



BUREAU OF CUSTOMS

Professionalism Integrity Accountability



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18 May 2020

CUSTOMS MEMORANDUM CIRCULAR
No. 134-2020

To: All Deputy Commissioners
The Assistant Commissioner
All Directors and Division Chiefs
All District/Port Collectors
And Others Concerned

SUBJECT: Phased Transition from ECQ to GCQ/COVID-19

Attached is the National Communications Campaign Against COVID-19/"Takot Ako Sa COVID".

For your information and guidance.

For record purposes, please confirm the dissemination of this circular throughout your offices within fifteen (15) days from receipt hereof.

REY LEONARDO B. GUERRERO

Commissioner
MAY 20 2020



BOC-03-05342

South Harbor, Gate 3, Port Area, Manila 1099

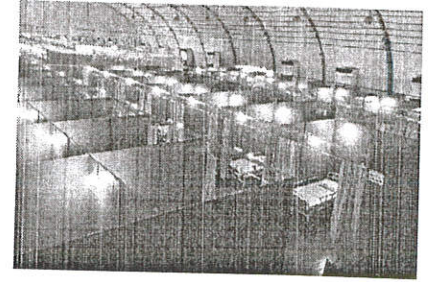
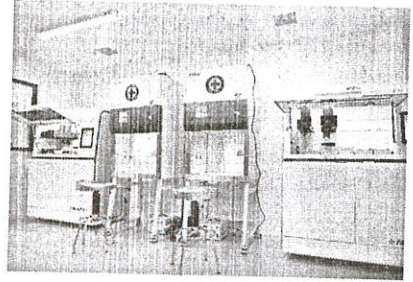
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MINIMUM STANDARDS AT EVERY STEP

TAKOT AKO SA COVID • NATIONAL COMMUNICATIONS CAMPAIGN AGAINST COVID-19

Minimum standards at every step



Safety protocols

- "No mask, no entry"
- Frequent sanitation and handwashing
- Avoid touching surfaces and face
- stricter protocols for higher-risk occupations, industries, and spaces



Safe distancing

- **at least 1 m apart**
- Reconfigured work spaces
- Markers in public spaces
- No work if showing symptoms



Return-to-work protocols for private companies

- Work from home as a default; onsite as exception
- Private shuttles required for workers;
- Antibody testing and confirmatory PCR

IAG
Disseminate

MAY 13 2021

NOTED

MAY 13 2021

Phased transition from ECQ to GCQ



Population

Phase 1: ECQ

100% stay at home

Phase 2: Modified ECQ

100% stay at home

Phase 3 : GCQ

Vulnerable (e.g., elderly)
Transmitters (e.g., youth)

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Phased transition from ECQ to GCQ



Exercise

Phase 1: ECQ

Not allowed

Phase 2: Modified ECQ

Limited outdoor exercise allowed (e.g., outdoor walk, jog/run, bike) with safety protocols (i.e., masks and 2m distancing)

Phase 3 : GCQ

Limited contact sports (e.g., golf, tennis)

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Phased transition from ECQ to GCQ



Gatherings

Phase 1: ECQ

Not allowed

Phase 2: Modified ECQ

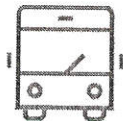
Highly restricted
(5 maximum)

Phase 3 : GCQ

Restricted (e.g., max 10)

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Phased transition from ECQ to GCQ



Travel

Phase 1: ECQ

No public transport

Flights: no domestic,
limited international

Phase 2: Modified ECQ

No public transport

Flights: no domestic, limited
international

Controlled inbound travel
(OFWs/returning filipinos)

Biking and non-motorized
transport encouraged

No inter-island travel

Phase 3 : GCQ

Public transport with strict
safe distancing

Inter-island (GCQ to GCQ),
with safety protocols

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Phased transition from ECQ to GCQ



Schools

Phase 1: ECQ

School premises closed

Phase 2: Modified ECQ

School premises closed

Phase 3 : GCQ

Skeletal workforce to process requirements from students, and to prepare for graduation and for next semester

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Phased transition from ECQ to GCQ



