

2017-11-034



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF CUSTOMS
MANILA 1099

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MEMORANDUM

**FOR : ALL GROUPS
ALL COLLECTION DISTRICTS
ALL ADMINISTRATIVE OFFICERS
ALL CONCERNED**

SUBJECT : FIELD OPERATING EXPENSE FUND

DATE : November 16, 2017

In the interest of the service and to ensure an expedited processing and disbursement of current operating expense, a fund is hereby created to cover the said purpose that no employee shall spend his/her personal money, in line with the performance of his official capacity as a Customs Officer.

Customs Special Order No. 67-2017 was signed by the Commissioner last 02 November 2017 as to the special disbursing officers created for all groups. The General Guidelines and all provisions stated therein shall be strictly complied with.

All Administrative Officers of the respective Collection Districts including supports shall include in their monthly requirement request the said field operating expense taking into consideration the provisions of the said CSO.

For implementation.

[Signature]
ISIDRO S. LAPEÑA, PhD, CSEE
Commissioner



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