

2018-03-019



Republic of the Philippines  
Department of Finance  
**BUREAU OF CUSTOMS**  
**PORT OF MANILA**  
Customs District II-A  
South Harbor, Manila



March 20, 2018

Memorandum to - -

**ALL OFFICIALS AND EMPLOYEES**

In observance of the Holy Week, a way to the cross will be conducted on March 26, 2018 (Monday) at 12:00 noon starting at 2<sup>nd</sup> floor POM Lobby. All Division Chiefs are encouraged to participate in the preparation of the 14 Stations. Likewise all personnel are enjoined to participate in this activity.

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| <u>1<sup>st</sup> Station</u>  | <b>2<sup>nd</sup> FLOOR POM, LOBBY</b><br>MMBWD                          |
| <u>2<sup>nd</sup> Station</u>  | <b>GTMBWD</b><br>Port of Manila  |
| <u>3<sup>rd</sup> Station</u>  | <b>WAREHOUSING ASSESSMENT DIVISION</b><br>Port of Manila                 |
| <u>4<sup>th</sup> Station</u>  | <b>ADMINISTRATIVE DIVISION</b><br>Port of Manila                         |
| <u>5<sup>th</sup> Station</u>  | <b>PORT OPERATION DIVISION</b><br>Port of Manila                         |
| <u>6<sup>th</sup> Station</u>  | <b>LAW DIVISION</b><br>Port of Manila                                    |
| <u>7<sup>th</sup> Station</u>  | <b>OFFICE OF THE COLLECTOR</b><br>Port of Manila                         |
| <u>8<sup>th</sup> Station</u>  | <b>FORMAL ENTRY DIVISION (SOCIAL HALL)</b><br>Port of Manila             |
| <u>9<sup>th</sup> Station</u>  | <b>ASIAN TERMINAL</b><br>Port of Manila                                  |
| <u>10<sup>th</sup> Station</u> | <b>BONDS DIVISION</b><br>Port of Manila                                  |
| <u>11<sup>th</sup> Station</u> | <b>INFORMAL DIVISION</b><br>Port of Manila                               |
| <u>12<sup>th</sup> Station</u> | <b>HUMAN RESOURCES MANAGEMENT DIVISION</b><br>Office of the Commissioner |
| <u>13<sup>th</sup> Station</u> | <b>FINANCIAL MANAGEMENT OFFICE</b><br>Office of the Commissioner         |
| <u>14<sup>th</sup> Station</u> | <b>OFFICE OF THE COMMISSIONER</b>  |

Thank you for your cooperation and a Blessed Holy Week.

**ATTY. JACQUELYN L. DE GUZMAN**  
OIC – Director, Administration Office

*“Tapat na Serbisyo sa Tunay na Pagbabago”*