Government

Phase 1: ECQ

Skeletal onsite
Others work from home

Phase 2: Modified ECQ







Skeletal onsite
Others work from home

Phase 3 : GCQ

Alternative work arrangements (e.g., 40 hours, 4-day work week)

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Phased transition from ECQ to GCQ

	Phase 1: ECQ	Phase 2: Modified ECQ	Phase 3 : GCQ
 Population	100% stay at home	100% stay at home	Vulnerable (e.g., elderly) Transmitters (e.g., youth)
 Exercise	Not allowed	Limited outdoor exercise allowed (e.g., outdoor walk, jog/run, bike) with safety protocols (i.e., masks and 2m distancing)	Limited contact sports (e.g., golf, tennis)
 Gathering (e.g., religious)	Not allowed	Highly restricted (5 maximum)	Restricted (e.g., max 10)
 Travel	No public transport Flights: no domestic, limited international	No public transport Flights: no domestic, limited international Controlled inbound travel (OFWs/returning filipinos) Biking and non-motorized transport encouraged	Public transport with strict safe distancing Inter-island (GCQ to GCQ), with safety protocols
 Schools	School premises closed	No inter-island travel School premises closed	Skeletal workforce to process requirements from students, and to prepare for graduation and for next semester
 Government	Skeletal onsite Others work from home	Skeletal onsite Others work from home	Alternative work arrangements (e.g., 40 hours, 4-day work week)

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Public transport remains disallowed in MECQ

Allowed with safety protocols Not allowed

	ECQ	MECQ	GCQ
Public			
 Rail (PNR, LRT, MRT)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
 Bus	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
 Jeepney	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
 Taxi	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
 TNVS	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
 Tricycle	<input type="checkbox"/>	<input type="checkbox"/> Exceptions subject to DILG/ LGU guidelines	<input checked="" type="checkbox"/>
 Public shuttle	<input checked="" type="checkbox"/> For front-liners	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Limited load factor (varies by mode of transport)

Transportation

Allowed with safety protocols Not allowed

	ECQ	MECQ	GCQ
Private			
Company shuttle	<input checked="" type="checkbox"/> Special permit from LTFRB for rented shuttles	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Personal vehicle	<input checked="" type="checkbox"/> Person/Workers in permitted sectors/activities	<input checked="" type="checkbox"/> Person/Workers in permitted sectors/activities (2 persons per row)	<input checked="" type="checkbox"/>
Bicycle	<input type="checkbox"/>	<input checked="" type="checkbox"/> 1 person max	<input checked="" type="checkbox"/>
Motorcycle	<input type="checkbox"/>	<input checked="" type="checkbox"/> 1 person max	<input checked="" type="checkbox"/>
E-scooter	<input type="checkbox"/>	<input checked="" type="checkbox"/> 1 person max	<input checked="" type="checkbox"/>

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Transportation

Allowed with safety protocols Not allowed

	ECQ	MECQ	GCQ
Public			
Rail (PNR, LRT, MRT)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bus	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jeepney	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Taxi	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
TNVS	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Tricycle	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Public shuttle	<input checked="" type="checkbox"/> For front-liners	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Limited load factor (varies by mode of transport)			
Private			
Company shuttle	<input checked="" type="checkbox"/> Special permit from LTFRB for rented shuttles	<input checked="" type="checkbox"/> Special permit from LTFRB for rented shuttles (50% Capacity)	<input checked="" type="checkbox"/>
Personal vehicle	<input checked="" type="checkbox"/> Person/Workers in permitted sectors/activities	<input checked="" type="checkbox"/> Person/Workers in permitted sectors/activities (2 persons per row)	<input checked="" type="checkbox"/>
Bicycle	<input type="checkbox"/>	<input checked="" type="checkbox"/> 1 person max	<input checked="" type="checkbox"/>
Motorcycle	<input type="checkbox"/>	<input checked="" type="checkbox"/> 1 person max	<input checked="" type="checkbox"/>
E-scooter	<input type="checkbox"/>	<input checked="" type="checkbox"/> 1 person max	<input checked="" type="checkbox"/>

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CONSTRUCTION (Public and Private) under Modified ECQ

