June 30, 2008

CUSTOMS MEMORANDUM ORDER NO. 29-2008

TO: All Bureau Officials and Employees

SUBJECT: Additional provisions to CMO 32-2007, entitled, Revised Rules, Regulations and Procedures in Reassignment and Designation of Personnel and CMO 6-2002, entitled Merit Selection Plan

In compliance with the Bureau of Customs Integrity Action Plan specifically Item 3, Cluster 1 on Human Resource Management, an additional guideline in reassignment, designation, promotion and hiring is hereby prescribed, as follows:

"No employee may be reassigned/designated/promoted/hired to an office/division/port where the immediate and next-immediate supervisor is a relative of the concerned applicant up to the 3<sup>rd</sup> civil degree, either by affinity or consanguinity. Hence, the concerned employee shall attach to his application for reassignment/designation/promotion/employment a certification under oath stating this fact subject to validation by the HRMD/Administrative Division."

This provision shall take effect immediately.

NAPOLEON L. MORALES
Commissioner

