



Republic of the Philippines
 Department of Finance
BUREAU OF CUSTOMS
 1099 Manila

Alfonso
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MEMORANDUM

TO : ALL DEPUTY COMMISSIONERS
 ASSISTANT COMMISSIONER
 ALL DISTRICT COLLECTORS
 ALL OTHERS CONCERNED

FROM : **ATTY. EDWARD JAMES A. DY BUCO**
 Officer in Charge and Deputy Commissioner, AOCG
 MAY 02 2018

SUBJECT : Directives of the Commissioner given last Collectors' Conference dated April 06, 2018 in Cebu.

DATE : 02 May 2018



With reference to the attached Directives of the Commissioner, all concerned are hereby reminded of the timelines and deliverables given by the Commissioner during the Collectors' Conference (4th) dated 06 April 2018 held in Cebu.

Please send your update/s not later than Friday 04 May 2018 for consolidation with the following template to the following Secretariat e-mail addresses:

OPR	Directive No.	Directives	Date of Instruction	Update/Remarks
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1. Joel.espejo@customs.gov.ph
2. Jerome.tomas@customs.gov.ph
3. Gibson.montalbo@customs.gov.ph
4. mariejane.gumba@customs.gov.ph
5. giaalaine@gmail.com

For immediate compliance.

DIRECTIVES OF THE COMMISSIONER			
Collector's Conference, 06 April 2018, Port of Cebu			
NO.	DIRECTIVES	OPR	TIMELINE
1	To create a TWG to come up with a procedure to address the monitoring and collection of lawful revenues from petroleum products. The TWG shall be led by DC, AOCG.	AOCG	Succeeding Collectors' Conference
2	To create TWG, headed by DC AOCG, Vice-Chaired by IAG, relative to evaluation of performance of Collectors of Ports with bulk and break-bulk ports. The Commissioner noted that the study should consider the redistribution of collection, as to who can receive percentage distribution because we cannot decrease our target	AOCG	Succeeding Collectors' Conference
3	To include Port of Davao in the Time Release Study that will be made for MICP and POM	AOCG	Succeeding Collectors' Conference
4	To take note of the lack of x-ray machines at the warehouses in view of the additional 1.3B allocated/sought during the Senate meeting and prepare CSW relative to the warehouses without x-ray machines.	AOCG	Succeeding Collectors' Conference
5	To draft a CMO relative to approval of request for cancellation of entries by District Collectors, and note that AOCG should be copy furnished immediately	AOCG	Succeeding Collectors' Conference
6	To coordinate the Commissioner's instruction that DC-DAVAO monitor the quarrying of black sand as a source of revenue.	AOCG	Immediately
7	To place a checkpoint be in Moncayo for close monitoring of mining areas and movement of gold.	AOCG	Succeeding Collectors' Conference
8	To create a TWG composed of MISTG, AOCG for the creation of CMO defining parameters for issuance of a dummy BL, and that PMO draft subject CMO, wherein discussions made during the conference are to be included.	AOCG	Succeeding Collectors' Conference
9	To come up with CMO to amend CMO 11-2014, to include ITR as one of the requirements.	AOCG	Immediately
10	To call for meeting with stakeholders, to explain wisdom and reason for requirement of submission of list of importables, so they may understand why BOC is doing the same. He was instructed to call the meeting prior to scheduled rally on April 10, 2018, Tuesday; To set a meeting with stakeholders – Wednesday, and that AOCG prepare notice to stakeholders and to prepare briefing for the Commissioner.	AOCG	Immediately
11	To come up with a written policy, wherein the District Collectors can also implement One-Strike Policy. He noted that reasonable distribution of percentage should be observed. District Collectors can also implement One-Strike Policy.	AOCG	Succeeding Collectors' Conference
12	DC-SUBIC to coordinate with AOCG on entering into MOA with Oil Management Bureau, DOE and issuance of ATRIG, BIR. AOCG with assistance of Legal Service, tasked to draft MOA detailing Port's needs, and to schedule signing of MOA within the month	AOCG, Legal Service, DC-Subic	Succeeding Collectors' Conference
13	DC, MISTG and DC, AOCG to coordinate regarding the implementation of the Fuel Marking and excise taxable items in E2M, then coordinate and cascade to collectors	AOCG, MISTG	Succeeding Collectors' Conference
14	PMO, AOCG, and MISTG to coordinate with each other and to proceed without delay in the implementation of automation of informal entries. To issue issue CMO pending CAO.	AOCG, MISTG and PMO	Immediately

