



REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **"Supply and Delivery of First Aid Kit"** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Supply and Delivery of First Aid Kit**
 Location: **General Services Division, OCOM Building, Gate 3, South Harbor, Port Area, Manila**
 Approved Budget for the Contract: **Nine Hundred Ninety-One Thousand Three Hundred Sixty-Five Pesos (PHP991,365.00) - inclusive of tax**
 Specifications:

LOT 1

| UNIT/BOX | ITEM DESCRIPTION | QUANTITY |
|----------|--|------------|
| SET | FIRST AID KIT NOTE: ALL ITEMS BELOW ARE INCLUDED PER SET | 145 |
| roll | Adhesive Plaster, non-woven tape, hypoallergenic, 1/2in x 10 yards (three years of expiration date of delivered/ issued of MDD) | 1 |
| piece | Adhesive Strips, bantam strips 19mmx55mm, sterilized, with acrinol, perforated strip, strong adhesive, soft absorbent layer and nonstick film (three years of expiration date of delivered/ issued of MDD) | 12 |
| piece | Alcohol Prep Pad saturated with 70% isopropyl alcohol (three years of expiration date of delivered/ issued of MDD) | 20 |
| piece | Povidone Iodine Prep Pad, saturated with 10% of Povidone-Iodine Solution (three years of expiration date of delivered/ issued of MDD) | 20 |
| piece | Gauze Sterile Pads, 8 Ply of 4x4inches (three years of expiration date of delivered/ issued of MDD) | 10 |
| piece | Gauze Sterile Pads, 8 Ply of 2x2inches (three years of expiration date of delivered/ issued of MDD) | 10 |



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PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

| | | |
|-------|---|----|
| roll | Roller Gauze Bandage, 10cmx9m (three years of expiration date of delivered/ issued of MDD) | 1 |
| pack | Sterile Eye Pads, 4x6cm (three years of expiration date of delivered/ issued of MDD) | 5 |
| piece | Triangular Muslin Bandage, (three years of expiration date of delivered/ issued of MDD) | 1 |
| roll | Elastic Bandage 3 inches x 5 yards (three years of expiration date of delivered/ issued of MDD) | 1 |
| piece | Sterile Latex Surgical Gloves, size 7.0, powder free (three years of expiration date of delivered/ issued of MDD) | 2 |
| piece | Tactical Tourniquet (three years of expiration date of delivered/ issued of MDD) | 1 |
| piece | Cetirizine 10mg/tab (three years of expiration date of delivered/ issued of MDD) | 10 |
| piece | Loperamide Hydrochloride 20mg/cap (three years of expiration date of delivered/ issued of MDD) | 10 |
| piece | Oral Rehydrating Granules for Solution 4.1grams/sachet (three years of expiration date of delivered/ issued of MDD) | 10 |
| piece | Mefenamic Acid 500mg/cap (three years of expiration date of delivered/ issued of MDD) | 10 |
| piece | Paracetamol 500mg/tab (three years of expiration date of delivered/ issued of MDD) | 10 |
| piece | Mupirocin Ointment 5grams (three years of expiration date of delivered/ issued of MDD) | 1 |
| piece | Silver Sulfadiazine Cream 10mg/g 20grams (three years of expiration date of delivered/ issued of MDD) | 1 |
| piece | Bandage Scissor Stainless Steel 5 1/2 | 1 |
| piece | Medical Tweezers Stainless Steel 125mm | 1 |
| piece | Splint Roll 11cmx92cm (three years of expiration date of delivered/ issued of MDD) | 1 |
| piece | Wooden Cotton Tip Applicator 6 inches, sterile, 2pcs/pack (three years of expiration date of delivered/ issued of MDD) | 10 |
| piece | Ice Bag size 6 | 1 |
| piece | Hot Water Bag size 1000ml | 1 |
| piece | First Aid Kit Manual | 1 |
| piece | Plastic Case Carry anywhere 28x12x14cm | 1 |
| piece | Sphygmomanometer, Anaeroid, durable adult inflation system, cotton cuff, handy zipper case, genuine brass and luminous gauge. | 1 |



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| piece | Stethoscope, double-head with raised stem, soft ear tips, ID name tag | 1 |
|-------|---|---|

Delivery Term/Duration:15 calendar days

Subject to Retention Money 1-5% Contract Amount

Interested suppliers are required to submit **original/certified true copy** of the following: 1) valid and current Mayor's Permit, (In case of expired MP/BP, Submit copy of recently expired permit and official receipt as proof of renewal), 2) DTI/SEC Registration (for partnerships/corporations, attach General Information Sheet & Articles of Incorporation), 3) PHILGEPS Registration Certificate, 4) Original Omnibus Sworn Statement, 5) Latest Income/Business Tax Return, and 6) duly signed price quotation form (Annex "A"). All must be properly signed and sealed. Must be submitted in hard copy. In case of goods kindly indicate the brand being offered in your price quotation form (Annex "A")

