



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

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MEMORANDUM

For : **Deputy Commissioners
Service Directors
District/Port Collectors
Administrative Officers
All Others Concerned**

From : **Alfredo A. Palma**
OIC, Deputy Commissioner
Internal Administration Group

Subject : **Request for Compliance Pursuant to
CMO No. 10-2017 (Electronic-Petroleum, Oil and
Lubricant (e-POL) Card System**

Date : 15 May 2017

It has been observed that as of this date, since the implementation of the e-POL Card System on March 13, 2017, most cardholders and custodians of the said cards failed to comply with the administrative provisions of the CMO.

Section 4.8. states that the transaction slip or receipt issued by the service station shall be submitted to the designated card custodian or administrative officer who shall likewise submit the same to the General Services Division (GSD).

Please be reminded that **all trip tickets, transaction slips** and **all other annexes** required in the CMO must be submitted to the GSD not later than the 5th of the succeeding month. Otherwise, all cards will be deactivated/blocked and cannot be used for such documents are the requirements for payment of the consumed POL.

For strict compliance.


ALFREDO A. PALMA