15	To consider the discussions made during the conference in their meeting relative to phrase used in consignee's appeals: However, District Collector can decide values upon assessment and inspection. He suggested that there will be procedure for appeal, but that the remedies be flexible and that WTO rules will not be violated	AOCG, IAS	Succeeding Collectors' Conference
16	To observe a one month moratorium on the implementation of memorandum dated March 12, 2018.	AOCG, AMO	Immediately
17	Issue of credit of collection of Foton Philippines' shipments, to become part of study being made by FS on target setting and collection distribution, and to determine if the same was included or considered in the respective port's target setting.	AOCG, FS	Succeeding Collectors' Conference
18	AOCG and all other ports concerned to take into account discussions taken about gold exports and what can be done that revenue can be collected therefrom.	AOCG and All District Collectors	Immediately
19	To provide E2M access to all District Collectors, and note all the issues raised by the District Collectors regarding access and requirements to E2M	MISTG and All District Collectors	Immediately
20	To submit at least three (3) quotations relative to procurement of ICT equipment	MISTG	Immediately
21	To take note of the frequent slow-down of E2M system and that shorten the 3-month timeline	MISTG	Immediately
22	Study and implementation of Drug Offender Database. MISTG tasked to handle the hardware aspect and RMO will handle risk parameters for drug offender database. He stated that the data will come from the ports, whereas the program will be run by MISTG in coordination with RMO, and concerned port.	MISTG, RMO and All District Collectors	Succeeding Collectors' Conference
23	To include chaplain service in restructuring	IAG	Succeeding Collectors' Conference
24	To take note of the lack of x-ray machines at warehouses in view of the additional 1.3B allocated/sought during meeting at Senate	IAG	Succeeding Collectors' Conference
25	DC-NAIA to coordinate with AC, PCAG on the matter of abuse on de minimis value, considering that AC, PCAG was formerly District Collector of NAIA	PCAG, DC-NAIA	Succeeding Collectors' Conference
26	To include room or provision for chaplain service for BOC Chapel	GSD	Succeeding Collectors' Conference
27	To inform RAD that credit should be made from NAIA to Clark's collection target upon arrival of transshipment of UPS.	FS	Immediately
28	To relay to RCMG the suggestion of strict monitoring of fuel importations bulk and break-bulk from vessel to depot should be included in CAO.	IAS	Immediately
29	To take note for the provision of office building as customhouses for Sub-Port Siain, as the same was not included in the budget proposal for 2019	GSD	Succeeding Collectors' Conference
30	To apply penalty clause to contractor of construction of Legaspi Customhouse due to delay and/or non-compliance to contract period	GSD	Immediately
31	To get gold detectors, and radiation suits for the use monitors, monitors for detection of gold at Moncayo checkpoint	GSD	Succeeding Collectors' Conference
32	To issue safety gears to all ports within the week, next week.	GSD	One week
33	To provide cost estimate, design for Customhouse for Sub-Port Siain, so that the same may be presented and included in 2019 budget proposal. He further noted that there is a construction cost per square meter, and that the same should be considered in the provision for the cost estimate	DC-Batangas	Succeeding Collectors' Conference

34	To draft a letter to OSG making a follow-up relative to their request for legal opinion on whether demand letter could be sent to Shell relative to SC case being handled by OSG for BOC, through CSW memorandum, and that the letter will be signed by the Commissioner.	DC-Batangas	Immediately
35	To study how revenue can be collected from export of gold.	DC-Davao and other ports who have mines within their jurisdiction	Immediately
36	To monitor the quarrying of black sand as a source of revenue.	DC-DAVAO	Immediately
37	To expedite and to have the issuance on automation of informal entries on his table by Monday, so he can sign it.	DC-Surigao	Immediately
38	To study the collection of revenue from exports of ores/minerals to China.	DC-Surigao	Immediately
39	To request for bigger area for Port of Surigao with PPA, and to make fast with it so that the same can be included in 2019 budget proposal.	DC- Surigao	Immediately
40	To fast track the donation and conduct survey of lot from DOLE, for use as site of office building for Port of Tacloban. To enable the inclusion of the construction of the building in budget proposal.	DC-Tacloban	Immediately
43	Coordinate with PIAD relative to Ports' Facebook Pages, and to coordinate their postings to PIAD for eventual posting in BOC Facebook page	All District Collectors	Immediately and continuing
41	All communication going out of the Bureau has to be signed by the Commissioner	All Groups and All District Collectors	Immediately and continuing
42	To not book return flight ahead of the Commissioner.	All Groups and All District Collectors	Immediately and continuing
44	To refer to Collector's Conference as Command Conference	All attendees; Secretariat	Immediately and continuing
45	To always Inform the Commissioner when they will be leaving their offices, for the Service Directors and Deputy Commissioners to send a text message to the Commissioner, whereas for the District Collectors, especially those from distant ports should be covered by Travel Orders.	All Attendees	Immediately and continuing
46	To maintain confidentiality of the proceedings of Command Conference	All attendees	Continuing
47	To extend an invitation to Secretary of Finance to attend Command Conference	Secretariat	Continuing