




REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF CUSTOMS  
Manila 1099

**Invitation to Bid for the Procurement of Photocopying Machines on a Rental Basis Agreement for CY 2013**

1. The Bureau of Customs, through the General Appropriations Act for CY 2013 intends to apply the sum of **Two Million Nine Hundred Thousand Pesos (P 2,900,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for Procurement of Photocopying Machines on a Rental Basis Agreement for CY 2013. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Bureau of Customs now invites bidders for the Procurement of Photocopying Machines on a Rental Basis Agreement for CY 2013 as above stated. Bidding is open to Sole Proprietorship, Partnership or Corporation duly organized under the laws of the Philippines with a minimum experience of at least five (5) years in this industry.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".
4. Interested bidders may obtain further information from Bureau of Customs and inspect the Bidding Documents at the address given below during office hours from 8:00 AM to 5:00 PM.
5. A complete set of Bidding Documents may be purchased by interested Bidders starting on October 17, 2012 from the address below and upon payment of a non-refundable fee for the Bidding Documents in the amount of Php 4,000.00.
6. The Bureau of Customs will hold a Pre-Bid Conference on Wednesday, October 31, 2012, 10 o'clock in the morning at the BAC Conference Room, General Services Division, Ground Floor, Office of the Commissioner Building, Bureau of Customs, Port Area, Manila, which shall be open to all interested parties who have purchased the Bidding Documents.
7. Bids must be delivered to the address below on or before Thursday, November 15, 2012, 12 o'clock Noon. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

8. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
9. The Bureau of Customs reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.
10. For further information, please refer to:

Raquel G. de Jesus  
BAC Secretariat  
General Services Division  
Ground Floor, OCOM Building  
Bureau of Customs, Port Area, Manila  
Telefax No. 527-4519  
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ATTY. JUAN LORENZO T. TAÑADA  
BAC Chairman 