

2017-07-005



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF CUSTOMS**

MASTER COPY

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**MEMORANDUM**

**TO :** ALL DISTRICT COLLECTORS

**SUBJECT :** REITERATION ON THE HIRING OF PORT WRITERS

**DATE :** 30 June 2017

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Pursuant to Memorandum No. 2016-11-001 dated 26 October 2016, you are hereby directed to immediately comply with the instruction indicated therein to hire your respective writers.

PIAD may assist in the searching of applicants but the port concerned shall still have the utmost responsibility in complying with the said Memorandum.

The Writer/Communications Person will do the following tasks:

- to write and photograph events in his/her collection district (including sub-ports)
- to contribute port-related news and feature stories to the Bureau's newsletter, social media accounts, and website
- to inform PIAD of any announcements or issuances in his/her collection districts (including sub-ports)
- to serve as contact person, aside from the designated Focal Person of each port, whenever PIAD needs to reach out to ports

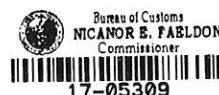
This person shall be under contract of service and shall receive a monthly salary of P17,000.00.

Kindly course thru PIAD all related documents (e.g. Endorsement, Contract, PDS) of your selected applicant.

For strict and immediate compliance.



**NICANOR E. FAELDON**  
Commissioner



JUL 05 2017