



23 August 2019

CUSTOMS MEMORANDUM CIRCULAR
NO. 191 - 2019

To: All Deputy Commissioners
All Directors and Division Chiefs
All District/Port Collectors
And Others Concerned

Subject: DOF Memo/Prescribed Processing Periods in All Government Agencies

Attached is the Memorandum issued by Undersecretary Gil S. Beltran, Department of Finance directing the strict compliance to the prescribed processing periods in business and non-business transactions per Republic Act No. 11032 (Ease of Doing Business Act).

Kind of Government Transaction	Prescribed Processing Period
Simple Transactions	3 days max
Complex Transactions	7 days max
Highly Technical Transactions	20 days max

For your information and guidance.

For record purposes, please confirm the dissemination of this circular throughout your offices within fifteen (15) days from receipt hereof.

REY LEONARDO B. GUERRERO

Commissioner
AUG 29 2019



BOC-09-05704

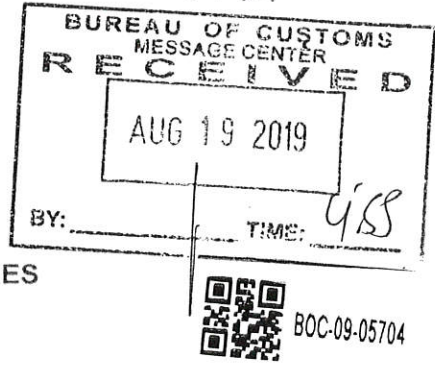
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MEMORANDUM

FOR : **HEADS OF OFFICES**
This Department

HEADS OF BUREAUS/ATTACHED AGENCIES
Department of Finance

Gil S. Beltran

FROM : **GIL S. BELTRAN**
Undersecretary and
Officer-in-Charge

SUBJECT : **PRESCRIBED PROCESSING PERIODS IN ALL
GOVERNMENT AGENCIES**

DATE : August 15, 2019

Attached for strict compliance is a copy of prescribed processing periods in business and non-business transactions per Republic Act No. 11032 (Ease of Doing Business Act).





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HOW **FAST** SHOULD GOVERNMENT TRANSACTIONS BE ACCORDING TO LAW?

3 days max for simple transactions



7 days max for complex transactions



20 days max for highly technical transactions