Submission of quotation and eligibility documents is on or before **October 3, 2023, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.**

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 8526-6571 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,

ISAGANI D. GALSIM

Head, BAC Secretariat/
Chief Administrative Officer
General Services Division



Annex "A"

PRICE QUOTATION FORM

Date

The Bids and Awards Committee
Bureau of Customs
Port Area, Manila

Project Title: Supply and Delivery of First Aid Kit

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

1LOT

| UNIT | ITEM DESCRIPTION | QUANTITY | UNIT PRICE | TOTAL PRICE |
|-------|--|------------|------------|-------------|
| SET | FIRST AID KIT NOTE: ALL ITEMS BELOW ARE INCLUDED PER SET | 145 | | |
| roll | Adhesive Plaster, non-woven tape, hypoallergenic, 1/2in x 10 yards (three years of expiration date of delivered/ issued of MDD) | 1 | | |
| piece | Adhesive Strips, bantam strips 19mmx55mm, sterilized, with acrinol, perforated strip, strong adhesive, soft absorbent layer and nonstick film (three years of expiration date of delivered/ issued of MDD) | 12 | | |
| piece | Alcohol Prep Pad saturated with 70% isopropyl alcohol (three years of expiration date of delivered/ issued of MDD) | 20 | | |
| piece | Povidone Iodine Prep Pad, saturated with 10% of Povidone-Iodine Solution (three years of expiration date of delivered/ issued of MDD) | 20 | | |
| piece | Gauze Sterile Pads, 8 Ply of 4x4inches (three years of expiration date of delivered/ issued of MDD) | 10 | | |



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| piece | Gauze Sterile Pads, 8 Ply of 2x2inches (three years of expiration date of delivered/ issued of MDD) | 10 | | |
| roll | Roller Gauze Bandage, 10cmx9m (three years of expiration date of delivered/ issued of MDD) | 1 | | |
| pack | Sterile Eye Pads, 4x6cm (three years of expiration date of delivered/ issued of MDD) | 5 | | |
| piece | Triangular Muslin Bandage, (three years of expiration date of delivered/ issued of MDD) | 1 | | |
| roll | Elastic Bandage 3 inches x 5 yards (three years of expiration date of delivered/ issued of MDD) | 1 | | |
| piece | Sterile Latex Surgical Gloves, size 7.0, powder free (three years of expiration date of delivered/ issued of MDD) | 2 | | |
| piece | Tactical Tourniquet (three years of expiration date of delivered/ issued of MDD) | 1 | | |
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| piece | Mefenamic Acid 500mg/cap (three years of expiration date of delivered/ issued of MDD) | 10 | | |
| piece | Paracetamol 500mg/tab (three years of expiration date of delivered/ issued of MDD) | 10 | | |
| piece | Mupirocin Ointment 5grams (three years of expiration date of delivered/ issued of MDD) | 1 | | |



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|---------------------|---|----|--|--|
| piece | Silver Sulfadiazine Cream 10mg/g 20grams (three years of expiration date of delivered/ issued of MDD) | 1 | | |
| piece | Bandage Scissor Stainless Steel 5 1/2 | 1 | | |
| piece | Medical Tweezers Stainless Steel 125mm | 1 | | |
| piece | Splint Roll 11cmx92cm (three years of expiration date of delivered/ issued of MDD) | 1 | | |
| piece | Wooden Cotton Tip Applicator 6 inches, sterile, 2pcs/pack (five years of expiration date of delivered/ issued of MDD) | 10 | | |
| piece | Ice Bag size 6 | 1 | | |
| piece | Hot Water Bag size 1000ml | 1 | | |
| piece | First Aid Kit Manual | 1 | | |
| piece | Plastic Case Carry anywhere 28x12x14cm | 1 | | |
| piece | Sphygmomanometer, Anaeroid, durable adult inflasion system, cotton cuff, handy zipper case, genuine brass and luminous gauge. | 1 | | |
| piece | Stethoscope, double-head with raised stem, soft ear tips, ID name tag | 1 | | |
| Total Amount | | | | |

Total amount in words: _____

Delivery Term/Duration: 15 calendar days

Subject to Retention Money 1-5% Contract Amount

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative

Name of Company



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Contact No. _____

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)