

BULLETIN OF VACANT POSITIONS as of 27 July 2017

GROUP/PORT	DIVISION/SUB-PORT	ITEM NUMBER	POSITION TITLE	SG	CSC QUALIFICATION STANDARDS	NATURE AND FUNCTIONS OF WORK	COMPETENCIES REQUIRED
INTERNAL ADMINISTRATION GROUP	Accounting Division	BOCB-A1-4-1998	Accountant I	12	Education: Bachelor's Degree relevant to the job Experience: none required Training: none required Eligibility: RA 1080	• Performs technical and professional, statistical and budgetary duties and provides financial administrative support in analyzing and monitoring agency's budget	Ability to: use advance knowledge on budgeting, accounting and auditing rules and regulations and heads section/unit of a division
		BOCB-A1-8-1998					
PORT OF BATANGAS	Accounting Division	BOCB-A2-11-1998	Accountant II	16	Education: Bachelor's Degree relevant to the job Experience: 1 year relevant experience Training: 4 hours relative training Eligibility: RA 1080	• Performs technical and professional, statistical and budgetary duties and provides financial administrative support in analyzing and monitoring agency's budget	Ability to: use advance knowledge on budgeting, accounting and auditing rules and regulations and heads section/unit of a division
INTERNAL ADMINISTRATION GROUP		BOCB-A2-5-1998					
		BOCB-A2-6-1998					
PORT OF MANILA		BOCB-ADOF3-26-2005	Administrative Officer III	14	Education: Bachelor's Degree relevant to the job Experience: 1 year of relevant experience Training: 4 hours of relevant training Eligibility: Career Service Professional or its equivalent	• Conducts technical and administrative work which involves the performance of responsible administrative, management and staff assignments for a division/port	Ability to: perform administrative and technical functions and has basic knowledge in the use of ICT
PORT OF BATANGAS		BOCB-ADOF3-34-2005					
NINYO AQUINO INTERNATIONAL AIRPORT		BOCB-ADOF4-29-2005	Administrative Officer IV	15	Education: Bachelor's Degree relevant to the job Experience: 1 year of relevant experience Training: 4 hours of relevant training Eligibility: Career Service Professional or its equivalent	• Plans, directs, and coordinates the work of technical and non-professional employees which involves the application of technical and administrative functions	Ability to: systematically apply management procedures and practices by providing the necessary information to address possible risks in its area of concern; and perform administrative and technical functions
MANAGEMENT INFORMATION SYSTEMS AND TECHNOLOGY GROUP	Port Data Management Unit	BOCB-CTMT2-9-1998	Computer Maintenance Technologist II	15	Education: Bachelor's Degree relevant to the job Experience: 1 year of relevant experience Training: 4 hours of relevant training Eligibility: Career Service Professional or its equivalent	• Performs daily monitoring and maintenance of ICT related equipments, record keeping of day-to-day operational problems on ICT equipment and applications systems	Ability to: address possible risks related to IT; define and analyze IS/IT needs and recommend solutions; and optimize hardware, software and network utilization
		BOCB-CTMT2-10-1998					
		BOCB-CTMT2-11-1998					
		BOCB-ITO1-20-1998	Information Technology Officer I	19	Education: Bachelor's Degree relevant to the job Experience: 2 yearS of relevant experience Training: 8 hours of relevant training Eligibility: Career Service Professional or its equivalent	• Performs a variety of technical and administrative duties related to ICT systems	Ability to: sytematically apply management procedures and practices by providing the necessary information to address possible risks in its area of concern; analyze IS/IT needs and recommend solutions; and optimize hardware, software and network utilization

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ASSESSMENT OPERATIONS AND COORDINATING GROUP	Export Coordination Division	BOCB-COPO1-359-1998	Customs Operations Officer I	11	Education: Bachelor's degree Experience: none required Training: none required Eligibility: Career Service Professional or its equivalent	<ul style="list-style-type: none"> • Routine checking of documents for cargo and passenger clearance and conducts boarding formalities • Checks completeness and correctness of required documents submitted for cargo clearance 	Has basic knowledge on the CMTA	
		BOCB-COPO1-65-1998						
	PORT OF BATANGAS							BOCB-COPO1-69-1998
								BOCB-COPO1-115-1998
	PORT OF CEBU							BOCB-COPO1-42-2012
		CEBU International Airport (Mactan)						
	PORT OF DAVAO	Sub-Port of Dadiangas						BOCB-COPO1-262-1998
		Sub-Port of Dadiangas						BOCB-COPO1-259-1998
		Sub-Port of Dadiangas						BOCB-COPO1-256-1998
	PORT OF ILOILO							BOCB-COPO1-35-2012
								BOCB-COPO1-36-2012
	PORT OF LIMAY							BOCB-COPO1-309-1998
		Sub-Port of Mariveles						BOCB-COPO1-315-1998
	MANILA INTERNATIONAL CONTAINER PORT							BOCB-COPO1-341-1998
								BOCB-COPO1-365-1998
		Sub-Port of North Harbor						BOCB-COPO1-371-1998
	NINYO AQUINO INTERNATIONAL AIRPORT							BOCB-COPO1-56-1998
								BOCB-COPO1-51-1998
								BOCB-COPO1-60-1998
								BOCB-COPO1-31-1998
								BOCB-COPO1-35-1998
								BOCB-COPO1-43-1998
								BOCB-COPO1-390-1998
								BOCB-COPO1-396-1998
								BOCB-COPO1-382-1998
								BOCB-COPO1-38-1998
								BOCB-COPO1-52-1998
		BOCB-COPO1-59-1998						
		BOCB-COPO1-392-1998						
		BOCB-COPO1-394-1998						
		BOCB-COPO1-58-1998						
PORT OF MANILA		BOCB-COPO1-67-1998						
		BOCB-COPO1-68-1998						
		BOCB-COPO1-185-1998						
PORT OF SAN FERNANDO	Sub-Port of Sual	BOCB-COPO1-221-1998						
PORT OF SURIGAO		BOCB-COPO1-155-1998						
		BOCB-COPO1-164-1998						

