



**REQUEST FOR QUOTATION**

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **"Supply and Delivery of Training Materials for Small Boat Operations and Maintenance Course"** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project : **Supply and Delivery of Training Materials for Small Boat Operations and Maintenance Course**

Location : **Bureau of Customs, Port Area, Manila**

Approved Budget for the Contract : **Ninety-One Thousand Five Hundred Eighty-Four Pesos (Php91,584.00) - inclusive of tax**

Specifications :

QTY.	DESCRIPTION
1 LOT	Navigational Chart 4236 (Fairways & anchorage Chart of Manila Harbor) 12 pcs
	Navigational Chart 1501 12 pcs
	Compass Divider 12 pcs
	Parallel Plotter 12 pcs
	Triangular Ruler, 45 x 45 12 pcs

Delivery Duration: 3 calendar days

Subject to Retention Money: 1-5% Contract Amount

Interested suppliers are required to submit hard copies of their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also be submitted), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return, and duly signed price quotation form (Annex "A"). All must be properly sealed.

Submission of quotation and eligibility documents is on or before July 16, 2021, 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.



Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at [bacsecretariat@customs.gov.ph](mailto:bacsecretariat@customs.gov.ph).

Very truly yours,

  
**ISAGANI D. GALSIM**  
Chief, General Services Division



Annex "A"

**PRICE QUOTATION FORM**

Date:

The Bids and Awards Committee  
 Bureau of Customs  
 Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1 LOT	Navigational Chart 4236 (Fairways & anchorage Chart of Manila Harbor) 12 pcs		
	Navigational Chart 1501 12 pcs		
	Compass Divider 12 pcs		
	Parallel Plotter 12 pcs		
	Triangular Ruler, 45 x 45 12 pcs		

Delivery Duration: 3 calendar days  
 Subject to Retention Money: 1-5% Contract Amount

Total amount in words: \_\_\_\_\_

**The above-quoted prices are inclusive of all costs and applicable taxes.**

Very truly yours,

\_\_\_\_\_  
 Name/ Signature of Representative

\_\_\_\_\_  
 Name of Company

Mayor's Permit No. \_\_\_\_\_

PhilGEPS Registration No. \_\_\_\_\_

(Please submit the photocopies of the above documents upon submission of quotation)