



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
1099 MANILA

MEMORANDUM

TO : ALL DISTRICT COLLECTORS
ALL SUPPORT COLLECTORS
ALL DEPUTY COLLECTORS FOR ASSESSMENT
ALL CHIEFS, FED AND IED OR EQUIVALENT UNIT
ALL OTHERS CONCERNED

SUBJECT : MONITORING OF CANCELLATION OF SINGLE
ADMINISTRATIVE DOCUMENT (SAD) AND
SUBMISSION OF MONTHLY REPORT OF
CANCELLED SAD

DATE : 09 October 2017

To properly monitor if SAD cancellation is in accordance with the objectives set in the memorandum of the Commissioner on cancellation of entries dated 22 September 2017, which aims to result in additional revenue and effective performance of our mandate, you are hereby directed to submit to this office a monthly report of all cancelled SAD from your respective ports on or before every 5th of the month.

For strict compliance.


ATTY. EDWARD JAMES A. DY BUCO
Deputy Commissioner
Assessment and Operations Coordinating Group