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PORT OF MANILA		BOCB-COPO2-36-1998	Customs Operations Officer II	13	Education: Bachelor's degree Experience: none required Training: none required Eligibility: Career Service Professional or its equivalent	<ul style="list-style-type: none"> Performs simple but responsible sub-professional and professional work Conducts studies on port operations matters 	Has basic knowledge on the CMTA
ASSESSMENT OPERATIONS AND COORDINATING GROUP	Auction and Cargo Disposal Division	BOCB-COPO2-37-1998					
	Export Coordination Division	BOCB-COPO2-69-1998					
PORT OF SAN FERNANDO		BOCB-COPO2-18-1998					
ASSESSMENT OPERATIONS AND COORDINATING GROUP	Export Coordination Division	BOCB-COPO3-333-1998	Customs Operations Officer III	16	Education: Bachelor's degree Experience: 1 year of relevant experience Training: 4 hours of relevant training Eligibility: Career Service Professional or its equivalent	<ul style="list-style-type: none"> Performs a wide variety of customs operations duties in support of assigned functions; operations, service and/or division Examine and assess import and export goods, including seized and abandoned goods, parcels, merchandise and baggage of passengers and crew members 	Has basic to advance knowledge on the CMTA
PORT OF SAN FERNANDO	Sub-Port of EPSA-Baguio	BOCB-COPO3-136-1998					
PORT OF MANILA		BOCB-COPO3-104-1998					
		BOCB-COPO3-107-1998					
		BOCB-COPO3-120-1998					
		BOCB-COPO3-132-1998					
		BOCB-COPO3-145-1998					
		BOCB-COPO3-149-1998					
		BOCB-COPO3-155-1998					
		BOCB-COPO3-163-1998					
		BOCB-COPO3-173-1998					
		BOCB-COPO3-175-1998					
		BOCB-COPO3-203-1998					
		BOCB-COPO3-22-1998					
		BOCB-COPO3-411-1998					
		BOCB-COPO3-42-1998					
		BOCB-COPO3-45-1998					
		BOCB-COPO3-46-1998					
		BOCB-COPO3-489-1998					
		BOCB-COPO3-68-1998					
	BOCB-COPO3-855-1998						
	BOCB-COPO3-93-1998						
	BOCB-COPO3-95-1998						
PORT OF LIMAY	Sub-Port of Mariveles	BOCB-COPO3-217-1998					

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MANILA INTERNATIONAL CONTAINER PORT		BOCB-COPO3-351-1998					
		BOCB-COPO3-360-1998					
		BOCB-COPO3-369-1998					
		BOCB-COPO3-370-1998					
		BOCB-COPO3-374-1998					
		BOCB-COPO3-379-1998					
		BOCB-COPO3-391-1998					
		BOCB-COPO3-392-1998					
		BOCB-COPO3-398-1998					
		BOCB-COPO3-401-1998					
		BOCB-COPO3-403-1998					
		BOCB-COPO3-409-1998					
		BOCB-COPO3-420-1998					
		BOCB-COPO3-434-1998					
		BOCB-COPO3-436-1998					
		BOCB-COPO3-438-1998					
BOCB-COPO3-449-1998							
NINYOY AQUINO INTERNATIONAL AIRPORT		BOCB-COPO3-477-1998					
		BOCB-COPO3-482-1998					
		BOCB-COPO3-483-1998					
		BOCB-COPO3-521-1998					
		BOCB-COPO3-532-1998					
		BOCB-COPO3-535-1998					
		BOCB-COPO3-536-1998					
		BOCB-COPO3-546-1998					
		BOCB-COPO3-553-1998					
		BOCB-COPO3-566-1998					
		BOCB-COPO3-581-1998					
		BOCB-COPO3-604-1998					
		BOCB-COPO3-608-1998					

