfin@dof.gov.ph>

Wed, Mar 18, 2020 at 2:12 PM

To: Andrea Salvaleon <asalvaleon@dof.gov.ph>, Perlito Panganiban <ppanganiban@dof.gov.ph>, Nathan Eliezer Bayasen <nbayasen@dof.gov.ph>, Jesus Jireh Hernandez <jlhernandez@dof.gov.ph>, Lance Nicklaus Lim <llim@dof.gov.ph>



----- Forwarded message -----

From: Malacanang Records Office <mro@malacanang.gov.ph>

Date: Wed, Mar 18, 2020 at 2:04 PM

Subject: Re: Memo from the Executive Secretary dated March 18, 2020

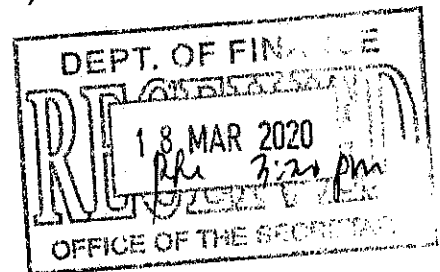
To: <deptsecretary@dar.gov.ph>, <osec.da@gmail.com>, <osec@dbm.gov.ph>, <sbedappointments@dbm.gov.ph>, <leonor.briones@deped.gov.ph>, <alfonso.cusi@doe.gov.ph>, <osec@denr.gov.ph>, <secfin@dof.gov.ph>, <osec@osec@dfa.gov.ph>, <osec.coord@dfa.gov.ph>, ftduque <ftduque@doh.gov.ph>, <emano@dilg.gov.ph>, <osec@doj.gov.ph>, secshb3 <secshb3@dole.gov.ph>, osec <osec@dole.gov.ph>, villar mark <villar.mark@dpwh.gov.ph>, osec <osec@dost.gov.ph>, osec <osec@dswd.gov.ph>, Secretary <Secretary@dti.gov.ph>, osec <osec@dotr.gov.ph>, osec <osec@neda.gov.ph>

Good Day!

Forwarding herewith is the Memorandum from the Executive Secretary dated March 18, 2020 with the subject " Additional Guidelines for the Community Quarantine over the Entire Luzon and Management of the Coronavirus Disease 2019 (COVID-19) Situation".

Thank You

MRO



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ES Memo dated 3-18-2020.pdf  
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