



REQUEST FOR QUOTATION

The Bureau of Customs (BOC), through the Port of Manila, will undertake a Small Value Procurement for the **Supply and Delivery of Mobile Pedestal and Clerical Chair** in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project are as follows:

Name of Project: **Supply and Delivery of Mobile Pedestal and Clerical Chair**
Location: **Bureau of Customs, South Harbor, Port Area, Manila**
Approved Budget for the Contract: **THREE HUNDRED FORTY SIX THOUSAND PESOS ONLY (P 346,000.00), inclusive of tax**

Specifications:

UNIT	DESCRIPTION	QUANTITY
Unit	Mobile Pedestal - 3 DRAWER MOBILE PEDESTAL - CENTRALIZED LOCKING MECHANISM - BALL BEARING SLIDES - COLOR: Black - SIZE: 40W X 56D X 65H CM	40
Unit	Clerical Chair - Mesh Chair - Material: Mesh , Chrome Base - Color: Black	30

Delivery Term: Fifteen (15) calendar days from signing of Purchase Order/Contract

Interested suppliers are required to submit their valid and current Mayor's Permit, DTI / SEC Registration (For partnerships / corporations, General Information Sheet & Articles of Incorporation shall also be submitted) and PHILGEPS Registration Certificate, BIR Certificate of Registration (Form 2303), Omnibus Sworn Statement, Latest Income / Business Tax return and duly signed price quotation form (Annex "A").

Submission of quotation and eligibility documents is on or before **May 21, 2021 (10:00 AM)**, manually / electronically at the Supply Unit, Administrative Division, Ground Floor POM Prefabricated Building, Port Area Manila.

Award of contract shall be awarded to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.



BUREAU OF CUSTOMS

MAKABAGONG ADUANA, MATATAG NA EKONOMIYA



PROFESSIONALISM

INTEGRITY

ACCOUNTABILITY

The BOC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

Very truly yours,

Liza T. Sebastian
ATTY. MA. LIZA T. SEBASTIAN
Chairperson
Bids and Awards Committee
Port of Manila

A Modernized and Credible Customs Administration That is Among the World's Best

South Harbor, Gate 3, Port Area, Manila 1099
8527-4537, 8527-1935 | www.customs.gov.ph | boc.cares@customs.gov.ph



PRICE QUOTATION FORM

Date:

BUREAU OF CUSTOMS
 Port of Manila

Sir/Madame:

After having carefully read and accept the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the items as follows:

Unit	Description	Quantity	Unit Price	Total Price

Total amount in words _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Name of Company