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		BOCB-COPO3-616-1998					
		BOCB-COPO3-620-1998					
		BOCB-COPO3-621-1998					
		BOCB-COPO3-634-1998					
		BOCB-COPO3-652-1998					
		BOCB-COPO3-661-1998					
		BOCB-COPO3-664-1998					
		BOCB-COPO3-690-1998					
	MIA Domestic Airport	BOCB-COPO3-702-1998					
		BOCB-COPO3-708-1998					
PORT OF BATANGAS		BOCB-COPO3-712-1998					
		BOCB-COPO3-713-1998					
		BOCB-COPO3-716-1998					
PORT OF CEBU		BOCB-COPO3-753-1998					
		BOCB-COPO3-758-1998					
	CEBU International Airport (Mactan)	BOCB-COPO3-50-2012					
		BOCB-COPO3-782-1998					
	Sub-Port of Dumaguete	BOCB-COPO3-788-1998					
PORT OF TACLOBAN		BOCB-COPO3-801-1998					
PORT OF SURIGAO	Sub-Port of Bislig	BOCB-COPO3-821-1998					
	Sub-Port of Nasipit	BOCB-COPO3-823-1998					
PORT OF CAGAYAN DE ORO		BOCB-COPO3-828-1998					
	Sub-Port of Iligan	BOCB-COPO3-841-1998					
PORT OF ZAMBOANGA		BOCB-COPO3-859-1998					
		BOCB-COPO3-861-1998					
	Sub-Port of Tawi-Tawi (Bongao)	BOCB-COPO3-873-1998					
PORT OF DAVAO		BOCB-COPO3-879-1998					
		BOCB-COPO3-881-1998					
PORT OF SUBIC		BOCB-COPO3-220-1998					
		BOCB-COPO3-4-1999					

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		BOCB-COPO3-6-1999					
PORT OF CLARK		BOCB-COPO3-228-1998					
		BOCB-COPO3-230-1998					
		BOCB-COPO3-233-1998					
INTELLIGENCE GROUP	Intelligence Division	BOCB-INTELO1-10-1998	Intelligence Officer I	11	Education: Bachelor's degree relevant to the job Experience: 1 year of relevant experience Training: 4 hours of relevant training Eligibility: Career Service Professional or its equivalent	<ul style="list-style-type: none"> Performs a wide range of intelligence and investigative activities such as detection, deterrence and prevention of commercial fraud, smuggling, intellectual property rights violation, terrorism, corruption, mismanagement, gross or aggravated misconduct, or misconduct that may be criminal in nature 	Ability to: communicate facts and ideas clearly and effectively; conduct investigations as well as to gather, analyze, review and verify information on activities of identified subject or potential adversary relating to customs fraud and port security; comprehend, decide & apply customs laws & procedures
		BOCB-INTELO1-15-1998					
		BOCB-INTELO1-7-2000					
	Investigation and Prosecution Division	BOCB-INTELO1-20-1998					
	Internal Inquiry and Prosecution Division	BOCB-INTELO1-21-1998					
INTELLIGENCE GROUP	Internal Inquiry and Prosecution Division	BOCB-SPI1-5-1998	Special Investigator I	11	Education: Bachelor's degree relevant to the job Experience: None required Training: None required Eligibility: Career Service Professional or its equivalent	<ul style="list-style-type: none"> Works with higher level investigators and may be assigned segments of investigative cases, studies assigned case materials, interviews people to verify facts or obtain specific information, secures documentary evidence and learns and applies investigative principles and techniques 	Ability to: communicate facts and ideas clearly and effectively; conduct investigations as well as to gather, analyze, review and verify information on activities of identified subject or potential adversary relating to customs fraud and port security; comprehend, decide & apply customs laws & procedures
	Investigation and Prosecution Division	BOCB-SPI1-12-1998					

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ENFORCEMENT GROUP	Customs Police Division	BOCB-SPL-16-1998	Special Police Lieutenant	11	Education: Bachelor's degree relevant to the job Experience: 3 years of relevant experience Training: 16 hours of relevant training Eligibility: Career Service Professional or its equivalent	<ul style="list-style-type: none"> • Serves as supervisor of an assigned Sector/Unit to support and augment field operations, and performs administrative duties to improve effectiveness of the division • Supervises the activities of the detachment engaged in the enforcement of laws and order within the customs areas 	Ability to: systematically apply management procedures and practices by providing necessary information to address possible risks in its area of concern; conduct law enforcement programs and services and to gather, analyze, review and verify information on activities of identified subject or potential adversary relating to customs fraud and port security; comprehend, decide & apply customs laws & procedures
		BOCB-SPL-5-1998					
		BOCB-SPL-33-1998					
		BOCB-SPL-36-1998					

TOTAL NUMBER OF POSITIONS

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