



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS

J. Buco
MASTER COPY

ASSESSMENT AND OPERATIONS COORDINATING GROUP

MEMORANDUM

TO : **THE DISTRICT COLLECTOR
ALL PORTS**

FROM : **ATTY. EDWARD JAMES A. DY BUCO**
Deputy Commissioner, AOCG

SUBJECT : **Submission of copies of Warrants of Seizure and Detention
to Assessment and Operations Coordinating Group (AOCG)**

Date : February 1, 2018

BACKGROUND

1. Reference:
 - a. Memorandum from the office of the Commissioner dated 27 November 2017;
 - b. Draft memorandum from this Office dated 08 January 2018;

DISCUSSION

2. The memorandum from the Commissioner directing ALL district Collectors to furnish copies of Warrant of Seizure and Detention (WSD), including supporting documents (i.e. Inward Foreign Manifest, Bill of Lading, Packing List, Invoice, Import Entry, Examination Report, and/or any document which recommend the issuance of the WSD) to the following offices within forty eight (48) hours from its issuance:



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- a) Legal Service;
 - b) Account Management Office (AMO)
 - c) Risk Management Office (RMO)
 - d) Intelligence Group
3. The WSD should be accompanied by an Alert Order Report Form as required under Customs Memorandum Order No. 35-2015.

RECOMMENDATION

4. Relative to the memorandum of the honorable Commissioner dated 27 November 2018 directing District Collectors to submit an inventory of all pending WSD cases, you are hereby directed to furnish this office, Assessment and Operations Coordinating Group, copy of the said pending cases;
5. For strict compliance. Failure to comply with this Memorandum shall be dealt with administrative action.