Allowed but must strictly follow DPWH Department Order No.35

Monitoring and enforcement:

- **Public projects:** DPWH
- **Private projects:** LGUs, DOLE (employee standards)

Prior to deployment

- Only **21 to 59 yrs old*** without **pre-existing health conditions** allowed to work
- Workers to be **tested before starting** (to funded by the contractors)
- **Workers housed in barracks** for project duration, with segregated facilities – initial transport via **private shuttle** (not public transport)
- **Quarantine passes** for onsite employees

During deployment

- **Safe distancing** (>1 mn, incl. in barracks)
- **Daily disinfection**
- Errands **outside the construction site** minimized
- **Mandated quarantine** for all personnel returning from outside
- **Deliveries and disposal** handled by **separate team**
- **PPEs for all employees**
- **Safety Officer** to ensure **compliance**

*Provisions available to allow >59 yrs old

Category I

Allowed with safety protocols

Partially allowed:
Minimum 50% Work from Home, Maximum 50% On-site.

Not allowed

Sectors and relevant value chains

	ECQ	Modified ECQ	GCQ
Agriculture, Forestry, and Fisheries			
Manufacturing of essential goods <ul style="list-style-type: none"> • Food and beverages (only non-alcoholic drinks) • Hygiene (e.g., soap, detergent, disinfectant) • Medicines and vitamins • Medical products (e.g., masks) • Pet food, feeds, and fertilizers 			
Hospitals and clinics (non-aesthetic -- e.g., dermatological, dental, optometric, and eye, ear, nose, throat)			
Essential retail (e.g., groceries, markets, drug stores)			
Laundry shops (incl. self-service)			
Food preparation and water-refilling: take-out and delivery only			
Logistics service providers (e.g., cargo handling, warehousing, trucking, shipping line)			
Delivery services			

Category I

Allowed with safety protocols Partially allowed: Minimum 50% Work from Home, Maximum 50% On-site. Not allowed

Sectors	ECQ	Modified ECQ	GCQ
Utilities: power, energy, water, telecom, aircon, water collection/supply, waste management, sewerage (except septic tank emptying, but including pest control, garbage collection, etc.)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Repair and installation of machinery and equipment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Telecommunications companies (e.g., ISPs, cable providers, tecló 3 rd party contractors)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Energy companies (incl. 3 rd party contractors) across transmission, distribution, maintenance, retail, exploration, operations, trading and delivery of raw materials (incl. refineries and depots)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Gasoline stations	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Construction workers accredited by the DPWH to work on facilities for healthcare and for risk reduction	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Manufacturing companies and suppliers of products necessary for construction	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Media establishments	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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Category II

Allowed with safety protocols Partially allowed: Minimum 50% Work from Home, Maximum 50% On-site. Not allowed

Sectors	ECQ	Modified ECQ	GCQ
Other manufacturing <ul style="list-style-type: none"> • Beverages (e.g. alcoholic drinks) • Electrical Machinery • Wood products, Furniture • Non-metallic products • Textiles / Wearing apparels¹ • Tobacco products • Paper and Paper products • Rubber and Plastic products • Coke and Refined Petroleum products • Other non-metallic mineral products • Computer, Electronic and Optical Products¹ • Electrical Equipment¹ • Machinery and Equipment • Motor Vehicles, Trailers and Semi-Trailers • Other Transport Equipment • Others 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cement and steel	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mining and quarrying	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Electronic commerce companies	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Postal, courier and delivery services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Export-oriented companies: work-from -home, on-site or near-site accommodation, or point-to-point shuttles	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Real estate activities ²	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Leasing allowed

1. Sectors with **High Employment Gain** (Above 72,364 or 1.18% share to total LE employment), **High Fiscal Revenue Gain** (Above PHP58B revenue or 12.5% share to total revenue) and **Low Health Risk**
 2. For GCQ: Include leasing, buying, selling, subdividing, appraising, and development of cemetery and columbarium

Category II

Allowed with safety protocols
 Partially allowed: Minimum 50% Work from Home, Maximum 50% On-site.
 Not allowed

