



MEMORANDUM

TO : **All BOC Officials and Employees**

FROM : **REY LEONARDO B. GUERRERO**
Commissioner **APR 30 2020**

SUBJECT : **Skeletal Workforce on May 1, 2020**

DATE : April 30, 2020

- 1.0 In view of the observance of the Labor Day on May 1, 2020, Collection Districts and other BOC offices rendering frontline services shall continue with their operations and arrange their respective Skeletal Workforce accordingly.
- 2.0 Skeletal Workforce schedule of concerned Offices/Ports shall be submitted to the Internal Administration Group, copy furnished the Human Resource Management Division (hcmd@customs.gov.ph) not later than 5:00 p.m. on even date.
- 3.0 For strict compliance.

