



# BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

## REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for **"Repair and Renovation of Intelligence Group – Internal Inquiry Division (IID) Office"** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Repair and Renovation of Intelligence Group – Internal Inquiry Division (IID) Office**

Location: **General Services Division, OCOM Building, Gate 3, South Harbor, Port Area, Manila**

Approved Budget for the Contract: **Six Hundred Forty-Four Thousand Five Hundred Twenty – Nine Pesos and Twenty-Four Centavos (PHP644,529.24) inclusive of tax**

Specifications:

QTY.	DESCRIPTION
1 LOT	<p><b>SCOPE OF WORKS</b></p> <p><b>A. Mobilization</b></p> <ul style="list-style-type: none"> <li>a. Preparation of logistics of contractor's equipment.</li> <li>b. Setting up of Temporary Facilities within the site.</li> <li>c. Setting up of necessary water and power lines required for the Project.</li> </ul> <p><b>B. Demolition Works</b></p> <ul style="list-style-type: none"> <li>a. Dismantling and subsequent hauling of dilapidated ceiling.</li> <li>b. Dismantling and subsequent hauling of existing electrical wiring and auxiliary system affected by demolition works.</li> </ul> <p><b>C. Ceiling Works</b></p> <ul style="list-style-type: none"> <li>a. Supply and installation of fiber cement board complete with accessories for the ceiling.</li> </ul> <p><b>D. Furniture Works</b></p> <ul style="list-style-type: none"> <li>a. Fabrication of furniture specified on the plan (office tables, conference table, cabinets, and shelves) including its accessories.</li> </ul>

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## **E. Painting Works**

- a. Painting of furniture, interior walls, and ceiling as per plan.

## **F. Tiling Works**

- a. Dismantling of existing floor tiles and its subsequent replacement.
- b. Supply and installation of all floor tiles as shown on the plan (30x30cm ceramic tiles for the comfort room walls and flooring and 60x60cm ceramic tiles for the office space).

## **G. Electrical Works**

- a. Supply and installation of all lighting fixtures as shown on the Reflected Ceiling Plan (RCP).
- b. Supply and installation of wiring devices (power outlets and switches) as needed.
- c. Supply and installation of wiring cables and roughing-ins.

## **H. Plumbing Works**

- a. Supply and installation of all fixtures as shown on the plan.
- b. Supply and installation of pipe fittings and accessories as shown on the plan.
- c. Verification of tapping points of sanitary and water supply lines.

## **I. Architectural Works**

- a. Supply and installation of all glass works (partitions) as specified on the plan.
- b. Supply and installation of customized backdrop as shown on the plan.
- c. Supply and installation of all doors complete with accessories as shown on the plan.

## **J. Demobilization**

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	<ul style="list-style-type: none"><li>a. Site clean-up</li><li>b. Hauling of debris materials from project site to appropriate disposal area.</li><li>c. Removal and hauling of tools and equipment from project site.</li></ul> <p><b>Work Duration: 90 Calendar Days</b></p>
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Interested suppliers are required to submit **original/certified true copy** of the following: valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also submit), PHILGEPS Registration Certificate, Omnibus Sworn Statement, 2020 Income/Business Tax Return, PCAB License and duly signed price quotation form (Annex "A"). All must be properly sealed.

Submission of quotation and eligibility documents in hard copy is on or before **March 28, 2022, 10:00 a.m., at General Services Division (GSD)**, Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

**Awarded Bidder must secure Performance Security/Performance Bond 30% of Contract Price upon receipt of Notice of Award.**

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at [bacsecretariat@customs.gov.ph](mailto:bacsecretariat@customs.gov.ph).

Very truly yours,

  
**ISAGANI D. GALSIM**  
Chief Administrative Officer  
General Services Division

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Annex "A"

## PRICE QUOTATION FORM

Date:

The Bids and Awards Committee  
Bureau of Customs  
Port Area, Manila

Project Name: **Repair and Renovation of Intelligence Group – Internal Inquiry Division (IID) Office**