Sectors	ECQ	Modified ECQ	GCQ
Public and private construction projects that are essential (i.e., sewerage, water services facilities, digital works, health facilities) and priority (i.e., food production, agriculture, energy, housing, communication, water utilities, manufacturing, and BPO)	<input checked="" type="checkbox"/>	<input type="checkbox"/> Small-scale projects not allowed	<input checked="" type="checkbox"/>
Repair of computers and personal and household goods	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Housing service activities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Office administrative and office support (e.g., photocopying, billing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Special purpose accommodation for healthcare workers, OFWs, workers in permitted sectors, and non-OFWs with mandated quarantine	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Accommodation for guests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Only for existing long-term bookings ¹ or bookings as of May 1 in Luzon		
Funeral and embalming services	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Excluding funeral parlors		
Veterinary clinics	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Security and investigation activities	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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Category II

Allowed with safety protocols
 Partially allowed: Minimum 50% Work from Home, Maximum 50% On-site.
 Not allowed
 Not allowed

Sectors	ECQ	Modified ECQ	GCQ
Business Process Outsourcing (BPO): work-from-home, on-site or near site accommodation. or point-to-point shuttles	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Banks, money transfer services, microfinance institutions, pawnshops, and credit cooperatives¹	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Except pawnshops not performing money transfer		
Capital markets (e.G., BSP, SEC, PDEC, PDTC, etc.)¹	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Other financial services (e.G., Money exchange, insurance, reinsurance, and non-compulsory pension funding)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Legal and accounting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Management consultancy activities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Architecture and engineering activities; technical testing and analysis¹	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Scientific and research development	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

1. Sectors with **High Employment Gain** (Above 72,364 or 1.18% share to total LE employment), **High Fiscal Revenue Gain** (Above PHP58B revenue or 12.5% share to total revenue) and **Low Health Risk**

Category III

Allowed with safety protocols
 Partially allowed: Minimum 50% Work from Home, Maximum 50% On-site.
 Not allowed

Sectors	ECQ	Modified ECQ	GCQ
Advertising and market research	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Computer programming (e.g., writing code, designing computer systems) and information service activities (e.g., data processing)¹	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Publishing and printing activities (e.g., newspapers, books, etc; printing on textiles, glass, etc.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Film, music and TV production	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Rental and leasing, other than real estate (e.g., vehicles, equipment for permitted sectors)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Employment activities (e.g., recruitment and placement for permitted sectors)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Other activities (e.g., photography, fashion, industrial, graphic, and interior design)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wholesale and retail trade of motor vehicles, motorcycles, and bicycles, including their parts and components	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Repair of motor vehicles, motorcycles, and bicycles (including vulcanizing shops, battery repair shops, auto repair shops)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

1. Sectors with **High Employment Gain** (Above 72,364 or 1.18% share to total LE employment), **High Fiscal Revenue Gain** (Above PHP58B revenue or 12.5% share to total revenue) and **Low Health Risk**

Category III

Allowed with safety protocols
 Partially allowed: Minimum 50% Work from Home, Maximum 50% On-site.
 Not allowed

Sectors	ECQ	Modified ECQ	GCQ
Malls and commercial centers (non-leisure only, in line with below)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dining/Restaurants	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barbershops and salons	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> DTI Reviewing
Hardware stores	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Clothing and accessories	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mall-based government frontline services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Hardware stores	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bookstores and school and office supplies stores	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Baby care supplies stores	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Pet food and pet care supplies	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
IT, communications, and electronic equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Flower, jewelry, novelty, antique, perfume shops	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Toy store (with playgrounds and amusement area closed)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Category IV

Allowed with safety protocols

Partially allowed:
Minimum 50% Work from Home, Maximum 50% On-site.

Not allowed

Sectors	ECQ	Modified ECQ	GCQ
Gyms/fitness studios and sports facilities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Entertainment industries (e.g., cinemas, theaters, karaoke bars, etc.)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Kid amusement industries (e.g., playrooms, rides)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Libraries, archives, museums and cultural centers	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Tourist destinations (e.g., water parks, beaches, resorts)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Travel agencies, tour operators, reservation service and related activities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Personal care services (e.g., massage parlors, sauna, facial care, waxing, etc.)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>