



REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **"Supply and Delivery of Drinking Water for 2021"** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Supply and Delivery of Drinking Water for 2021**

Location: **General Services Division, OCOM Building, Gate 3, South Harbor, Port Area, Manila**

Approved Budget for the Contract: **Seven Hundred Eighty Thousand Pesos (Php780,000.00) - inclusive of tax**

Specifications:

QTY.	DESCRIPTION
15,600 Rounds for 12 months	(5) Five-gallon round containers of Purified Drinking Water <ul style="list-style-type: none"> • 325 rounds per week • Minimum of 16 stages of purification/filtration process • Content: 5 gallons per container • Shape and quality of bottle: Round and polycarbonated resin type (brand new) • Provision for closed delivery van/truck • Monthly submission of Water Test Laboratory Certificate from DOH accredited water testing laboratory

Delivery Term: Weekly supply and delivery/distribution
 Contract Duration: JANUARY 2021 to DECEMBER 2021

Interested suppliers are required to submit hard copies of their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submitted), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return, Sanitary Permit and duly signed price quotation form (Annex "A"). All must be properly sealed.

Submission of quotation and eligibility documents is on or before **January 25, 2021** 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.



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PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph.

Very truly yours,

RAQUEL G. DE JESUS

Acting Chief, General Services Division



Annex "A"

PRICE QUOTATION FORM

Date

The Bids and Awards Committee
Bureau of Customs
Port Area, Manila

Project: Supply and Delivery of Drinking Water for 2021

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE
15,600 Rounds for 12 months	(5) Five-gallon round containers of Purified Drinking Water <ul style="list-style-type: none"> • 325 rounds per week • Minimum of 16 stages of purification/filtration process • Content: 5 gallons per container • Shape and quality of bottle: Round and polycarbonated resin type (brand new) • Provision for closed delivery van/truck • Monthly submission of Water Test Laboratory Certificate from DOH accredited water testing laboratory 		

Delivery Term: Weekly supply and delivery/distribution
Contract Duration: JANUARY 2021 to DECEMBER 2021

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/ Signature of Representative



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PROFESSIONALISM

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Name of Company _____

Mayor's Permit No. _____

PhilGEPS Registration No. _____

(Please submit the photocopies of the above documents upon submission of quotation)