

## BUREAU OF CUSTOMS MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

ACCOUNTABILIT

#### REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through its Administration Office (AO), will undertake a Small Value Procurement for "Publication of CAO 15-2020" in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project:

**Publication of CAO 15-2020** 

Location:

General Services Division, OCOM Building, Gate 3,

South Harbor, Port Area, Manila

Approved Budget for

the Contract:

Four Hundred Twenty-Seven Thousand Three Hundred

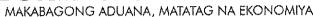
Ninety-Two Pesos (Php 427,392.00) - inclusive of tax

Specifications:

QTY.	DESCRIPTION
1 LOT	AD Material: Customs Administrative Order (CAO) 15-2020 "Supervision and Control over Vessels and Aircrafts"
	No. of Pages: 39 pages A4 size text document Newspaper: Broadsheet No. of Issue: Once (1)
	Color: Black and White Others: Provide layout design, proofread as necessary, and supply five (5) copies of newspaper upon publication
	IMPORTANT REQUIREMENTS: The track record of the publishing company will be taken into consideration.
	Accordingly, the newspaper shall be selected based on the following criteria:
	a. Broadsheet/national newspaper of general circulation in the Philippines;
	<ul><li>b. Number of years in publishing business;</li><li>c. Highly experienced in publishing Notices and Issuances from the Bureau;</li></ul>
	d. Among the Top five (5) Broadsheet Newspaper in terms of readership:
-	e. Expertise in creating well-organized and easy to read layout in digital format



### UREAU OF CUSTOMS





Interested suppliers are required to submit hard copies of their valid and current Mayor's Permit, DTI/SEC Registration (for partnerships/corporations, General Information Sheet & Articles of Incorporation shall also be submitted), PHILGEPS Registration Certificate, Omnibus Sworn Statement, Latest Income/Business Tax Return, and duly signed price quotation form (Annex "A"). All must be properly sealed.

Submission of quotation and eligibility documents is on or before February 5, 2021 10:00 a.m., at General Services Division (GSD), Ground Floor, OCOM Building, Port Area, Manila.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact us at Telefax no. 527-9757 or email us at bacsecretariat@customs.gov.ph.

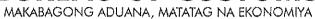
Very truly yours,

EL G. DE JESUS  $^{\mathcal{M}}$ 

Acting Chief, General Services Division



### **BUREAU OF CUSTOMS**





Annex "A"

#### PRICE QUOTATION FORM

Date

The Bids and Awards Committee **Bureau of Customs** Port Area, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1 LOT	AD Material: Customs Administrative Order (CAO) 15- 2020 "Supervision and Control over Vessels and Aircrafts"		
	No. of Pages: 39 pages A4 size text document Newspaper: Broadsheet No. of Issue: Once (1) Color: Black and White Others: Provide layout design, proofread as necessary, and supply five (5) copies of newspaper upon publication		
	IMPORTANT REQUIREMENTS: The track record of the publishing company will be taken into consideration. Accordingly, the newspaper shall be selected based on the following criteria: a. Broadsheet/national newspaper		
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	<ul> <li>d. Among the Top five (5) Broadsheet Newspaper in terms of readership;</li> <li>e. Expertise in creating well- organized and easy to read layout in digital format</li> </ul>			
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Total amoun	t in words:			—
The above-g	uoted prices are inclusive of all costs a	and applicable ta	axes.	
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Very truly yo	urs,			
Name/ Signa	ture of Representative			
Name of Con	npany			
Mayor's Perm PhilGEPS Rec (Please subr quotation)	nit No gistration No mit the photocopies of the above	documents up	on submission	of