



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
Manila 1099

CUSTOMS TRAINING CIRCULAR

February 17, 2016

NO. CJC-04-2016

TO : All Deputy Commissioners
All Service Directors
All District/Port Collectors
And Others Concerned

SUBJECT : Philippine Public Safety College (PPSC) April 2016
The new and enhanced Master in Public Administration
(MPSA)

- 1.0 The Philippine Public Safety College (PPSC) is launching in April 2016 the new and enhanced Master in Public Administration (MPSA) a one year scholarship program for highly qualified senior executives and uniformed personnel in the public safety and security sector.
- 2.0 In view thereof, we would like to request applicant from your group/port to attend this course by accomplishing the Personal Data of PPSC Student Applicant, duly endorsed by the respective head of the group/ports concerned:
- 3.0 Applicants to the Master in Public Safety Administration (MPSA) Program must meet the following basic requirements:

For the Non-Uniformed Government Personnel:

- Possess a bachelor's degree.
- Hold a position with salary grade 20 or its equivalent.
- At least ten (10) years of service in government (for appointed officials).
- Not less than 35 years old, but not more than 55 years old upon admission.
- Nominated by the Secretary of the Department or Head of the Agency.
- Submit the following documents:
 - ✓ NSO authenticated Birth Certificate.
 - ✓ Endorsement letter from respective agencies.
 - ✓ Original Transcript of Records.
 - ✓ Certified true copy of Diploma/s.
 - ✓ Latest Appointment Paper.
 - ✓ Latest Performance Evaluation Report (1 year).
 - ✓ Service Record.
 - ✓ Certificate/s of training/seminars attended.
 - ✓ Medical certificate from a military or government hospital.
 - ✓ Contract of Commitment by the nominating Department Secretary or Head of Agency to fully support financially the foreign travel and thesis requirements.

✓ Clearances

- Non-pending case from respective organizations;
- Ombudsman;
- Sandiganbayan;
- Police;
- Barangay;
- NBI;
- RTC;
- CHR

Accomplished Personal Data of PPSC Student Applicant shall be submitted to the Interim Training and Development Division (ITDD) not later than February 26, 2016 for submission to the Philippine Public Safety College point of contact. For any clarification, kindly get in touch with the ITDD at tel. no. (02) 527-19-30 or visit website www.ppsc.gov.ph or email at cps@ppsc.gov.ph for more information.

Thank you.

By Authority of the OIC,
Internal Administration Group:



LILIBETH C. BONIFACIO

Supervising Administrative Officer
Interim Training and Development Division

