



Republic of the Philippines  
Department of Finance  
**Bureau of Customs**  
1099 Manila

## REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for project **Re-roofing of CRIC Building**, in accordance with the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : **Re-roofing of CRIC Building**  
Location : **CRIC Building, Gate 3, South Harbor, Port Area, Manila**

Approved Budget for the Contract: **Eight Hundred Sixty Two Thousand Seven Hundred Sixty One Pesos(Php 862,761.00) , inclusive of tax**

Specifications:

QTY.	UNIT	DESCRIPTION
1	lot	Mobilization
1	lot	Dismantling of all roofing and roofing accessories such as ridge roll, gutters, fascia boards and insulation
1	lot	Supply and installation of all roofing and roofing accessories such as ridge roll, gutters, fascia boards and insulation a) Pre-painted corrugated sheet, gauge 24, long span, 36ft x 4ft i) 2 corr. Overlap b) Polyethylene foam, 2 sided foil cover for insulation.
1	lot	Demobilization

Delivery Term: 30 calendar days upon signing of Purchase Order

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submitted),NFCC, PCAB License(minimum required Small A) ,PhilGEPS Registration Certificate, BIR Certificate of Registration (Form 2303), Omnibus Sworn Statement, 2016 Income/Business Tax Return, and duly signed price quotation form (Annex "A") duly signed by the proprietor or authorized signatory of the company.

Submission of quotation and eligibility documents is on or before December 13, 2017, 10:00 a.m., at the General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at [bacsecretariat@customs.gov.ph](mailto:bacsecretariat@customs.gov.ph)

Very truly yours,

  
**GLADYS F. ROSALES, MPA, CESE**  
Deputy Commissioner  
Internal Administration Group 

**PRICE QUOTATION FORM**

Date \_\_\_\_\_

The Bids and Awards Committee  
Bureau of Customs  
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

Quantity	Description	Unit Price	Total Price
1 Lot	➤ Mobilization		
1 Lot	➤ Dismantling of all roofing and roofing accessories such as ridge roll, gutters, fascia boards and insulation		
1 Lot	➤ Supply and installation of all roofing and roofing accessories such as ridge roll, gutters, fascia boards and insulation a) Pre-painted corrugated sheet, gauge 24, long span, 36ft x 4ft i) 2 corr. Overlap  b) Polyethylene foam, 2 sided foil cover for insulation.		
1 Lot	➤ Demobilization		

Warranty : \_\_\_\_ months from the date of delivery

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/ Signature of Representative\_\_\_\_\_  
Name of Company

Mayor's Permit No. \_\_\_\_\_

PhilGEPS Registration No. \_\_\_\_\_

(Please submit the photocopies of the above documents upon submission of quotation)