



Republic of the Philippines
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
Office of the Commissioner

September 21, 1990

CUSTOMS MEMORANDUM ORDER
NO. 63-90

TO : The District Collector, NAIA
Customhouse Brokers, Importers
and All Others Concerned

SUBJECT: Consolidated Guidelines for Special Processing of
Air Cargo at the Ninoy Aquino International Airport

In order to facilitate and expedite customs clearances of urgently needed, time-sensitive and/or highly perishable shipments in line with primordial objectives of Annex 9 (FACILITATION) to the Convention on International Civil Aviation, the following consolidated guidelines and procedures for the special processing and release of air cargo at the Ninoy Aquino International Airport (NAIA) are hereby prescribed for the information and guidance of all concerned:

Paragraph 1. As a general rule, all air cargo arriving from a foreign port and covered by an Air Waybill (AWB) shall be examined and released only at the operating customs warehouses at the NAIA during regular working hours.

Paragraph 2. As exceptions to the general rule, the following kinds of air cargo may be authorized special processing and release:

- a. Diplomatic pouches or mail bags consigned to foreign embassies or legations, to specialized agencies of the United Nations, or to other international organizations entitled to diplomatic privileges, including those consigned to the Office of the Philippines of the Department of Foreign Affairs.
- b. Manifested Cargo belonging to, and accompanying, an arriving passenger on the same flight.
- c. Airline pouches or bags containing purely airline documents of no commercial value.
- d. Importations for development or infrastructure projects of the government which are of urgent need.

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- e. Aircraft spare parts, equipment and stores imported by international airlines or the Philippine Air Force under A.O.G. (Aircraft-On-Ground) priority status, or those which require immediate transfer to airline customs bonded warehouses.
- f. Live animals, foodstuffs and other articles which are perishable in nature, subject to fast deterioration, or which require special storage facilities not available at the customs bonded warehouses at NAIA.
- g. Medical supplies/equipment and other articles which are vital and urgently needed for emergency, rescue or relief operations.
- h. Daily newspapers and weekly newsmagazines consigned to their regular importers, including subscriptions copies thereof, to the exclusion of all others.
- i. Ship spare parts/equipment in transit consigned to the Master/Captain of a vessel of foreign registry which are vital and necessary for the repair and safe navigation of a distressed vessel.
- j. Banking, shipping, legal and other similar accomplished documents of no commercial value as stated on the covering Air Waybill and found upon examination to be accomplished documents without appreciable commercial value, whose weight does not exceed thirty (30) kilograms.

Paragraph 3. In addition to the exceptions enumerated in the preceding paragraph and to keep pace with progress in international trade, the District Collector or Collector on Duty may, in the exercise of his sound discretion and under such safeguards which he may prescribe to protect the interest of the government, authorize special processing and release of printed instruction materials, Manuals textile swatches, accessory samples, industrial labels, financial/industrial/commercial blank forms, industrial samples for display in public exhibitions provided they have no appreciable commercial value.

Paragraph 4. Authority for special processing and release of any of the shipments falling under the guidelines set forth above shall be made only by the District Collector or Collector on Duty at the time the carrying aircraft arrives.

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Paragraph 5. Examination of shipments authorized special processing and release shall be conducted at the premises of the customs bonded warehouse in the international cargo terminals after transfer of the shipments from the carrying aircraft.

Paragraph 6. Customs Guards assigned to a specific flight shall see to it that any importation authorized for special processing and release is brought under guard to the designated examination area stated in Paragraph 5 hereof.

Paragraph 7. The provisions of this Order shall also be applicable to other international airports of entry, as far as practicable.

Paragraph 8. This Order shall be strictly observed and violators thereof shall no longer be entitled to the privileges hereunder.

Paragraph 9. This Order supersedes Customs Memorandum Order No. 12-78 dated 14 March 1978, as amended. All other orders/circulars in conflict with the provisions of this Order shall be deemed superseded, rescinded or amended accordingly.

This Order shall take effect immediately.

Salvador H. Mison
SALVADOR H. MISON
Commissioner