



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

Pape
MASTER COPY

23 October 2018

CUSTOMS MEMORANDUM CIRCULAR
NO. 213 - 2018

To: All Deputy Commissioners
All Directors and Division Chiefs
All District/Port Collectors
And Others Concerned

Subject: Missing BCOR/Serial No. 189440350

Unused **BCOR Form 38-A bearing Serial Number 189440350** issued to Collection District III: NAIA Customhouse was reported missing.

To that effect, Mr. Bara Lidasan III, Collecting Officer of the said Collection District reported to the Accountable Forms Section, General Services Division, attaching his Affidavit of Loss.

In order to ensure that unauthorized usage thereof is avoided, it is incumbent upon the Chiefs of concerned Divisions/Units to keep a permanent record of all lost documents as reference if secondary evidence is availed of in lieu of the lost original documents.

For your information and guidance.

For record purposes, please confirm the dissemination of this circular throughout your offices within fifteen (15) days from receipt hereof.

Isidro S. Lapeña


Bureau of Customs
ISIDRO S. LAPEÑA
Commissioner
18-19213
ISIDRO S LAPEÑA, PhD, CSEE
Commissioner *tl*

OCT 25 2018



Republic of the Philippines
Department of Finance
BUREAU OF CUSTOMS
1300 Pasay City



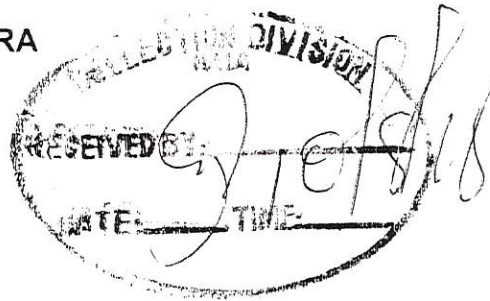
MEMORANDUM

FOR : GAYLORD HILARIO C. VENTURA
OIC, Collection Division

FROM : BARA LIDASAN III
Collecting Officer

SUBJECT : Lost BCOR bearing Serial No. 189440350

DATE : October 4, 2018



The subject Bureau of Customs Official Receipt bearing Serial No. 189440350 was discovered as missing last October 1, 2018 while the undersigned was preparing the Daily Statement of Collection for September 29, 2018 when I rendered overtime service as Collecting Officer at the Arrival Area, NAIA Terminal 3.

I did not issue the said BCOR as verified from the list of BCORs issued on said date; it was not also in the booklet of the BCORs bearing Serial No. 189440300 to 189440350, which was issued to me by the Collection Division. All the BCORs bearing the serial numbers in series were all accounted for except for the last copy bearing Serial No. 189440350.

Please find attached herewith the copy of the Daily Statement of Collection for September 29, 2018 and an Affidavit of Loss that I executed to attest the loss of the said document.

For your information and further appropriate action, Sir.

AFFIDAVIT OF LOSS

I, BARA LIDASAN III, Collecting Officer, with office address t the Collection Division, NAIA Collection District III, Pasay City, after having been duly sworn in accordance with law, hereby depose and state that:

I am designated as Collecting Officer and presently assigned at the DHL Assessment Composite Division, NAIA Collection District III;

In addition to my regular duties at the DHL Assessment Composite Division, I am also required to render overtime service as Collecting Officer at the Arrival Area of NAIA Terminals 1, 2 and 3 based on our monthly work schedule;

On September 29, 2018, I was on duty as Collecting Officer at NAIA Terminal 3. During my tour of duty, I issued several Bureau of Customs Official Receipts (BCOR) for collection of duties and taxes from taxable articles brought in by arriving passengers;

At the end of my tour of duty, and while preparing the Daily Statement of Collection on October 1, 2018, I discovered that BCOR bearing Serial Number 189440350 was not among the official receipts I issued at that time. I inquired from the Duty Examiner at the Arrival Area to check their list if ever I issued BCOR No. 189440350, but there was none, again I checked the booklet to ascertain if the remaining BCOR was still there but there was none. Attached herewith is the copy of the Daily Statement of Collection for September 29, 2018 for reference;

I am executing this Affidavit to attest the truth of the foregoing statements and for other legal purpose that this may serve.

IN WITNESS WHEREOF, I have affixed my signature on this 4th day of October 2018 at the City of Pasay, Metro Manila.

08 OCT 2018

AND DEPOSE AND SWORN TO BEFORE ME THIS _____ DAY OF _____, IN THE CITY OF PASAY

BARA LIDASAN III
Affiant

ATTY. HENRY M. ADASA

DUC. NO. 167
PAGE NO. 24
BOOK NO. VII

cmc 213- 2018 P.4

ABSTRACT OF COLLECTIONS										ARRIVAL
OR#	CONSIGNEE	DUTY	VAT	CDS	BIR	excise tax	over charges	IPF	TOTAL	
189440349	bd <i>marie dominquez</i>	2716	6846		15				9577	
189440350	bd								0	
189440351	bd <i>chen zuichuan</i>		14330		15				14345	
189440352	bd <i>su tinfing</i>	1583	2260		15	1400			5258	
189440353	bd <i>marjia s. alih</i>	3259	3000		15				6274	
		7558	26436	0	60	1400	0	0	35,454.00	
								ARRIVAL	35,454.00	
								55		
	SUMMARY:							a02		
								a03		
	DUTY	7,558.00						a05		
	VAT	26,436.00						a08		
	CDS	-						a09		
	BIR	60.00						export		
	over charges	-								
	IPF	-							35,454.00	
	EXCISE TAX	1,400.00						CERTIFIED CORRECT:		
	TOTAL:	35,454.00						<i>[Signature]</i>		
								BARA LIDASAN III		
								COLLECTING OFFICER		
OR. #										
		189440349	189440353	5						