



# BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

OCOM Memo No. 43-2023  
**MEMORANDUM**

**MASTER COPY**

**TO :** ALL INTERNATIONAL SHIPPING LINES  
ALL MEMBERS OF THE ASSOCIATION OF INTERNATIONAL SHIPPING LINES, INC.  
ALL OTHERS CONCERNED

**FROM :** BIENVENIDO Y. RUBIO  
Commissioner *MAY 22 2023*



**SUBJECT :** Requirement on Submission of Cargo (Reefer) Manifest

**DATE :** 18 May 2023

To enhance trade facilitation and perform the necessary risk management and analysis needed to effectively perform customs functions under the Customs Modernization and Tariff Act, effective 22 May 2023, all International Shipping Lines and all members of the Association of International Shipping Lines, Inc. (AISL) are hereby required to submit a soft copy (in excel format) of the Reefer Manifest directly to the office of Deputy Collector for Operations, copy furnished Bay Service or equivalent office, of the concerned port.

This requirement is in line with the letter dated 03 March 2023 (copy attached) by the above signed addressed to AISL enjoining it to indicate the temperature of reefer vans in the advance Cargo Manifests, as this will enable the Bureau to perform the necessary risk management and analysis before the arrival of the goods and help avert possible misdeclaration of commodities.

The Reefer Manifest must contain the following details:

| No. | Container Number | Size | B/L No. | Commodity | Gross Weight (kg) | Port of Loading | Port of Discharge | Temperature Setting |
|-----|------------------|------|---------|-----------|-------------------|-----------------|-------------------|---------------------|
|     |                  |      |         |           |                   |                 |                   |                     |
|     |                  |      |         |           |                   |                 |                   |                     |
|     |                  |      |         |           |                   |                 |                   |                     |
|     |                  |      |         |           |                   |                 |                   |                     |
|     |                  |      |         |           |                   |                 |                   |                     |
|     |                  |      |         |           |                   |                 |                   |                     |
|     |                  |      |         |           |                   |                 |                   |                     |
|     |                  |      |         |           |                   |                 |                   |                     |
|     |                  |      |         |           |                   |                 |                   |                     |
|     |                  |      |         |           |                   |                 |                   |                     |

The Bureau will be requiring the submission of the above not later than the docking of vessel to berth.

For your information and guidance.