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

DESCRIPTION	QTY		MATERIAL COST		LABOR COST	TOTAL
	#Units	UM	P/Unit	Total		
<b>A. Mobilization / Demobilization</b>	1.00	lot				
<b>B. Demolition Works</b>	1.00	lot				
<b>C. Ceiling Works</b>						
• Fiber Cement board 6mm	27.00	Shts				
• Metal Furring	82.00	lgth				
• Carrying Channel	27.00	lgth				
• Wall Angle	18.00	lgth				
• Suspension Rod 3/8	24.00	lgth				
• Threaded Rod 3/4	12.00	pcs				
• Expansion Bolt 3/4	12.00	pcs				
• Blind Rivet	3.00	box				
• Black Screw	2.00	box				

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<ul style="list-style-type: none"> <li>Rod Suspension Hanger w/ Adjustment Spring</li> <li>Consumables</li> </ul>	94.00	pcs				
	1.0	lot				
<b>Subtotal:</b>						

<b>D. Furniture Works</b>						
<ul style="list-style-type: none"> <li>3/4" Plyboard</li> <li>Black Screw</li> <li>Laminate</li> <li>Rugby</li> <li>Stickwell</li> <li>Cabinet Accessories</li> <li>Consumables</li> </ul>	40.00	shts				
	1000.0	pcs				
	20.00	shts				
	6.00	gals				
	10.00	gals				
	1.00	lot				
	1.00	lot				
<b>Subtotal:</b>						

<b>E. Painting Works</b>						
<ul style="list-style-type: none"> <li>Flat Latex</li> <li>Semi-Gloss Latex</li> <li>QDE</li> <li>Flat Wall Enamel</li> <li>Laquer Primer</li> <li>Paint Thinner</li> <li>Paint Brush</li> <li>Paint Roller</li> <li>Consumables</li> </ul>	8.00	gals				
	8.00	gals				
	8.00	gals				
	8.00	gals				
	5.00	gals				
	5.00	gals				
	1.00	lot				
	1.00	lot				
	1.00	lot				
<b>Subtotal:</b>						

<b>F. Tiling Works</b>						
<ul style="list-style-type: none"> <li>30x30cm Ceramic Tiles</li> <li>60x60cm Ceramic Tiles</li> <li>Adhesive</li> <li>Grout</li> <li>Cement</li> <li>Consumables</li> </ul>	200.00	pcs				
	207.00	pcs				
	45.00	bags				
	85.00	bags				
	36.00	bags				
	1.00	lot				
<b>Subtotal:</b>						

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<b>G. Electrical Works</b>				
Lighting Fixtures				
• Pinlight with Compact LED Bulb	36.00	Pcs		
• LED Tube Light	2.00	pcs		
• LED Recessed Circular Downlight	6.00	pcs		
• LED Square Surface Downlight	4.00	pcs		
• Wiring Cables and Roughing – ins	1.00	lot		
Wiring Devices				
• Two Gang Switch	1.00	sets		
• Duplex Convenience Outlet	7.00	sets		
• Heavy Duty Outlet	12.00	sets		
• Polarized 3-Prongs (ACU Outlet)	2.00	sets		
• Miscellaneous and Consumables	4.00	lot		
<b>Subtotal:</b>				
<b>H. Plumbing Works</b>				
Fixtures				
• Water Closet	2.00	sets		
• Sink	2.00	sets		
Fittings				
• Pipe Fittings and Accessories	1.00	lot		
• Consumables	1.00	lot		
<b>Subtotal:</b>				
<b>I. Architectural Finishes</b>				
Glass Works				
• Frosted Glass Partition (6.7m x 2.1m)	1.00	sets		
• Customized Backdrop	1.00	sets		
Doors				
• Double Aluminum French Doors	1.00	sets		
• Sliding Glass Door	1.00	sets		
• Glass Transom on Wood (80cm x 210cm)	2.00	sets		
• PVC Door (60cm x 210cm)	2.00	sets		
• Consumables	1.00	lot		
<b>Subtotal:</b>				

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<b>Total:</b>				
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### Work Duration: 90 Calendar Days

Total amount in words:

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name/ Signature of Representative

\_\_\_\_\_  
Name of Company

Mayor's Permit No. \_\_\_\_\_

PhilGEPS Registration No. \_\_\_\_\_

(Please submit the photocopies of the above documents upon submission of quotation)

#### Direct Cost

Material Cost

Labor Cost

Mobilization

#### Total Direct Cost

#### Indirect Cost

OCM (15% of DC)

Contractors Profit (10% of DC)

Total Indirect Cost

#### Tax (5% of DC + IC)

#### TOTAL PROJECT COST

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