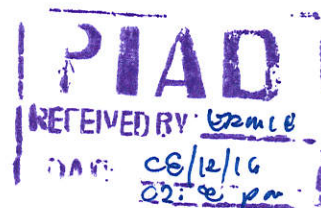




Department of Finance
BUREAU OF CUSTOMS
Collection District II – B



MANILA INTERNATIONAL CONTAINER PORT

REQUEST FOR QUOTATION

The Manila International Container Port (MICP), Bureau of Customs (BOC), through its Administrative Division (AD), will undertake a Small Value Procurement for "Repair and Maintenance of the Pitney Bowes Franking Machine Model No. B994" in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : Repair and Maintenance of the Pitney Bowes Franking Machine Model No. B994
Location : Administrative Division, MICP, North Harbor, Manila
Approved Budget for the Contract: Fifty-One Thousand Pesos (Php 51,000.00) inclusive of tax

Specifications:

QTY	DESCRIPTION
1 lot	Repair and maintenance of the Pitney Bowes Franking Machine Model No. B994, including labor and materials (parts/supplies)

Delivery Term: Ten (10) calendar days from signing of PO

Interested suppliers are required to submit their valid and current Mayor's Permit, PHILGEPS Registration Certificate, DTI/ SEC Registration, Certificate of Sole Distributorship and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before August 8, 2016, 2:00 p.m., at the Administrative Division, 2nd Floor, MICP Building, MICT Access Road, Isla Puting Bato, North Harbor, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax No. 2470972 or email us at jesusbalmores@gmail.com.

Very truly yours,


ATTY. JESUS D. BALMORES
Chief, Administrative Division

Annex "A"

PRICE QUOTATION FORM

Date

The Bids and Awards Committee
Bureau of Customs
Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

Quantity	Description	Unit Price	Total Price
1 lot	Repair and maintenance of the Pitney Bowes Franking Machine Model No. B994, including labor and materials (parts/supplies)		

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative

Name of Company

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)