



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**  
MANILA 1099

**MEMORANDUM**

**FOR :** ALL CONCERNED APPLICANTS FOR PROMOTION AND GROUP/ LOCAL PERSONNEL SELECTION BOARD (PSB) MEMBERS

**FROM :** THE CHIEF, HRMD  
Head Secretariat  
Central Personnel Selection Board (CPSB)

**DATE :** 03 MARCH 2017

**SUBJECT :** 2<sup>ND</sup> BATCH OF WRITTEN EXAMINATION  
Re: BOC Promotion

1.0. Upon CPSB deliberation of appeals and re-evaluation of applications, the following applicants for promotion are hereby qualified to take the written examination on **06 March 2017, 10:00 a.m. onwards:**

1.1. **President's Room, CCBC, 4/F, POM Bldg., Port Area, Manila:**

	<b>Name</b>	<b>Position/s Applied</b>	<b>Port/ Group/ Division/s</b>
1	Acharon, Amelito O.	ACOO	NAIA
2	Adan, Belmar L.	COO I	NAIA
3	Apolonio, Amalia B.	COO II COO III COO V SVCOO	NAIA
4	Bailia, Samuel M.	ITO I	MISTG
5	Bañez, Ma. Pajita F.	IO I	Intelligence Group
6	Cerdenia, Carmencita T.	SVCOO	Port of Manila
7	Co, Merly O.	SVCOO	NAIA MICP
8	De Guzman, Aris C.	IO III	Intelligence Group
9	Gamboa, Renato C.	SVCOO	Port of Manila
10	Garcia, Renato B.	COO I	NAIA
11	Mamadra, Rosalinda P.	SVCOO	NAIA
12	Mamadra, Uthman F.	SVCOO	NAIA
13	Manganip, Marjorie B.	IA II	Intelligence Group
14	Melgar, Alex L.	COO III	Port of Manila
15	Mendoza, Aurelio A.	SA I	Intelligence Group
16	Nantes, Warren V.	COO III	Port of Manila
17	Ochoa, Nelly S.	COO V	NAIA
18	Parreño, Mary Catherine L.	CMT II	MISTG



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19	Pasco, Erlinda M.	COC II	Sub-port of Mariveles, Port of Limay
20	Patricio, Zenaída A.	SA II	Intelligence Group
21	Rapa, Profetizo M.	COO V	Port of Manila
22	Regala, Jaime L.	SI II	Intelligence Group
23	Rodriguez, Ramon F.	COO V	NAIA
24	Tarun, Ma. Lea B.	SVCOO	NAIA
25	Tomas, Omar G.	COO III	Port of Limay
26	Valerozo, Carmelita V.	COO III	Intelligence Group

1.2. **Examination venue to be determined by the Local PSB:**

	<b>Name</b>	<b>Position/s Applied</b>	<b>Port/ Group/ Division/s</b>
1	Ali, Luzminda L.	COO IV COO V	Port of Zamboanga
2	Fermilan, Luzviminda A.	ACOO	Port of Davao
3	Goling, Doma P.	COO I	Port of Surigao
4	Magdadarao, Melody Y.	COO II COO III	Port of Davao
5	Managula, Joshua C.	SPL	Enforcement Group
6	Marohomsalic, Lailas S.	COO III	Port of Davao
7	Pavadora, Quinciano B.	COC II	Sub-port of Dadiangas and Sub-port of Parang, Port of Davao
8	Sarmiento, Lea F.	COO III	Port of Subic
9	Sumayan, Suharto A.	COO III COO V	Port of Davao

2.0. Supplemental Instructions

**2.1. For the examinees:**

- 2.1.1. The HRMD representatives shall administer the written examination to applicants in Item 1.1.
- 2.1.2. Examinees specified in Item 1.2. shall take the written examination at the Collection District where they are currently assigned.
- 2.1.3. Examinees shall be at the venue **30 minutes before the schedule** for verification.
- 2.1.4. Examinees shall only bring ballpen/s (black/blue ink) and BOC-issued ID card.
- 2.1.5. Examinees who fail to take the examination shall no longer proceed to the next stage of the promotion process (i.e. interview).
- 2.1.6. All travel expenses relative to the examination shall be shouldered by the examinees.



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**2.2. For the concerned Local PSBs:**

- 2.2.1. Members of the concerned Local PSBs or any authorized Administrative Officer shall administer the written examination to applicants in Item 1.2 on the schedule specified above.
- 2.2.2. The HRMD shall transmit via e-mail the questionnaire and all other necessary documents **an hour prior to the examination schedule**. The recipient of the said documents shall be the official e-mail address of the port's Administration Office where promotions-related communications are usually sent.
- 2.2.3. The assigned officer shall ensure that all pages of the examination questionnaire are duly signed by the examinees.
- 2.2.4. All answered examination questionnaires shall be transmitted to the HRMD through **boc.hrmd@gmail.com** (for scanned copies) or through fax at (02) 527-1944 **not later than 12 noon, 06 March 2017**. Further, the original copies of the said questionnaires shall be submitted/mailed to the HRMD on the same date.
- 2.2.5. No applicants shall be authorized to take the written examination other than those specified above.
- 3.0. The CPSB Secretariat shall issue supplemental instructions as deemed necessary.
- 4.0. For information and strict compliance.

Noted:

**ALFREDO A. PALMA**  
OIC-Deputy Commissioner, IAG  
Chairperson, CPSB

**JOSEPH G. ESCASIO**